

Position Description	
Position:	Classroom Teacher – Penbank
Campus:	Penbank Campus
Faculty/Department:	General Classroom
Reports to:	Head of Penbank Campus
Key Relationships:	Generalist and Specialist Teachers Support staff; cross campus collaboration
<p>School Overview:</p> <p>Located on Victoria’s Mornington Peninsula, Woodleigh School is an independent, coeducational school comprising two Junior Campuses, Minimbah in Frankston South; Penbank in Moorooduc, and a Senior Campus in Langwarrin South. Situated on Bunurong/Boon Wurrung Country, each campus respectfully acknowledges the ancestors and First Nations People of the Kulin Nations.</p> <p>At the heart of a Woodleigh Education is our commitment to the holistic development of every student within our School. We provide a nurturing and challenging environment that supports students to develop the knowledge, skills and dispositions they will need to thrive, at and beyond school. We aim to develop independent, resilient, creative and compassionate individuals who can find personal success in life, while making a positive contribution to the communities in which they live.</p> <p>At Woodleigh’s junior campuses, students are immersed in an environment that fosters a love of learning through the provision of a comprehensive Early Childhood and inquiry-based education. Centred around the International Baccalaureate - Primary Years Programme (PYP), children’s interests, skills and individual needs are developed through the School’s personalised approach to learning. Through a supportive and engaging environment and inclusive, creative settings, both in and outdoors, children are encouraged to participate in all activities and experiences. Families, too, enjoy being part of a community that appreciates the importance of professionalism and innovation in teaching and learning.</p> <p>Woodleigh School promotes the development of academic learning, personal wellbeing, and student engagement as being interdependent and transdisciplinary. As a result, student outcomes are supported by the essential elements of learning: the understanding of concepts, the acquisition of knowledge, the mastery of skills, the development of productive attitudes, and the ability to perform meaningful tasks in real-world settings. We understand that such deep learning is best cultivated in safe, supportive and respectful environments where students can take risks, question their assumptions, respond creatively, and explore new ways of thinking.</p> <p>Woodleigh School is an equal opportunity employer. Appreciating the importance of positive relationships and forward-thinking perspectives, Woodleigh School is a place where all community members can thrive and learn.</p>	
<p>The Woodleigh Teacher</p> <p>A teacher at Woodleigh School:</p> <ul style="list-style-type: none"> • Encourages a culture of mutual respect, inquiry, innovation and learning • Places an emphasis on the 5 Elements of the Woodleigh model for Personalised Learning in their professional practice <ul style="list-style-type: none"> ○ Real world learning 	

- Assessment for learning
- Life-long learning
- Student agency, coaching and mentoring
- Wellbeing and engagement
- Communicates effectively with students and families about student learning and progress
- Sets high academic achievement expectations
- Identifies and supports students' social, emotional, and behavioural learning needs
- Facilitates, designs and engages with effective collaboration
- Provides timely feedback and collaborates with others to offer specialised support

Position Summary:

The IB PYP Classroom Teacher is responsible for designing and implementing learning and teaching programs using knowledge of concept driven curriculum, inquiry (International Baccalaureate – PYP). The successful candidate will have a warm and welcoming disposition, excellent interpersonal and communication skills, and a willingness to innovate and encourage the development of creativity.

Key Responsibilities:

- Designing and implementing learning and teaching programs using knowledge of curriculum, inquiry and play-based approaches, assessment and reporting requirements (PYP experience preferred)
- Developing teaching activities that incorporate differentiated strategies to meet the specific learning needs of students across the full range of abilities.
- Using effective teaching strategies to integrate ICT into learning and teaching programs to make selected content relevant and meaningful.
- Planning and implementing well- structured learning and teaching programs or lesson sequences that engage students and promote learning.
- Selecting and using relevant teaching strategies to develop knowledge, skills, problem solving and critical and creative thinking.
- Establishing and maintaining orderly and workable routines to create an environment where student time is spent on learning tasks.
- Providing timely, effective and appropriate feedback to students about their achievement relative to their learning goals.
- Creating a positive environment where every student has the opportunity to learn
- Contributing to collegial discussions and applying constructive feedback from colleagues to improve professional knowledge and practice.
- Undertaking teaching from ECC – Year 6 (pending qualifications)
- Undertaking other duties as required and which are relevant to the position, as directed by the Head of Campus

Selection Criteria:

Experience and Skills:

Must be able to demonstrate:

- An understanding of appropriate behaviours when engaging with children
- Relevant classroom teaching experience or experience working with children
- Professional practice that is strongly aligned with the expectations of The Woodleigh Teacher

Education and Qualifications:

- Appropriate tertiary qualification in Education.

Personal Qualities:

- A commitment to Woodleigh's Values of Respect for Self, Respect for Others and Respect for the Environment
- A commitment to the School's co-curricular, experiential and outdoor education programmes
- Ability to work effectively within a team
- The determination to strive for personal best
- A willingness to innovate and encourage the development of creativity

Desirable:

- Experience in designing, implementing and assessing effective curriculum
- Experience in the International Baccalaureate Primary Years Programme

Conditions of Employment:

- A VIT Registration is required for this position.
- Qualification and First Aid Training confirmation is required for this position.
- Woodleigh is an Equal Opportunity Employer and is committed to appointing staff on the basis of merit.
- At Woodleigh School we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm. All staff are to abide by the Child Safety Code of Conduct.
- It is a condition of employment that all staff take responsibility for a safe and healthy work environment and have a commitment to equal employment opportunity and a workplace free from discrimination and harassment.
- All staff are required to observe and uphold all of Woodleigh's Privacy policies and procedures as implemented or varied from time to time.
- Woodleigh operates a smoke-free work environment.

Prepared by:	HR
Date prepared:	July 2023
Employee Signature:	
Date:	