



About the Rosebank College Board

As a school of Good Samaritan Education, Rosebank College is incorporated and governed by a Board of Directors which is accountable through the Company Members to Good Samaritan Education.

The Board has a maximum of 12 non-executive Directors who meet collectively 8 times each year. There are currently three Board Committees that also meet several times throughout the year and membership is comprised of both Directors and College staff. The Board abides by Good Samaritan Education (GSE) policies and protocols and practices, communio, and faithfulness to the GSE charism and educational philosophy.

The Board is accountable for the wise stewardship of the College assets and undertakes a strategic and participative approach to planning, policy development and decision making while adhering to its Charter, the Company Constitution and applicable legal and regulatory requirements.

The Board is responsible for the overall governance and strategic direction of the College and ensures that the educational goals of the College are fulfilled through the provision of sound, contemporary Catholic education. Specifically, the Board is responsible for:

1. Ensuring the College provides a sound, contemporary, Catholic education in line with the charism of the Good Samaritan Benedictine tradition.
2. Appointing and supporting the Principal, monitoring performance and providing leadership and counsel.
3. Ensuring compliance with regulatory requirements and overseeing the College risk management and control monitoring systems.
4. Establishing the strategic direction of the College, and monitoring performance and achievement of strategic priorities.
5. Approval of the College annual budget and capital works program, and oversight of expenditure, audit, financial performance and reporting.
6. Reporting to the College Members on Board and College activities through periodic Member meetings.

Board Competencies

The Board has identified that expertise in the following fields is collectively required to enable it to undertake its role with competence:

- Strategy setting, including the ability to provide constructive insight into the College's strategy setting, review and monitoring processes.
- Accounting and Finance, including the ability to interpret financial statements, analyse financial performance and oversight strategic financial planning and audit processes.
- People and culture, including workforce strategies, succession planning, change management and organisational culture.
- Governance and Risk Management, including risk assessment, regulatory compliance and oversight of governance and compliance frameworks.
- Education, including knowledge and experience of the sector and regulatory environment.
- Legal, including broad experience in interpretation and application of legislation, and the identification of regulatory issues requiring expert counsel.
- Information Technology and Cyber Security, including knowledge of and experience in the strategic use of technology, digital platforms and data, security frameworks, privacy and cybersecurity protocols and regulation, digital disruption and artificial intelligence.
- Ethos and mission, including an understanding of Good Samaritan history, tradition and philosophy of education, and the values and beliefs that are aligned with this ethos.

Board Director Role Statement



Mandatory Requirements for Board Directors

A Director must be over 18, not be disqualified from managing a corporation, bankrupt or convicted of any offence under company law, have a Director Identification Number and possess a valid working with children check for volunteers. Directors are also required to undergo a national criminal history check upon commencement and every five years.

Directors must complete 12 hours of approved professional learning every three years and commit to participating in ongoing formation programs organised from time to time.

The position of Director is not remunerated and is not open to parents, grandparents and primary caregivers of children enrolled at the College, or who have been accepted for enrolment.

Expectations

Board Directors are expected to commit to the time required to perform the role with competence and care. The commitment required extends to:

- Attendance at approximately eight Board meetings annually, which are conducted after business hours.
- Participation on Board Committees, which, depending on the Committee, will require attendance at meetings between four to eight occasions annually.
- Preparation for Board and Committee meetings, which will involve reading board papers to facilitate active and informed involvement in Board discernment.
- Participation at other Board events, including an annual strategic planning day, professional development and formation, and Company Members' meetings.

Directors will also be invited to attend College events from time to time as a representative of the College Board.

Essential Qualities

All Directors are required to demonstrate they possess the following qualities:

1. A commitment to Catholic education and personal values and beliefs that align with the values and ethos of the Good Samaritan Benedictine tradition.
2. Strong interpersonal skills, confidentiality, discretion, good will and tact.
3. Strategic decision making skills, including a reflective and collaborative approach, sound judgement and analysis.
4. Financial literacy and a sound understanding of corporate governance including the legal, ethical, fiduciary and financial responsibilities of a Board Director.
5. Integrity, accountability and a commitment to actively and positively contribute to Board outcomes.

Applicants from diverse backgrounds with experience in the Education sector as well as skills and experience in the areas of finance and accounting or information technology and cyber security will be highly regarded.

Rosebank College has zero tolerance for child abuse. Rosebank College supports and respects all children. Child safety and wellbeing are embedded in our practices. Rosebank College is committed to providing students with a safe, healthy environment.