

Position Description

POSITION DETAILS	
Position Title: Senior Project Advisor	Department / Team: Integrated Delivery
Reports to (Title): Program Integration Manager	Number of Direct Reports (and Titles): 0
Next up Leader: Senior System Integration Manager	Number of Indirect Reports: 0
Location: Brisbane	Salary Banding: If AO, specify band: AO7

THE CROSS RIVER RAIL PROJECT

Cross River Rail is a new 10.2km rail line including 5.9km of twin tunnels running under the Brisbane River and CBD that will unlock a bottleneck at the core of the rail network and will transform the way we travel across the whole of Southeast Queensland.

It will include four new underground stations – at Albert Street, Boggo Road, Roma Street and Woolloongabba - through the middle of Brisbane, provide new above-ground stations at the RNA Showgrounds and Dutton Park, upgrade six stations between Fairfield and Salisbury, deliver three new stations on the Gold Coast and introduce a new world-class signaling system to the wider SEQ rail network.

Once Cross River Rail is operational, journeys will be quicker, stations will be in more convenient locations and there will be capacity to increase train services as our population grows. Making public transport a more viable option for the whole region and helping to ease congestion on our roads.

Further Information: www.crossrивerrail.qld.gov.au

OUR VALUES & BEHAVIOURS



WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curious, asking questions to understand.
- We work through issues together and help each



WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks



WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits in to the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review

ROLE OVERVIEW

The purpose of this role is to work with the CRR Delivery Authority's Integrated Delivery team with the coordination of project activities to achieve the Route to Acceptance (RtA) milestones. The role will support the RtA management team in facilitating scope alignment, collaboration across delivery partners and activities to achieve key outcomes, with a project management focus, including contributing to programming, governance and reporting.

The position reports to the Program Integration Manager and works closely with Configuration State Project Managers.

KEY RESPONSIBILITIES

Key responsibilities will include but not be limited to:

- Work as part of the Integrated Delivery team to enable successful delivery of the RtA milestones.
- Support the Integrated Delivery senior management team in the implementation of good governance, key stakeholder management and collaboration, scheduling, reporting outcomes and issue resolution.
- Support the identification and escalation of risks and issues related to achieving RtA and provide support in the development of solutions and mitigation measures.
- Assist in project management activities for Integrated Delivery, including planning, implementing and finalisation with consideration to the program and budget needs.
- Prepare and coordinate weekly progress reporting as required.
- Provide support for RtA risk mitigation and opportunity realisation activities, supporting the target schedule updates
- Work with and maintain strong working relationships with key State stakeholders (Queensland Rail, TMR) and Delivery Partner teams to ensure seamless integration and ultimately successful project outcomes.
- Foster a culture based on good governance, commitment to excellence and a high standard of professional ethics, ensuring that the Delivery Authority operates in an environment based on high transparency, open communication, consultation, and trust.

KEY COMPETENCIES

The successful candidate will be able to demonstrate the following key competencies:

- Experience in project management, governance and assurance in a major project or complex organisational environment.
- Highly developed communication and relationship management capabilities enabling effective engagement in the execution of contract administration, governance and assurance systems with managers across the Delivery Authority.
- Strong organisational skill and capability with a demonstrated ability to develop and implement effective management systems at a range of levels from day-to-day project delivery activities through to Board reporting.
- Capability to work as a member of a multi-disciplinary team and contribute to the achievement of team and organisational goals.
- Strong collaboration skill, with an ability to understand audiences and adapt style accordingly to drive outcomes.
- Experience in major infrastructure projects desirable but not essential.
- Qualifications in project management are desirable but not essential.