

# Position Description

## POSITION DETAILS

<b>Position Title:</b> Principal Environment and Approvals Advisor	<b>Department / Team:</b> Program Delivery
<b>Reports to (Title):</b> Environment and Approvals Manager	<b>Number of Direct Reports (and Titles):</b> Nil
<b>Next up Leader:</b> Health, Safety and Environment Director	<b>Number of Indirect Reports:</b> Nil
<b>Location:</b> Brisbane	<b>Salary Banding:</b> AO6

## THE CROSS RIVER RAIL PROJECT

Cross River Rail is a new 10.2km rail line including 5.9km of twin tunnels running under the Brisbane River and CBD that will unlock a bottleneck at the core of the rail network and will transform the way we travel across the whole of Southeast Queensland.

It will include four new underground stations – at Albert Street, Boggo Road, Roma Street and Woolloongabba - through the middle of Brisbane, provide new above-ground stations at the RNA Showgrounds and Dutton Park, upgrade six stations between Fairfield and Salisbury, deliver three new stations on the Gold Coast and introduce a new world-class signaling system to the wider SEQ rail network.

Once Cross River Rail is operational, journeys will be quicker, stations will be in more convenient locations and there will be capacity to increase train services as our population grows. Making public transport a more viable option for the whole region and helping to ease congestion on our roads.

Further Information: [www.crossriversrail.qld.gov.au](http://www.crossriversrail.qld.gov.au)

## OUR VALUES & BEHAVIOURS



### WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curios, asking questions to understand.
- We work through issues together and help each



### WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks



### WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits in to the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review

## ROLE OVERVIEW

The Principal Environment and Approvals Advisor position will provide environmental management and program support to the Health, Safety and Environment team to manage the project in line with the relevant environmental conditions and approvals. This will include reviewing management plans and approvals, site surveillance and compliance management.

Reporting to the Manager, Environment and Approvals, this role requires multidisciplinary relationships to be developed across the Delivery Authority, with the project's key contractors, and with external stakeholders. This requires the ability to analyse, provide sound and practical advice and influence both with and without authority. The ability to clearly communicate with multiple stakeholders across disciplines will be key to being successful in the role.

## KEY RESPONSIBILITIES

- Support the Manager, Environment and Approvals to deliver project outcomes by providing pragmatic advice on environment, approval, sustainability and heritage matters, including being embedded within specific projects, as required.
- Collaborate and provide support to the project delivery partners and contractors to ensure project outcomes across the environment and approvals space are delivered.
- Assist with the implementation and management of all environmental obligations as outlined in the Outline Environmental Management Plan (OEMP) or other statutory, policy or guideline requirements on the nominated aspects of Cross River Rail.
- Assist in ensuring the Cross River Rail meets statutory requirements relating to Environmental and Heritage matters, including the provision of pragmatic advice and the development of briefings and guidelines, as requested.
- Provide guidance and support on sustainability matters, and assist in ensuring that the project achieves its objectives and nominated outcomes.
- Support the delivery of any additional environmental approvals required to satisfy the project design and delivery, including review of the Contractor's design(s)/construction management plans to identify any additional environmental requirements and approvals that may be required.
- Provide guidance and support to the project and contractors to manage environmental risks and issues proactively and pragmatically across construction and commissioning phases of the project.
- Maintain the Project Approvals and Compliance Register to satisfy regulatory requirements.
- Assist in the development, implementation, identification of improvements and updating of the Environmental Assurance and Management Systems.
- Review contractor reports against management plans and nominated statutory, policy or guideline requirements.
- Assist in programming and scheduling environmental activities for all phases of the project.
- Develop and run project environmental inductions, as required.
- Assist in the procurement and management of contractors, including environmental consultants and advisors.
- Compile and examine project environmental data for compliance reporting to the Chief Executive Office, the Office of the Coordinator-General, Transport and Main Roads and any other external agencies, as nominated.

- Prepare and coordinate internal and external correspondence and environmental reports.
- Undertake site inspections and assurance reviews to evaluate contractor performance with environmental management requirements.
- Exercise professional judgement in identifying and executing necessary project tasks, prescribing methods of analysis, design and computation.
- Stay abreast of changes in environmental legislation and state and federal policy and advise management accordingly.
- Promote a strong culture focused health, safety and quality through demonstrated behaviours, leadership and commitment to these outcomes.

## KEY COMPETENCIES

The successful candidate will be able to demonstrate the following key competencies:

- Proven experience in environmental, heritage and sustainability management and management systems within a Project delivery framework.
- Understanding of Queensland and Commonwealth environmental legislation and approvals.
- Strong technical environmental skills and demonstrated report writing and reviewing capability, including competency in interpreting technical schedules and documentation.
- Excellent interpersonal skills, including presentation and communication skills and the ability to present well-reasoned points of view.
- Ability to work independently, and as part of a team.
- Knowledge and experience in the application of the Infrastructure Sustainability Council project rating process to infrastructure projects would be viewed favourably.
- Degree in Environmental Engineering, Science, Management or Planning (highly desirable qualification)
- Existing or the ability to obtain applicable Queensland Rail Industry Worker certifications.