

# Assistant Sports Coach

<b>Role</b>	Assistant Sports Coach
<b>Classification</b>	Level 2 (Instructional Services Grade 1)
<b>Instrument</b>	Educational Services (Schools) General Staff Award 2020
<b>Reports to</b>	Head of Sport

*"A positive sense of wellbeing supports a base for rich learning that enables young people to flourish."*  
- Horizons of Hope

## Position Description

Marcellin College is a leading Catholic secondary school for boys conducted by the Marist Brothers since 1950. The College is part of the mission of the Catholic Church and is a faith community where learning and teaching seeks the integration of faith, life and culture.

The Assistant Sports Coach provide assistance to students under the direct supervision of a teacher. They assist with equipment set up and the preparation and conduct of training sessions and/or sporting events within the operating guidelines of Marcellin College.

Reporting directly to the supervising teacher, this position is assists with the skill development of players at all levels. The incumbent must appreciate all aspects of College philosophy, pastoral care and general student management and wellbeing. They are also required to support the College, designated teacher and designated sport team and aim for success with their particular team.

The incumbent will also be expected to assist with the development of a sporting plan for their particular sport and follow the skills, strategies and team plays outlined by the teacher.

## Commitment to the Catholic Ethos

It is expected that all staff of Marcellin endeavor to uphold the Catholic and Marist identity of the College and to live out its vision. In practice this involves:

- An acceptance of the Catholic educational philosophy of the College;
- Development and maintenance of an adequate understanding of those aspects of Catholic teaching that touch upon subject areas and other aspects of their work;
- A commitment to strive to help students to understand, accept and appreciate Catholic teaching and Marist characteristics through their teaching and other work and by personal example;
- Comply with the accreditation policy of the CECV to teach in a Catholic school and other CECV and Marist Schools Australia policies.
- Work in partnership with parents, subject teachers, Pastoral Leaders, House Leaders and Director of Learning Culture in monitoring Student progress and well-being

**MARCELLIN COLLEGE**

160 Bulleen Road, Bulleen VIC 3105  
marcellin.vic.edu.au | +61 3 9851 1589



## **Responsibilities**

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### **Standards and Expectations**

- Conduct themselves, at all times, in a manner that adheres to the School's policies and practices, which include maintaining standards of professional conduct and appropriate dress
- Act as a positive role model and the representative of the school at training and during competition. This involves ensuring that the School's policies pertaining to sport, conduct, attendance and uniform are adhered to and that breaches of these policies are reported to the relevant staff member and then the teacher for subsequent action
- Attend staff training when requested to do so such as child safeguarding training
- Support teacher(s) in accordance to the sporting plan to ensure consistency of approach across the year levels
- Ensure students are always on time for training and matches, including arriving 30 minutes prior to the commencement of a match to ensure a proper warm up can take place
- Encourage students to display appropriate sportsmanship behaviour on the sporting field regardless of opposition or sporting circumstance and at all times demonstrating good sportsmanship in the conduct of their duties
- Support teacher(s) to conduct training sessions in a meaningful, safe and responsible manner

### **Operational Requirements**

- Participate in structured and organised training sessions led by the teacher(s)
- Support teacher(s) to select teams for fixtures. This includes the selection of players and officials (where applicable)
- Support teacher(s) to ensure they submit a detailed team sheet at your final training session for the weekend fixture
- Support teacher(s) to ensure that all match, training and fixture information is communicated to all
- Under the supervision of a teacher to maintain all issued equipment and report any loss or damaged equipment to the Head of Sport
- Provide feedback to teacher about player behaviour both positive and negative
- Maintain a log of hours worked and submit a time sheet in accordance with the College's policy

## Selection Criteria

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Applicants should be able to demonstrate:

- A commitment to Catholic ethos and Marist spirituality
- Exceptional understanding of the sport and the development of students within that sport
- Excellent interpersonal skills and the ability to relate to and engage with people at all levels of an organisation through collaboration and clear communication
- Be a mature, positive role model for students
- Ability to be discrete and maintain confidential information in accordance with the College's policy
- A commitment to Child Safety and experience working within a child safe culture

Current WWCC and Police Check

Commitment to child safety

- A demonstrated understanding of child safety.
- A demonstrated understanding of appropriate behaviours when engaging with children.
- Familiarity with legal obligations relating to child safety.
- A commitment to undertake assigned child safety training in timely manner.

## Child Safety

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Marcellin College has zero tolerance for child abuse and is committed to the safety and wellbeing of our students. The College and our governing body Marist Schools Australia have implemented a comprehensive Child Safeguarding Program in accordance with 'Ministerial Order No. 1359 – Implementing the Child Safe Standards – Managing the Risk of Child Abuse in Schools and School Boarding Premises.

All staff at Marcellin College take an active role, and are well informed of their obligations, in relation to Child Safety under Ministerial Order No 1359. Employment at Marcellin College is subject to school policies including the Child Safeguarding Policy, Marist Child Safe Adult Code of Conduct, Staff and Student Professional Boundaries, Mandatory Reporting Policy and Statement of Principles Regarding Catholic Education being read, understood and adhered to by being proactive in reporting any concerns or identified risk. Where students are under staff care, there is an obligation to take all practical steps to protect students where a risk to students' safety has been identified.

All staff at Marcellin College are committed to embedding a culture of Child Safety and implementing all child safe procedures and requirements when employing and engaging any workers including all employees, volunteers and contractors. For further information on our policies please refer to our [marcellin](#) website.

Terms and Conditions of employment are as per the Catholic Education Multi Enterprise Agreement 2022 (CEMEA 2022).