

Job Description

5 November 24



Technical Integration Manager SBS Technology

Reports to: Head of Infrastructure

Direct Reports: Up to 6

SBS Values, Vision and Purpose

The Technical Integration Manager is responsible for undertaking their work in a way that reflects SBS's Charter, Vision and Values and complies with relevant SBS policies, procedures and practices. At SBS, we expect you to be audience obsessed, be bold and brave, embrace difference, participate fully and ensure that we look out for one another. We are all working together to fulfil SBS's purpose and create a more cohesive society.

Division Purpose – Technology

SBS Technology can be thought of as the 'engine room' of SBS. Our primary role is to enable and support the production, distribution, and transmission of content across television, radio, and online platforms. Our teams achieve this by working collaboratively to design innovative solutions and deliver end-to-end services for our business stakeholders.

Role Purpose

The Technical Integration Manager is responsible for the successful implementation of technical solutions at SBS. You will provide input into the Architecture and Design (to validate that it can be delivered), then once the design phases are completed and approved, you will be responsible for leading the end-to-end technical delivery process e.g., co-ordination of infrastructure resources, managing technical integration, confirm solution configuration etc. You will work closely with cross-functional teams including the Project Management Office, Strategy and Architecture, Infrastructure, Enterprise Systems and Operations to ensure that projects are delivered on time, within scope and meet the required quality standards.



Main Responsibilities

Main tasks of the role

- Work within SBS Project Management processes to manage technical project co-ordination across all functions of Technology e.g., Architecture, Infrastructure and Operations across all interactions and providing guidance and coaching for all technical staff.
- Ensure appropriate leadership, guidance and on-going technical subject matter expertise is provided to all functions of Technology to increase staff responsiveness to the business, attention to detail and quality of workmanship and where required due to a lack of team capability, provide underpinning support to assist these teams to develop their own skills and abilities to self-manage issues.
- Assist the Architecture and Infrastructure teams with planning to support ongoing business needs, specifically focusing on the technical delivery of projects. This also ensures alignment with the approved architecture and design. This may also include responsibility for the effective management, delivery and ownership of Detailed Design documentation.
- Review architecture designs and provide input into delivery considerations e.g., budgetary risks, integration risks, impact to critical services, change management etc.,
- Based on the architecture designs, creation of the Bill of Materials and procurement activities to ensure components are ready for implementation
- Articulate and communicate technical solutions to the Project Management team to allow for the accurate, realistic and timely production of the project approach, planning, schedule and commercial responses of internal and external partners. This includes the hand-over of all technical documentation to implementation and support teams.
- Ensure all technical delivery aspects of projects are delivered on time to ensure projects are delivered in time and on budget, and with sufficient documentation and maintenance routines for a successful handover to operational teams to ensure maintainability and longevity of equipment and facilities. Be proactive in eliminating any issues that may adversely affect mission critical systems.
- Work collaboratively within the Technology teams and the greater SBS business to increase service standards and provide clear and honest expectations, with a view to always building on trust and internal relationships.
- Develop good working relationships with our key technology vendors e.g., cabling, system integrators, broadcast specialist vendors etc., to maximise the value and effective delivery in supporting SBS projects
- Ensure projects are delivered according to the Design documents e.g., power, rack layouts, redundancy, infrastructure (network/compute configuration), cabling etc.
- Contribute to a work environment and team that works to ensure that their area delivers services and support that aligns with SBS's purpose and values and corporate goals.

Minimum requirements of the role

- Minimum of 7+ years' experience working within the Broadcast Media industry and good understanding of both broadcast and IT environments



- Self-motivated with strong team leadership, pro-actively reporting on status and tasks and driving technical excellence
- Strong communication skills
- Strong documentation skills specifically technical, testing, interfaces etc.,
- Proficient with use technical drawing software e.g., AutoCAD, Visio etc.
- Ability to solve complex problems
- Ability to engage and interface with multiple teams e.g., Project Management Office, Architecture, Infrastructure, Enterprise Systems etc.
- Ability to meet tight deadlines
- Strong organisational skills
- Ability to decipher highly technical data
- Ability to multi-task in an ever-changing work environment

Key Capability		
Capability	Level	Behaviour
<u>Coaching</u> (People Leader Capability)	Organisation	<ul style="list-style-type: none"> • Creates links between coaching objectives and organisational strategies • Sets benchmark standards related to coaching practices • Role models above benchmark coaching values and behaviours • Gains organisational commitment to support a coaching culture • Encourages a high-performing coaching culture
<u>Collaboration</u>	Organisation	<ul style="list-style-type: none"> • Encourages collaboration (sharing of responsibility & information) across all levels of SBS • Promotes a climate of respect, helpfulness and co-operation across all levels of SBS • Encourages high-level stakeholders to work towards common business goals (ie, across functions) • Sets the example for qualities such as respect, helpfulness and co-operation across the entire organisation
<u>Customer Focus</u>	Organisation	<ul style="list-style-type: none"> • Develops appropriate customer/client service strategies for SBS • Considers the impact of national/global trends in customer relationship management on SBS • Initiates the implementation of relevant customer/client service strategies • Ensures that principles of service are fostered throughout SBS
<u>Innovation</u>	Organisation	<ul style="list-style-type: none"> • Scans the environment for strategic opportunities to benefit SBS



		<ul style="list-style-type: none"> • Generates new ideas and innovative opportunities which move SBS forward • Is always thinking of the future positioning of SBS • Sponsors the development of creative business strategies • Promotes a culture that nurtures, recognises and rewards creativity & innovation
<u>Organisational Awareness</u>	Organisation	<ul style="list-style-type: none"> • Anticipates the impact of social, political & financial dynamics on SBS • Understands those social, political and financial dynamics that impact national/international markets & is up to date with competitors • Uses information regarding how functions work together to benefit the business • Promotes business sense & caution in the assessment of potential risks • Develops strong cost control measures • Uses financial reports when making organisational decisions
<u>Results Focus</u>	Organisation	<ul style="list-style-type: none"> • Strives to improve organisation and market performance • Ensures strategic initiatives are completed within designated timeframes • Fosters a culture that sustains excellence • Confronts obstacles in order to minimise their impact on organisational performance • Promotes the importance of meeting financial objectives across the business

Workplace Health & Safety

- Effectively promote and manage the work health and safety arrangements for the team as prescribed by the Health & Safety Management Arrangements.
 - Work Health & Safety Act (Cth) 2011
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 - WHS Hazardous Manual Tasks Code of Practice 2018
 - Work Health and Safety (How to Manage Work Health and Safety Risks) Code of Practice 2018
- Ensure employees are :
 - made aware of their WH&S responsibilities
 - have received adequate safety induction and other WH&S information, instruction and training to enable them to conduct their work safely
 - follow safe work practices
- Ensure the physical and psychological safety of the workplace under your control by:
 - ensuring regular workplace inspections are scheduled and conducted, involve the relevant HSR and recommendations made are actioned in a timely manner
 - ensuring compliance with the relevant standards and legislation in relation to purchase and provision of accommodation, furniture and equipment



- identifying changes in the workplace/processes that may affect safety and ensuring that any associated risks are identified, assessed and controlled
- verifying the effectiveness of control measures at appropriate intervals including monitoring compliance with safe operating procedures, site induction requirements and Permits to Work; and
- Ensure all WH&S reporting is accurately completed and submitted within specified timeframes and any follow up actions are completed
- Support/implement early intervention strategies and return to work programs.