



eLearning and Data Leader Marist-Sion College Warragul Position Description

Position Information	
POL Classification Level	POL 3 under the DOSCEL Schools and Secretariat Agreement 2022
Strategic Pillar and Organisational Strand	Learning and Teaching
Team Membership	Curriculum Implementation Team Digital Learning and Systems Strategic Leadership Team
Reports to	Director of Digital Learning and Systems
Time-release minutes per fortnight cycle	720 minutes
Our College	
<p>Marist-Sion College, Warragul, is a Catholic co-educational secondary school, inspired by the traditions of the Marist Brothers and the Sisters of Our Lady of Sion.</p> <p>Our mission is to provide an innovative education which integrates faith, learning and life in a welcoming community.</p> <p>Our vision is that students experience an education where they are known and loved, grow as life-long learners, and live as active citizens inspired by the principles of Catholic Social Teaching.</p>	
Leadership Statement	
<p>At Marist-Sion College leaders develop a culture of effective learning and teaching which is future focused and based in a vibrant Catholic learning community. We are impactful leaders, building capacity and driving school improvement.</p> <p>Leaders at Marist-Sion College:</p> <ul style="list-style-type: none"> • Are visionary and inspire a learning culture of high expectations. • Build a team-based culture that is self-reflective and build positive relationships with others. • Adopt an evidence-based approach, supporting targeted professional learning and monitoring progress in school improvement. • Create a sustainable future by working with data to change, adapt and grow. <p>Leaders at Marist-Sion College are living witnesses to the Gospel who activate:</p> <ul style="list-style-type: none"> • Improvement: Leaders inspire team members to support the pursuit of school improvement. • Growth: Helping others to flourish, promoting a climate of challenge, support, and effective learning. • Learning: Engaging in continuous professional learning and development. • Reflection: Fostering staff wellbeing to enable/encourage others to shine through reflective practice. <p style="text-align: center;"><i>“Everyone’s talents and involvement are needed” (Pope Francis – Laudato Si’ 14)</i></p>	

Capabilities and Responsibilities

<p>Leading Systemic Curriculum Delivery, Assessment and Reporting</p>	<ul style="list-style-type: none"> • To work with the Directors of Learning, Academic Office, Learning Leaders, Learning Area Teams, Subject Teams and teaching staff in the development of curriculum which are enhanced using learning technologies and data analysis. • Review curriculum documents to ensure they are providing opportunity for students to develop eLearning skills.
<p>Building Expert Teacher Practice in Differentiation</p>	<ul style="list-style-type: none"> • To be aware of emerging trends in the use of learning technologies and data analysis and to seek out new ideas and opportunities for improvement in learning derived from the technology and data evaluation. • To facilitate development and ongoing evaluation of learning technologies considering the College Strategic Plan, with reference to the philosophy and policies of the College, the broad range of student needs and current educational practices. • To support the use of learning technologies by students to improve their learning outcomes. • Mentors' teachers to deliver ethical and effective use of ICT in the classroom. • Liaise with the Deputy Principals to identify at risk and extension students so they can be better supported to demonstrate learning growth.
<p>Using Data for Impact to Improve Learning Outcomes</p>	<ul style="list-style-type: none"> • To facilitate development and ongoing evaluation of data collation, storage and analysis considering the College Strategic Plan, with reference to the philosophy and policies of the College, the broad range of student needs and current educational practices. • Monitor formative, summative and anecdotal qualitative and quantitative data to measure student learning growth, seeking ways to support students to improve learning outcomes. • Liaise with the Directors of Learning to analyse and evaluate data to measure and monitor student learning growth.

Selection Criteria	
Catholic Identity	<ul style="list-style-type: none"> • Ability to promote and uphold the Catholic Identity of the College. • Accreditation to teach in a Catholic school, or a willingness to undertake accreditation to teach in a Catholic school.
Skills and Attributes	<ul style="list-style-type: none"> • Ability to lead the people and lead the work in alignment with the Marist-Sion College Strategic Implementation Plan and Leadership Statement. • Lead the activation of staff voice in student outcomes and school improvement. • Displays a professional mindset and character to effectively lead staff to cater for the diverse needs of learners. • Ability to lead collegial teams underpinned by a team-based culture. • Inspiring and motivating team members towards achieving shared goals and objectives. • Building staff capacity through coaching and mentoring, promoting a culture of continuous improvement and learning. • Effective verbal and written communication abilities, encompassing.
Education and Experience	<ul style="list-style-type: none"> • Victorian Institute of Teaching (VIT) full registration. • An appropriate qualification in education. • Demonstrated understanding and experience of the learning and teaching pedagogy associated with the Victorian Curriculum.
Child Safety	<ul style="list-style-type: none"> • Experience working with children. • Commitment to and understanding of child protection and child safety issues in schools. • Demonstrated understanding of appropriate behaviours when engaging with children. • Be a suitable person to engage in child-connected work. • Demonstrated understanding of Mandatory Reporting.
Last Updated	June 2024