

POSITION DESCRIPTION

POSITION TITLE:	First Nations Lecturer in Public Health
POSITION NUMBER:	5515
DIVISION / SECTION:	Education & Training
SUPERVISOR:	Associate Dean Teaching & Learning - 5002
CLASSIFICATION LEVEL:	Academic Level A
SALARY RANGE:	\$77,121 - \$101,537 per annum, pro rata
STATUS (FTE):	0.5 FTE (as negotiable)
LOCATION:	Darwin
DIRECT REPORTS:	0
INDIRECT REPORTS:	0
SPECIAL PROVISIONS:	Nil

ABOUT MENZIES:

Menzies is a national leader in research and education that improves health outcomes for Aboriginal and Torres Strait Islander people and populations across our region. As a leader in global and tropical research into life-threatening illnesses, Menzies continues to translate its research into effective partnerships and programs in communities across Australia and the Asia-Pacific region.

SUMMARY OF POSITION:

The First Nations Lecturer in Public Health will be part of the Education Team that delivers the Menzies postgraduate Public Health and Health Research Program for Charles Darwin University. Menzies' courses provide students with effective frameworks and reliable tools which enable them to understand and tackle complex population health and social challenges in local, national and global environments – with a focus on First Nations health.

The person we are seeking will be passionate about First Nations health and developing innovative content primarily for First Nations public health and health research units. According to the expertise they bring to the position, the successful candidate may also be involved in other areas of public health teaching such as social science, health promotion, environmental health, child health, sexual and reproductive health or health policy. They will have experience in teaching, with strengths in communication, student engagement and support in an online and/or face-to-face teaching environment.

PRIMARY RESPONSIBILITIES:

The following responsibilities are not exhaustive and may include others as directed by the supervisor:

1. Providing a high-quality learning experience for postgraduate public health and health research students in the online teaching environment
2. Preparation of innovative course materials to enable the teaching of postgraduate public health and health research units in an online and/or face-to-face teaching environment
3. Regular interaction with all external and internal students for whom they are responsible.
4. Marking student assessments in a timely manner, providing constructive feedback to students.
5. Participation in moderation and quality improvement in the units that they deliver as required.
6. Undertaking all the administrative functions which are connected to the units of teaching including tracking academic progress and finalization of student grades.
7. Application of the CDU learning and teaching policies and procedures, particularly on matters of academic integrity, assessment, moderation and conduct.
8. Any other academic duties, commensurate within the academic level as reasonably required by the Associate Dean and/or Director.
9. Understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.

SELECTION CRITERIA:

Essential:

1. A relevant qualification, or equivalent experience, in a First Nations, public health, health research, education or allied discipline.
2. Demonstrated experience in teaching or providing training or mentoring for adults.
3. Demonstrated academic strengths in one or more of the following: First Nations health, social science, health promotion, environmental health, child health, sexual and reproductive health, health policy and/or research methodologies.
4. An awareness of educational theories and a commitment to excellence in teaching.
5. Demonstrated ability to prioritise and organise daily, weekly and semester tasks, meet deadlines and complete administrative requirements with strong attention to detail.
6. Demonstrated high-level verbal and written communication skills with the ability to provide constructive feedback.
7. Highly developed interpersonal skills with the ability to interact effectively and professionally with academic colleagues and students and people from diverse cultures.
8. High-level computer skills in the use of Microsoft Word, Excel and PowerPoint.
9. Demonstrated ability to work as part of a collaborative team to deliver overall course outcomes.

Desirable:

1. Previous experience teaching in a tertiary institution or educating adults
2. Prior experience working with on-line educational platforms.

COVID-19 SAFETY REQUIREMENTS:

1. Menzies encourages all staff to be fully vaccinated in accordance with the latest guidance and recommendations for COVID-19 vaccination as issued by the Australian Technical Advisory Group on Immunisation (ATAGI).
2. Menzies requires all staff to implement, as directed, risk control strategies that provide them with protection from COVID-19 in the workplace.

SPECIAL CONSIDERATIONS:

The filling of this position is intended to constitute a special/equal opportunity measure under section 8(1) of the [Racial Discrimination Act 1975](#) and section 57 of the [Anti-Discrimination Act 1992](#) (NT). This position therefore only be open to Aboriginal and Torres Strait Islander applicants.

APPROVED BY: Menzies Human Resources

DATE: 23 September 2024

Research Assistant - RA1 to RA8		
PACKAGE COMPONENT	Minimum Value RA1 (\$)	Maximum Value RA8 (\$)
Gross Salary (position advertised as Academic Level A, RA1 - RA8)	77,121	101,537
Superannuation (14% superannuation contribution depends on employee contributing 3% of pre-tax salary)	10,797	14,215
Salary Packaging Grossed Up (Based on utilising the full \$15,900 salary packaging component plus the \$2,650 Meal Entertainment Card.)	8,469	8,469
Leave Loading (Payable on the last pay before Christmas (first year will be a pro rata payment))	1,552	1,676
Total Salary Package	97,939	125,897