

POSITION DESCRIPTION

Title: Instrumental Teacher (french horn and music theory)

Reports to: Director of Music through the Head of Brass

Date: September 2024

At Genazzano FCJ College, we're on a mission... to fuse the wisdom gained from over 130 years of educating girls, with the best techniques and practices of contemporary learning. Together, it redefines individual academic success and creates a distinctive opportunity to equip girls for a future we cannot imagine – but are privileged to guide them to.

From the co-educational Early Learning Centre (3- and 4-year-olds) to the specialist girls' pathways from Preparatory to Year 12, Genazzano is on a relentless quest to unlock the potential of every student as they uncover their personal excellence and fuel their aspirations. To do this, our professional environment at Genazzano emphasises innovation, the importance of lifelong learning and quality relationships between staff, students and parents.

Our Catholic faith and educational expertise energise us to prepare our students for a future where the keys to success will be very different to that of the past. For this reason, we unapologetically coach our students outside their comfort zone and challenge them to think critically about the world they'll inherit. This commitment extends beyond the classroom. We believe in nurturing not just their minds but also their hearts and spirits. Hope, courage, and a profound sense of community are the pillars upon which Genazzano FCJ stands.

As a future-oriented community, with a distinctive learning culture and a heart for humanity, we value reflection, excellence, wisdom, and service to empower our students and staff to transform the world around them.

In addition to an extensive Classroom Music program, the Music Department involves over 350 students in instrumental music and runs 34 ensembles on a weekly basis. Music plays an important role in the overall education at the College and students are frequently asked to perform both on and off campus.

The french horn and music theory teacher is responsible for teaching the french horn and music theory to students of the College.

EXPECTATIONS OF STAFF IN A CHILD SAFE SCHOOL

Genazzano FCJ College is committed to creating and maintaining a child safe environment in which all students, including Aboriginal children and students with a disability, feel safe and are safe. Our College actively promotes the safety and wellbeing of all students and all staff members are committed to protecting students from abuse or harm in the College environment, in accordance with their legal obligations including child safe standards.

A condition of employment is that staff are deemed to be persons suitable to work with children. Genazzano FCJ College has a Child Safe Policy and a Child Safety Code of Conduct.

All staff members of the school are subject to and expected to comply with the Child Safe Policy and the Child Safety Code of Conduct.

NATURE OF THE ROLE

At Genazzano College teachers operate in a multi-faceted role where duties include:

- Best practice in teaching
- Pastoral care
- Curriculum development
- Professional development
- Co-curricular involvement
- General and Administrative duties
- Duty of care responsibilities

Responsibilities

In accordance with the College Strategic Plan and instructions from the Director of Music, the successful candidate is expected to:

- Teach french horn and music theory
- Play a key role in the teaching of students across the College, i.e. to teach private students and to prepare and present students for recitals, competitions, Master Classes, AMEB examinations, VCE examinations and tertiary entrance auditions where applicable
- Conduct ensembles as discussed with the Head of Brass
- Participate in orchestral rehearsal
- Develop a positive relationship with all students, from all levels throughout the College, which will engender a willingness to take part in our extensive band program
- Assist at concerts, recitals, workshops and music camps as required
- Be available to students and parents to discuss student progress and to build a positive and supportive relationship
- Possess qualifications and experience in instrumental and ensemble teaching
- Communicate regarding scheduled rehearsals with students, instrumental teachers and parents in a clear manner
- Attend relevant workshops, seminars, concerts and professional development programs when required
- Prepare and present performance opportunities for french horn students
- Maintain regular communication with parents re the progress of students
- Write reports for students
- Have the ability to work as a member of a team with an understanding of and interest in the total music program
- Meet regularly with the Head of Brass to review progresses and needs, and prepare reports as needed

Requirements

- Teaching of private students from beginner to Diploma level
- Teaching of students in the Year 5 and 6 Band program
- Organising, coordinating and supervising of AMEB examinations where applicable
- Running of Ensembles as requested

- Attend Music Department meetings as required
- Organisation of musical items as requested
- Preparation of VCE students/AMEB students

Personal Competencies

- Interpersonal skills
- Identify priorities
- Work within narrow time frames and meet deadlines
- Ability to work effectively both autonomously and in a team environment on projects within the Brass Department and with other departments
- An energetic, passionate, experienced educator and an inspiration to our students

Job Competencies

- Interact effectively with personnel at all levels
- Display an excellent understanding of French horn repertoire
- Encompass the tradition of Genazzano FCJ college with future ideas

Key Selection Criteria

- Demonstrated high level of competence as an innovative French horn and Music theory teacher – beginner to advanced (Diploma) level
- Demonstrated high quality teaching skills which enable students to reach their full potential
- Commitment to a quality music program and the development/growth in student numbers learning the French horn
- Demonstrated willingness to support the ethos of Genazzano FCJ College; including an active commitment to the College Mission and Vision
- To comply with the Child Safe legislation, it is a requirement that the French horn and Music theory teacher holds either a current:
 - VIT teacher registration or VIT Permission to Teach

Reporting line

- The french horn and music theory teacher reports to the Director of Music through the Head of Brass

Teaching load

- This role attracts a time fraction of 0.4 FTE. This includes the teaching of private students and the involvement in the Band program on Thursday morning

PROFESSIONAL DEVELOPMENT

- Have current knowledge of curriculum initiatives in their teaching areas
- Commit to ongoing professional development in their teaching areas
- Be open to researching areas of interest relevant to directions provided in the College's Strategic Plan
- Continue their development of ICT skills as technologies evolve
- Participate in the staff appraisal process
- Be an active member of a relevant professional association as duties permit
- Support collegial learning by acting as a mentor or supervising and supporting a

student teacher after consultation with subject coordinator

ACCOUNTABILITY & EXTENT OF AUTHORITY

- The Music Teacher is accountable to the Principal through the Director of Music
- For implementation of Child Safe Standards, this position is accountable to the Deputy Principal, Child Safe Officer

CONDITIONS OF EMPLOYMENT – as per the Victorian Catholic Education Multi Enterprise Agreement - VCMEA

- Employment is conditional on being registered with the Victorian Institute of Teaching and maintaining that registration. Non-VIT registered applicants will also be considered
- Teachers are required to be at school from 8.25am–3.25pm
- All teachers are expected to attend their allocated before-school, recess, lunchtime and/or after-school supervision duties