

POSITION DESCRIPTION

Position Title:	Maintenance Electrician		
Reporting To:	Maintenance Coordinator		
Department:	Maintenance		
Award:	Manufacturing and Associated Industries and Occupations Award 2020 [MA000010]		
Supervisory Responsibilities:	No	Review Date:	01.01.2024

Position Purpose

Reporting to the Maintenance Coordinator, you will be responsible to provide electrical support for the site to ensure equipment reliability through effective troubleshooting and preventative maintenance.

Key Accountabilities

- Provide electrical support to site and effectively troubleshoot electrical faults.
- SAP – entering all completed tasks and booking our spare parts.
- Ensuring all work meets Engineering standards.
- 80% of PMs completed within the nominated timeframe.
- All work to be completed in line with food safety requirements.
- Ensure all electrical equipment is installed in compliance with AS3000.
- Make safety a priority and champion a safety culture with the team.
- Contribute to team culture and engagement plans.
- Regular interaction with Production, Warehouse, Quality, Maintenance and Administration Teams.
- Responsible for engineering support to standards and expectations and that all relevant documentation relating to the areas of responsibility are maintained to present standards.
- Log and complete all work in the maintenance system as listed on the work schedule.
- Read pneumatic schematics and fault find in a safe and efficient manner and make modifications as required.
- Weld all materials using Oxy, Tig, Mig.
- Investigate failures and provide recommendation of improvements to reduce the risk of occurrence.
- Shift work required. Work unsupervised on shift and make decisions in order to promote efficiency.
- Promote a helpful and friendly relationship with customers and staff including communicating effectively with production people and other members of the maintenance team.
- Report any abnormal problems which may occur and could disrupt the smooth running of the operation.
- Project work as required.
- Assist in the training of new staff and or functions when required.
- Complete all tasks and duties as reasonably requested by your leader.
- Pro-actively seek continuous improvement opportunities within the business.

Health, Safety and Environment (HSE) Accountabilities

- Promote and participate in the Safety Management System and develop a proactive safety culture.
- Be a role model for working safely and promoting a safe working environment.
- Adhere to safe work procedures and systems in consultation with elected OH&S Representatives and team members.
- Proactively contribute to the identification and resolution of workplace hazards.
- Work safely at all times.

- Comply with all relevant environmental legislative requirements.
- Actively contribute to reducing waste, conserving water and energy and other sustainability initiatives.
- Comply with environmental management systems.
- Actively participate in understanding your environmental responsibilities.

Values and Core Competencies

Our culture is underpinned by a set of common values, which set the standard for employee behaviour. They should be translated into every aspect of work from relationships with customers and colleagues, to the way employees conduct themselves on a daily basis.

Values	Core Competencies	Key Behaviours
Ambition	<ul style="list-style-type: none"> • Performance • Continuous Improvement • People Development 	<ul style="list-style-type: none"> • Set high goals and drive for performance. • Seek all opportunities for continuous improvement. • Identify areas for developing oneself and others.
Engagement	<ul style="list-style-type: none"> • Loyalty • Accountability • Tenacity • Entrepreneurship 	<ul style="list-style-type: none"> • Support positively and protect the company. • Account for his/her own activities and accept responsibility for them. • Overcome obstacles. • Demonstrate an entrepreneurial mindset.
With Simplicity	<ul style="list-style-type: none"> • Pragmatism • Transparency • Accessibility 	<ul style="list-style-type: none"> • Work in a practical and effective manner (with common sense). • Act and communicate with clarity and transparency. • Ensure relationships are based on accessibility, modesty, and proximity.

Minimum Requirements

Formal Education and Statutory Requirements	Trade qualification.
Essential Skills and Knowledge	3-5 years' experience working as Electrician in FMCG industry, preferably within Dairy Industry. Understanding of LOTO, JSA's etc. UHT/ESL experience advantageous. Knowledge of PLC programming. To work independently or as part of a team. Utilize CMMS (SAP). Welding Skills (TIG, MIG, Stick, Oxy). Industrial experience including fault finding and root cause analysis . Breakdown maintenance and diagnostic experience. Ability to read and understand hydraulic and pneumatic schematics. Demonstrate a strong mechanical aptitude.