

The purpose of this position

The **purpose** of the position is to provide nutritional and dietetic services including screening, assessment, planning, intervention, evaluation, and review to people with a disability in line with the goals of their National Disability Insurance Scheme (NDIS) plans, individual goals or other related nutrition/dietetic tasks as required by TBS.

About the position

- This position is part of is within Disability Services directorate.
- This position **reports to** the Team Leader, Disability Services.
- This position allows for flexibility.
 - The position leads a team.
- The position is designated Band 7 under the ***Schedule of Authorities and Delegations***.
- The position is a: Budget holder Has designated revenue or billing targets.
- This position maybe advertised externally as Dietitian.

Key areas of responsibility

- Provide high quality, culturally appropriate dietetic interventions to people with a disability who have specific nutritional and dietetic needs.
- Client services are to be primarily provided in person either at the client's home or other agreed appropriate location.
- Understand and select appropriate nutrition assessment based on that person's needs and support those decisions in report writing.
- Include any diet related health and medical needs into both the assessment and the intervention recommendations at best practice standards for dietetics.
- Participate in collaborative discussions with client, carers/family, team members, other health professionals, to achieve the best outcomes for the client's current risks and to map with that group the goals and evaluation required to achieve those.
- Provide education to client, and carer/family as necessary to allow understanding of the implications recommended. This may require some guidance to cooking and menu planning and food selections on outings and special occasions to allow enjoyment and social specialties appropriate to their need and level of ability.
- Implement appropriate evidence-based services that meet the needs of clients according to the goals and within the allocated hours of their NDIS plan or as per TBS requirements.
- Administrative tasks, including management of referrals, service renewals.
- Participate in support planning processes for clients to deliver coordinated, effective, service provision that meets goals of the client's NDIS plan.
- Liaise with relevant persons in client's environment e.g. family members, carers etc. regarding implications and management of nutritional and dietetic needs.
- Keep up to date records and necessary reports e.g. support plans, assessment reports, intervention summaries.
- Consult with supervisors, other dietitians, and other team members regarding clinical issues.

The Benevolent Society

- Maintain knowledge and dietetic best practice to bring to team meetings and client discussions.
- Maintain consistency and quality dietetic services for all clients equitably.
- Attend and participate in team meetings, role training and supervision.
- Report resource needs and clinical issues to the manager.
- Use available technology, resources, systems, and processes to ensure an efficient service for clients.
- Follow all policies and procedures outlined for disability services.
- Work in accordance with the Professional Governance Framework to ensure the services and support we provide to our clients and each other are person centred, connected, effective, and safe.

Key outcomes

When things are going well, we would expect to see these outcomes:

- The team works collaboratively to ensure services are coordinated efficiently and effectively to meet the client's goals and outcomes as identified in their NDIS plan.
- Nutritional and dietetic services are timely, efficient, and effective. They meet the goals identified by the client and their families/carers within available resources.
- Services for clients with complex needs are well coordinated, efficient, effective and goal focused.
- Services provided are clearly understood by the client their family/carers and the multidisciplinary team.

Key Capabilities

Essential criteria

- Degree qualification in Nutrition and Dietetics recognised by the national professional association.
- Eligible for membership to Dietitians Association Australian (Dietitians Australia).
- Previous experience working with people with disabilities and/or clients with complex needs.

Key attributes

- Ability to communicate effectively with clients their families and staff.
- Ability to relate with food companies as required.
- Ability to support others to better understand the role of dietetics and its benefits.
- Ability to apply evidence informed practice to optimise outcomes.
- Ability to translate complex information relating to the discipline in an easily understood, practical way.
- Strong analytical and report writing skills.
- Ability to provide a service based on a client's NDIS goals and funding allocation.
- Ability to work flexible hours.

People who know this position say that

People who know this position say the things that might make your day are:

- Being able to advocate for the needs of a person with a disability.

The Benevolent Society



- Working with the team to get a comprehensive view and reach better outcomes.
- Giving back to the profession through communities of practice.
- Being able to positively influence an approach and thus the outcome.

People who know this position say some key challenges you might experience are:

- Working within a benchmarked allocation of hours based on a client’s NDIS plan.
- The potentially serious consequences of advice and its impact on clients.
- Managing time to complete non client related work requirements.
- Ensuring self-care to prevent burn out.

Work and flexibility

While The Benevolent Society has great tools to connect us remotely, sometimes we will need to connect in person. This means we need to travel on occasion.

This position may require:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Overnight travel/stays. | <input checked="" type="checkbox"/> Weekend work. |
| <input checked="" type="checkbox"/> Travel between office locations/regions. | <input checked="" type="checkbox"/> Evening work. |
| <input checked="" type="checkbox"/> Travel to clients (varied locations). | <input checked="" type="checkbox"/> Special event support. |
| <input checked="" type="checkbox"/> Use of own registered, insured (comprehensive) motor vehicle. | |
| <input checked="" type="checkbox"/> Use of TBS pool cars. | |

Key relationships

We work collaboratively with others. This position works closely with:

Within The Benevolent Society:

- Managers and Team Leaders
- Allied Health Therapists
- Client Support Partners
- Behaviour Support Practitioners
- Other TBS staff

Outside The Benevolent Society:

- Clients
- Families, carers, and other stakeholders
- Community Partners
- Other service providers and agencies