

## POSITION DESCRIPTION

<b>POSITION TITLE:</b>	Senior Research Fellow
<b>POSITION NUMBER:</b>	5608
<b>DIVISION / SECTION:</b>	Wellbeing and Preventable Chronic Conditions
<b>SUPERVISOR:</b>	Partnership Lead - 5319
<b>CLASSIFICATION LEVEL:</b>	Academic Level C
<b>SALARY RANGE:</b>	\$128,399 - \$146,717 per annum, pro rata
<b>STATUS (FTE):</b>	0.3
<b>LOCATION:</b>	Cairns
<b>DIRECT REPORTS:</b>	0
<b>INDIRECT REPORTS:</b>	0
<b>SPECIAL PROVISIONS:</b>	- Ability to obtain and maintain a current Working with Children Check (OCHRE card).

### ABOUT MENZIES:

Menzies is a national leader in research and education that improves health outcomes for Aboriginal and Torres Strait Islander people and populations across our region. As a leader in global and tropical research into life-threatening illnesses, Menzies continues to translate its research into effective partnerships and programs in communities across Australia and the Asia-Pacific region.

### SUMMARY OF POSITION:

The Senior Research Fellow will contribute to multiple research studies that use clinical, research and administrative data to better understand the burden of diabetes and related conditions in the Northern Territory Far North Queensland, with a particular focus on Aboriginal and Torres Strait Islander populations. Future projects may also include quantitative and health economic evaluation of health service interventions.

Key aspects of the role include providing clinical expertise and academic leadership for the implementation and sustainability of Diabetes Partnership projects including the FNQ Diabetes in Pregnancy Clinical Register & Models of Care and youth projects, data analysis, interpretation of findings and preparation of research manuscripts for publication. In addition, the Senior Research Fellow may support and assist in supervising other research staff and students with data management, statistical analysis and scientific writing; and contribute to dissemination of findings to key stakeholders.

This role sits within the Diabetes across the Lifecourse: Northern Australia Partnership (the Partnership) based at Menzies School of Health Research. Established in 2011, the Partnership has grown to include more than 40 staff and students working across the Northern Territory (NT), the Kimberley region of Western Australia and Far North Queensland. Our main office is in Darwin. We are an innovative and diverse team with a mixture of skill sets and professional backgrounds. You can find out more about our work and impact at [www.diabeteslifecourse.org.au](http://www.diabeteslifecourse.org.au).

### **PRIMARY RESPONSIBILITIES:**

The following responsibilities are not exhaustive and may include others as directed by the supervisor:

1. Provide strategic leadership to Diabetes Partnership projects in Far North Queensland.
2. Engage key Far North Queensland stakeholders including chairing the FNQ Advisory Group and other forums as appropriate. Contribute to and lead dissemination of findings through preparation of research manuscripts, conference abstracts, and presentations or reports for clinical and community stakeholders.
3. Commit to leadership in research integrity and ethics, and the beneficial application of intellectual property.
4. Contribute to the development of new priorities and strategic research directions, including the contribution to research proposal submissions to external funding bodies.
5. Lead the preparation of high-quality academic papers and reports, suitable for peer-review and publication in top tier journals.
6. Provide exemplary research and evaluation leadership, management and cultural integrity within all allocated research and evaluation projects including project planning, ethics preparation, recruitment, fieldwork, data analysis and reporting.
7. Conduct duties in accordance with Good Clinical Practice (GCP) Guidelines, Australian Code for the Responsible Conduct of Research, and National Statement on Ethical Conduct in Human Research.
8. Provide support, mentoring and feedback regularly to staff involved in FNQ Partnership projects.
9. Understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.
10. Carry out any other tasks as reasonably required by the Supervisor, Manager and/or Director.

### **SELECTION CRITERIA:**

#### **Essential:**

1. A research doctorate or equivalent qualifications and experience.
2. Established expertise in diabetes and/or related conditions.
3. Experience in successful preparation of high-quality research manuscripts for publication, and external grant acquisition submissions.
4. A demonstrated record of publication in health services research, health workforce or similar relevant fields.
5. Demonstrated ability to present research findings in a clear and engaging way to academic, professional and community audiences.
6. Demonstrated experience in research in accordance with Good Clinical Practice (GCP) Guidelines, Australian Code for the Responsible Conduct of Research, and National Statement on Ethical Conduct in Human Research, including an understanding of data collection methodologies.
7. Demonstrated previous experience supervising, teaching and/or mentoring.

8. Ability to initiate and maintain positive and effective relationships with internal and external collaborators and stakeholders, including the ability to interact effectively with people from diverse cultures.
9. Demonstrated experience in leading and managing high-quality, nationally relevant, culturally responsive, and independently led research and evaluation projects in research and/or teaching institution of national standing.
10. Demonstrated experience working independently and showing leadership and initiative within a research and evaluation context, to set priorities, coordinate tasks and meet deadlines.
11. Exemplary written and verbal communication skills with a proven track record in writing high quality peer-reviewed papers and successful grants; and experience presenting at national and international conferences.

**Desirable:**

1. Existing understanding of health services and health challenges in Far North Queensland, especially relating to chronic conditions and primary health care.
2. Experience working in Aboriginal and/or Torres Strait Islander health care or research.

**COVID-19 SAFETY REQUIREMENTS:**

1. Menzies encourages all staff to be fully vaccinated in accordance with the latest guidance and recommendations for COVID-19 vaccination as issued by the Australian Technical Advisory Group on Immunisation (ATAGI).
2. Menzies requires all staff to implement, as directed, risk control strategies that provide them with protection from COVID-19 in the workplace.

**COMMITMENT TO ABORIGINAL AND TORRES STRAIT ISLANDER WORKFORCE:**

Menzies is committed to providing a culturally inclusive and supportive work environment, and ensuring our workforce is representative of the people with and for whom we work. We seek to amplify Aboriginal and Torres Strait Islander voices in all aspects of our work, and we strongly encourage Aboriginal and Torres Strait Islander peoples to apply for this position.

---

**APPROVED BY:** Menzies Human Resources

**DATE:** 17 September 2024

<b>Senior Research Fellow - SRF1 to SRF6</b>		
<b>PACKAGE COMPONENT</b>	<b>Minimum Value SRF 1 (\$)</b>	<b>Maximum Value SRF 6 (\$)</b>
<b>Gross Salary</b> (position advertised as Academic Level C, SRF1 - SRF6)	128,399	146,717
<b>Superannuation</b> (14% superannuation contribution depends on employee contributing 3% of pre-tax salary)	17,976	20,540
<b>Salary Packaging Grossed Up</b> (Based on utilising the full \$15,900 salary packaging component plus the \$2,650 Meal Entertainment Card.)	8,469	9,657
<b>Leave Loading</b> (Payable on the last pay before Christmas (first year will be a pro rata payment))	1,676	1,676
<b>Total Salary Package</b>	<b>156,519</b>	<b>178,591</b>