

Position Description

Project Manager - Sponsor Requirements Assurance.

POSITION DETAILS	
Department / Team: Systems Engineering and Assurance	Reports to (title): Technical Services Manager
# Direct Reports: Nil	# Indirect Reports: Nil
Location: Brisbane	

THE CROSS RIVER RAIL PROJECT




Cross River Rail is a new 10.2km rail line including 5.9km of twin tunnels running under the Brisbane River and CBD that will unlock a bottleneck at the core of the rail network and will transform the way we travel across the whole of Southeast Queensland.

It will include four new underground stations – at Albert Street, Boggo Road, Roma Street and Woolloongabba - through the middle of Brisbane, provide new above-ground stations at the RNA Showgrounds and Dutton Park, upgrade six stations between Fairfield and Salisbury, deliver three new stations on the Gold Coast and introduce a new world-class signaling system to the wider SEQ rail network.

Once Cross River Rail is operational, journeys will be quicker, stations will be in more convenient locations and there will be capacity to increase train services as our population grows. Making public transport a more viable option for the whole region and helping to ease congestion on our roads.

Further Information: www.crossriversrail.qld.gov.au

OUR VALUES & BEHAVIOURS

 WE COLLABORATE	 WE INNOVATE	 WE DELIVER
<ul style="list-style-type: none"> • We treat each other with respect and speak up when this doesn't happen. • We share information to help everyone be successful. • We have honest conversations, no agendas or surprise. • We are curious, asking questions to understand. • We work through issues together and help each 	<ul style="list-style-type: none"> • We are inclusive, listening to and encouraging differing views. • We challenge and push the boundaries. • We apply and share our knowledge to do better. • We seize our opportunity to set new standards and benchmarks 	<ul style="list-style-type: none"> • We act safely at all times. • We do what we say we will do and when we will do it. • We understand our individual role and how it fits into the project's success. • We take responsibility for our work and speak up when we need help. • We are committed to continuous development and take every opportunity to review, learn and improve the way in which we are delivering the project

ROLE OVERVIEW

The purpose of the position is to monitor, report on and project manage the progress of critical and complex sponsor requirements and their associated delivery and readiness risks. The role will work closely with internal CRRDA resources, Stateside agencies (Transport & Main Roads and Queensland Rail), suppliers, and other external partners such to ensure activities are planned and delivered to achieve coordinated and integrated development, delivery, testing, assurance, and compliance.

The role is part of the Systems Engineering and Assurance group within the Program Delivery team whose function is to ensure coordinated and effective delivery of interfaces and integration for the project

KEY RESPONSIBILITIES

- Project manage the identification, triage, issue resolution and closeout of issues associated with the successful compliance to the Sponsor Requirements for CRR, ETCS, Clapham Yard, and New Gold Coast Stations.
- Manage risk processes and the development and execution of mitigation measures and recommended solutions.
- Manage and lead the deep dive processes into the nominated Sponsor Requirements including the development of workstream plans, schedules, KPI development, and tracking & reporting of the deep dive processes.
- Collaborate with CRRDA project teams, TMR, Queensland Rail and other stakeholders to manage the identification, development, documentation and reporting of the technical and program interface deliverables across multiple disciplines.
- Preparation of documentation including presentations, reports, and briefing papers.
- Contribute to development of the further iterations of the Integrated Schedule with specific focus of meeting Sponsor Requirements.
- To work in accordance with the Delivery Authority policies, procedures and safety requirements and demonstrate alignment with our values and behaviours.

KEY COMPETENCIES

- Proven experience in interface management and/or project management to achieve project objectives, with experience managing interfaces on major projects, preferably in rail infrastructure.
- Strong communication and stakeholder capabilities enabling effective engagement in collaborative project delivery.
- Proven experience in the identification, management, and implementation of controls for risk.
- Ability to provide clear and concise written and verbal communication with demonstrated ability to produce clearly articulated briefings and reports.
- Ability to take responsibility, work with initiative and independence and as part of a team and adapt to meet sudden changes in expectations, priorities and deadlines.
- Qualifications in engineering, project management or equivalent industry experience.