

POSITION TITLE:	Youth Advocate		
REPORTS TO:	Project Lead - Reverb		
POSITION CLASSIFICATION:	Casual		
AWARD/CERTIFIED AGREEMENT	Social, Community, Home care and Disabilities Award 2010 and CMY Collective Agreement 2015-2018 or any replacement agreement.		
LOCATION:	CMY Carlton Office, 304 Drummond Street, Carlton 3053	APPROVED BY:	Peta Fualau
SALARY:	SCHADS Level 1 or 2 depending on experience <ul style="list-style-type: none"> • Includes 25% loading • Superannuation paid as per the Super Guarantee 	LAST UPDATED:	November 2024

About CMY

The Centre for Multicultural Youth (CMY) is a not-for-profit organisation based in Victoria, providing specialist knowledge and support to young people from refugee and migrant backgrounds. Our vision is that young people from migrant and refugee backgrounds are connected, empowered and influential Australians. Through a combination of specialist support services, training and consultancy, knowledge sharing and advocacy, we are working to remove the barriers young people face as they make Australia their home

About the Program Area

The CMY Programs and Services area develops and delivers a range of programs and services that focus on building resilience and developing capability and capacity of multicultural youth within a strengths based, family and community focused approach. Programs and services are integrated and operate in a coordinated manner with a regional and state-wide focus.

CMY's Youth Participation programs build the capacity of young people to become influential in Australian society as well as having a direct voice into our policy and advocacy work. Our sector partnerships help to ensure that young people are able to thrive and have access to supports and resources across a range of contexts.

Reverb 2.0 will support the mental health and wellbeing of culturally diverse young people by implementing activities that have been co-designed to promote mental health awareness and culturally responsive care through a partnership between multicultural young people, the Centre for Multicultural Youth (CMY) and headspace National. Reverb uniquely places multicultural young people at the centre as experts in lived experience and advocates for change, who have co-designed and who will co-deliver the program.

POSITION SUMMARY:
CMY are recruiting 16 young people to become the next group of casual Youth Advocates for the Reverb 2.0 program. The Youth Advocate position will primarily be responsible for co-facilitating Reverb 2.0 workshops, including Reverb 2.0

school workshops and Reverb 2.0 headspace centre workshops. The role may also assist the Project Lead with the planning, and evaluation of the workshops delivered.

The Youth Advocate may have the opportunity to support other areas of the Youth Participation team and more broadly CMY when opportunities arise.

JOB RESPONSIBILITIES:

- Co-facilitate workshops for school students and headspace centres alongside CMY and headspace staff
- Review and feedback on Reverb 2.0 workshops for schools and headspace centres
- Contribute to Reverb 2.0 initiatives including planning, delivery and evaluation of services delivered by Reverb 2.0 and youth participation program area
- Collate evaluation data and feedback from participants and/or clients to inform needs and contribute to the improvement of services and evaluation reports;
- Undertake written work as required, such as session plans, evaluation reports or other documentation and communications;
- Support the Project Lead to identify networking opportunities to promote Reverb 2.0;
- Provide administrative support of Reverb 2.0 initiatives, including assisting with project tasks, logistics support and resource preparation;
- Complete administrative responsibilities, such as timesheets, in a timely manner.

KEY SELECTION CRITERIA:

- Young multicultural person aged 18-30 years-old (including young people born in Australia with parents/caregivers with a refugee/migrant experience).
- Passion, interest in or lived experience with mental health and wellbeing
- Understanding issues facing diverse young people, including those from multicultural, multi faith and multilingual backgrounds.
- Voluntary or professional experience, or willingness to facilitate workshops to school age students and mental health professionals.
- Good written, verbal and interpersonal communication skills including the confidence and willingness to engage with diverse stakeholders in person and online

QUALIFICATION REQUIREMENTS:

- This role does not require any specific qualifications.

ADDITIONAL INFORMATION:

- This role is being advertised specifically for young people (18 – 30 years old) from a migrant or refugee background under Special Measures of the Equal Opportunity Act.
- CMY takes Child Safety seriously and short-listed candidates are subject to child safety screening and assessment against child safety standards as part of our thorough recruitment process. These include but are not limited to Police Record and Working with Child Checks, and child safety focused referee checks;
- Applicants must have the right to work in Australia;
- CMY is an Equal Opportunity Employer;
- In the context of Occupational Health and Safety all employees are required to carry out their duties in a manner that does not adversely affect their own health and safety and that of others by reporting all incidents and injuries as well as co-operating with any measures introduced in the workplace to improve OH&S;
- This role will be based out of the CMY Carlton office but travel to other CMY offices and sites related to the project may be required.

- This role requires a capacity to work flexible hours including evenings and occasionally on weekends.

GENERAL REQUIREMENTS:

- Demonstrate CMY values and behaviours Participation, Diversity and Human Rights;
- Comply with the Employee Code of Conduct;
- Comply with CMY policies, procedures and regulations; and
- Consistent with the strategic directions of CMY carry out all other duties as directed.

CMY KEY OBJECTIVES AND ACTION STRATEGIES:

- **My Community**
Young people are *connected, belong and contribute* to their families and the community.
- **My Journey**
Young people are *empowered to access opportunities* and actively shape their own futures.
- **My Voice**
Young people are *understood, accurately represented and influential*.
- **My CMY**
CMY is a strong partner and recognised leader in working with diverse young people.

I have read, understood and approve the above position description:

Executive/Senior
Manager Name

Executive/Senior
Manager
Signature

Date

I have read, understood and accept the above position description:

Employee Name

Employee Signature Date / /