



ST JOSEPH'S COLLEGE, MILDURA

Position Title: Classroom Teacher

Overview

St Joseph's College is a co-educational Catholic College from Years 7 to 12, founded by the sisters of Mercy in 1906. Mildura is situated in north-west Victoria and enjoys more hours of sunshine than anywhere else in Australia. Mildura and the immediate Sunraysia area have a population of over 60,000 people. Our Catholic College places an emphasis on Mercy spirituality, compassion, justice, excellence, hospitality, community and service. We provide for the individual and offer a broad curriculum.

Nature of Role

Teachers at St Joseph's College are professional educators whose work is guided by the values of the Mercy Tradition. They will support each student to be challenged to grow in knowledge and maturity, according to their potential, in all aspects of his life.

Teachers at St Joseph's College are highly competent, passionate and engaged in their practice. They work hard to inspire students to be critical and deep thinkers, as well as problem solvers and responsible contributors to the global community. They ensure the best possible learning environment for students and are committed to their own continued growth as a teacher.

The classroom teacher will take responsibility for teaching units of work in line with Australian Curriculum as part of various subject Learning Areas, including oversight of Pastoral Care lessons as required.

The following list should not be seen as limiting and aims to provide an overview of the key areas of responsibility:

Responsibilities:

- A belief in and commitment to Catholic principles and support for the Mercy Ethos of the College.
- Skills in developing positive interactions with students and parents.
- Willingness to participate in co-curricular, extra-curricular and parent-sponsored activities.
- Expertise in, and be highly motivated, enthusiastic, dedicated and passionate about the subject.
- Develop, review and teach subject curriculum from Years 7-12 according to Australian curriculum and VCAA Study Designs.
- Sound understanding of the Victorian Curriculum.
- Monitor and assess student achievement making use of both external and internal data.
- Ability to develop curricula and programs which incorporate innovative educational pedagogy and show an understanding of educational teaching and learning needs (including differentiation for extending and supporting).
- Be thoroughly prepared for lessons and have the ability to be flexible in the selection of teaching styles adopted to cater for the various learning needs of students.
- Provide regular feedback to students and parents and make the most of SIMON Learning Areas.
- Actively participate in Learning Area meetings and professional development.
- Work collaboratively with other staff members to achieve common goals.
- Continually strive to improve teaching practice by participating in professional learning.
- Actively implement and apply all College policies and procedures.

Professional Relationships

- To maintain courteous and supportive relationships with other members of the College.
- To work with relevant staff to assist with matters relating to academic progress.
- To attend meetings with the Learning Area Leader, when required, and also conduct regular meetings with department staff to disseminate subject information.

Professional Requirements

- Academic qualifications (Years 7-12) in the appropriate subject areas.
- Current registration with Victorian Institute of Teachers (VIT).
- Support restorative practices.
- Maintain effective, positive and collaborative working relationships with all members of the community.
- Maintain accurate records of student attendance using the technology adopted by the College.
- Complete administrative tasks, accurately and in a timely manner.
- Attend staff meetings, pastoral care meetings and other learning area meetings and briefings.
- Support and comply with relevant legislative/regulatory requirements such as Work Health and Safety, Equal Opportunity, Discrimination; Privacy; College policies, procedures, and Mercy Education Limited policies.
- Positive approach to change and development.
- Actively support the College's Mission, Values and Goals in all dealings with members of the College and wider community.

Other Duties

- As directed by the Principal.
- Comply with the College's Occupational Health and Safety policy as amended from time to time.

GENERAL RESPONSIBILITIES

All staff are to be supportive of the St Joseph's College Strategic Plan and to enhance the school's reputation as one which is a warm and caring environment, characterised by efficiency, professionalism and a willingness to meet the individual needs of those within its community.

The College:

- Is an equal opportunity employer;
- Complies with the requirements of the Privacy Act;
- Has a strong commitment to OH&S;
- Will not tolerate bullying or harassment of any kind.

College Standards - all staff are expected to actively support the following standards;

- Demonstrate a commitment to the Catholic ethos and values of the school
- Demonstrate a commitment to the college vision
- Presentation – polished presentation in wearing appropriate attire
- Communication – effective, helpful and positive
- Confidentiality – protect the privacy and confidentiality of all personal information (staff/families/students)
- Teamwork – work together as a team to achieve the best results. Share information and collaborate across all sections of the college; trust, respect and support
- Accountability – we do our work with honesty, integrity and enthusiasm
- Performance – we perform to the best of our ability
- Initiative – looking for opportunities to improve the way we work; flexible, adaptable and efficient.

CHILD SAFETY AND PROTECTION RESPONSIBILITIES

St Joseph's College is committed to the safety and wellbeing of our students.

The college has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. In this context, the college implements a comprehensive Child Safety and Protection programme across the entire college community.

All staff are responsible for understanding and applying the college's Child Safety Policy and procedures including being compliant with the Child Safety Code of Conduct and being proactive in reporting any concerns or identified risk.

Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.

PHYSICAL REQUIREMENTS

- Ability to bend, squat and climb stairs frequently.
- Ability to sit for extended periods.
- Ability to use a keyboard, i.e. for report writing and word processing/data entry.