

EXCAVATOR OPERATOR Grade 5 - 6

Our City Vision:

Port Adelaide Enfield is a welcoming, liveable City: made by people.

Our Goals

Thriving Community <i>A City where people have the opportunity to connect and flourish</i>	Prosperous Economy <i>A City with a thriving economy that enriches its local community</i>	Clean And Green City <i>A City that values its natural environment</i>	Places For People <i>An accessible City where people love to be</i>
--	--	--	---

Organisational Capability:

Our diverse workforce is resourced to deliver meaningful outcomes.
Our systems, processes and tools are contemporary and reflect leading practice.
Our assets and finances are managed with good stewardship.

We value our constructive workplace culture:

That is supportive, takes on challenges, seizes opportunity, builds great relationships and is proud of what we deliver for our diverse community. We inspire people to be creative, grow and learn. We place no limits on what we can achieve.

Our Organisational Values

Make a Difference We serve our community well <ul style="list-style-type: none">• Deliver public good• Improve the quality of people's lives• Community focussed• Deliver Council's City Plan	Grow & Improve We improve our work everyday <ul style="list-style-type: none">• Innovate• Continuously improve• Problem solve• Adapt & change• Engage the community• Shape the future	Better Together We collaborate & create to deliver meaningful outcomes <ul style="list-style-type: none">• Trust, honesty, integrity• Care & support each other• Work as a team• We celebrate success• We are accountable• Open communication
--	--	--

POSITION DESCRIPTION



The position is:

Position Title	Excavator Operator		
Department & Section	City Assets – Civil Design, Construction & Transport		
Team	Construction		
Reporting to	Group Leader		
Positions Reporting to it	Nil		
Classification and Stream	Grade 5 - 6		
Position Number	7043 7044	Prescribed Position:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

How does this position contribute to our community?

- Assists to achieve service standards which are part of our construction and maintenance program.
- Maintains the infrastructure that supports the safe movement of traffic through our City.
- Helps to make our City a cleaner, safer place to live and work.
- Completes a range of tasks with sensitivity to our heritage and natural environments.
- Contributes to our community's sense of place.

What does the position do?

- Undertakes a range of duties which can include:
 - General civil construction, maintenance and labouring duties.
 - Lay pipes and culverts.
 - Construct and placement of various shoring sizes
 - Laying bricks and pavers.
 - Road and bitumen work.
 - Concrete work – general placement, screeding and some surface finishing of concrete.
 - Construction and maintenance of drainage and stormwater.
 - Load and unload trucks.
 - Kerb and footpath network
- General Civil Maintenance Duties
- Ensures that all work is carried out in a timely manner to the required quality standards.
- Maintains any required licenses and/or verification of competencies required to undertake the role.
- Ensures compliance with Council's Code of Conduct, policies, procedures and guidelines.
- Safe and effective operation of Excavator and other appropriate powered plant when required with appropriate NSA.
- Clears construction/work site sites of debris and remove hazardous materials.
- Prepares sites to ensure maximum optimisation of construction work procedures.
- Digs trenches in accordance with specifications.
- Operates and maintains plant, equipment and tools associated with the duties of the position.
- Maintain a clean and safe worksite.
- Traffic management.
- Responsible for the completion of daily documentation.

POSITION DESCRIPTION



- Ensure compliance with the Code of Conduct, Council policies, procedures, and guidelines.
- Actively contributes to the goals of the work team.
- Other reasonable duties as required are undertaken
- Awareness and attention to your work surroundings both above and below ground
- A spotter must always be nominated while operating the excavator

What outcomes does the position deliver?

- Interactions with members of the public, contractors and other service providers are respectful, friendly and polite
- Safe work method statements, safe operating procedures and daily job safety analysis and any other safety related requirements are complied with.
- Sound civil maintenance practices are provided to the community.

The behaviours we expect the position to contribute to our workplace are:

- Effective communications and information sharing
- Good problem solving and decision making
- Enthusiasm and optimism to complete tasks
- A passion for personal development and improvement
- Innovative thinking and a courage to try new ideas
- Adaptability to new ideas and concepts
- Interpersonal skills that build good work relationships
- Be customer driven
- A commitment to improvement

Qualifications for the position

- Excavator (LE) license and verification of competency
- HR Truck licence is essential
- Work zone Traffic Management
- White Card License
- C Class Driver's license is essential

Experience

- More than 5 years' experience in the construction industry
- Experience in deep excavation and working with shoring systems in place
- Degree of technical knowledge required to be able to undertake the role derived from extensive work experience

Knowledge

- Knowledge of Civil Construction practices is highly desirable

Information Management/Cyber Security

- Appropriate information management practices are implemented.
- Maintain knowledge and application of Council's IT systems relevant to role.
- Maintain a working understanding of and follow Council's cyber security controls.

Child and Vulnerable People Safe Environment

- A child and vulnerable people safe environment is maintained and promoted.
- Promote protection, safety and wellbeing of children and other vulnerable people.

POSITION DESCRIPTION



Our Safety and Return to Work Commitments

All Staff

- Take reasonable care for their own health and safety.
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons.
- Comply, so far as reasonably able, with any reasonable instruction that is given to ensure their safety.
- Co-operate with any reasonable WHS policy or procedure relevant to their work.
- Participate in the RTW process if injured at work as set out in the Return-to-Work Act 2014.

Employee Signature: _____

Print Name: _____

Date: _____