

AFL Trainee (Education)

Role	AFL Trainee (Education)
Classification	Appointed through AFL SportReady RTO
Reports to	Learning Leader – Health & PE
Length of Appointment	1 Year

“Wellbeing enables us to give expression to our authentic selves to realise our unique potential”. - Horizons of Hope

Position Description

Marcellin College is a leading Catholic secondary school for boys conducted by the Marist Brothers since 1950. The College is part of the mission of the Catholic Church and is a faith community where learning and teaching seeks the integration of faith, life and culture.

The AFL Trainee works closely with the Health and Physical Education Department at Marcellin College to deliver a program that supports the goals of the College Mission. The duties of the trainee will be supervised by the Health and Physical Education Leader of the College to ensure that all assigned tasks are completed. They will also work closely with the other members of the Health and Physical Education department.

The trainee will provide support to the Health and Physical Education department. Primary tasks include administrative, organisational and 'hands-on' support within the department with the objective in providing maximum learning opportunities for staff and students of the college.

The AFL Trainee is expected to work from 8:30am until 4.30 pm Monday to Friday. Under the contract the incumbent accrues annual leave at the rate of 4 weeks per 52 weeks worked. All annual leave accrued must be taken during school holidays within the period of employment.

The incumbent is expected to model the College philosophy and support the goals of the College Mission – Education, Spirituality, Community and Justice and to support the vision and goals of the College as a learning community and to participate in their own on-going professional development and learning namely through the AFL SportsReady Trainee Program.

Commitment to the Catholic Ethos

It is expected that all staff of Marcellin endeavor to uphold the Catholic and Marist identity of the College and to live out its vision. In practice this involves:

- An acceptance of the Catholic educational philosophy of the College;
- Development and maintenance of an adequate understanding of those aspects of Catholic teaching that touch upon subject areas and other aspects of their work;
- A commitment to strive to help students to understand, accept and appreciate Catholic teaching and Marist characteristics through their teaching and other work and by personal example;

MARCELLIN COLLEGE

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- Comply with the accreditation policy of the CECV to teach in a Catholic school and other CECV and Marist Schools Australia policies.
- Work in partnership with parents, subject teachers, Pastoral Leaders, House Leaders and Directors of Learning Culture in monitoring Student progress and well-being

Responsibilities

- Liaise with Physical Education staff to support them in the running of their classes.
- Coordinate Physical Education external bookings (coaches and facilities).
- Maintain, set up and pack away equipment used in Physical Education classes (post, nets etc. used in St Marcellin Hall).
- Distribute and monitor use of sports equipment at lunch time for use under St. Marcellin's Hall
- Assist other members of staff when using Physical Education facilities or equipment. This includes replacement teachers when taking Physical Education classes, for Thursday extended pastoral, Remar activities, camps, retreats and reflection days.
- Assist Physical Education staff in the development of online curriculum resources, including online examinations and maintenance of MyMC digital resources.
- Consult and work with grounds staff when planning to use school grounds.

Selection Criteria

Applicants should be able to demonstrate:

- A commitment to Catholic ethos and Marist spirituality
- Excellent communication skills
- Excellent interpersonal skills
- Demonstrate competence in the use of ICT
- Strong leadership, time management and administrative skills
- A commitment to ongoing personal professional development
- Display initiative in the workplace when required
- A commitment to Child Safety

Current WWCC and Police Check

Commitment to child safety

- A demonstrated understanding of child safety
- A demonstrated understanding of appropriate behaviours when engaging with children
- Familiarity with legal obligations relating to child safety
- A commitment to undertake assigned child safety training in timely manner

Child Safety

Marcellin College has zero tolerance for child abuse and is committed to the safety and wellbeing of our students. The College and our governing body Marist Schools Australia have implemented a comprehensive Child Safeguarding Program in accordance with 'Ministerial Order No. 1359 – Implementing the Child Safe Standards – Managing the Risk of Child Abuse in Schools and School Boarding Premises.

All staff at Marcellin College take an active role, and are well informed of their obligations, in relation to Child Safety under Ministerial Order No 1359. Employment at Marcellin College is subject to school policies including the Child Safeguarding Policy, Marist Child Safe Adult Code of Conduct, Staff and Student Professional Boundaries, Mandatory Reporting Policy and Statement of Principles Regarding Catholic Education being read, understood and adhered to by being proactive in reporting any concerns or identified risk. Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.

All staff at Marcellin College are committed to embedding a culture of Child Safety and implementing all child safe procedures and requirements when employing and engaging any workers including all employees, volunteers and contractors. For further information on our policies please refer to our [marcellin](#) website.

Terms and Conditions of employment are as per the Catholic Education Multi Enterprise Agreement 2022 (CEMEA 2022). The position will from time-to-time require attendance outside normal hours.