

ENVIRONMENT & HERITAGE MANAGER

Position Level: Manager

Location: Port Hedland

Effective Date: November
2023

Responsibilities

The Environment and Heritage Manager is responsible for the oversight of the environment and heritage management of the business, focusing on the Port Hedland operations. The Environment and Heritage Manager works closely with other areas of PPA to ensure that matters of Environment and Heritage Management are considered in all aspects of business decision making processes.

Reporting

The Environment and Heritage Manager reports to the Director Environment & Heritage.

Accountabilities

Result Area	Major Activities
1. Safety and People:	<ul style="list-style-type: none"> • Further a safe, inclusive, and collaborative workplace, that supports the mental health and wellbeing of self, and others. • Identify actions and changes that lead to Pilbara Ports continually improving its safe work environment; both physically and psychologically. • Lead and implement practices that improve safety and inclusion as outlined in Pilbara Ports Leadership Capability Framework.
2. Integrated Management Systems: All statutory requirements are met and standards are achieved.	<ul style="list-style-type: none"> • Develop and oversee the systems that ensure PPA complies with all applicable codes, as well as its legal and statutory requirements. • Comply with and demonstrate a positive commitment to organisational processes and ISO Management Systems including Quality, Environment, Safety and Information Security. • Maintain and continuously improve documentation, procedures and systems within the Environment & Heritage area.
3. Strategic Direction and Policy Development: Ensure business exposure to environmental and heritage statute and policy development is minimised through effective research and strategic input.	<ul style="list-style-type: none"> • Maintain understanding of all Local, State and Commonwealth government environmental and heritage policy development and advise PPA on changes that will impact on Port operations. • Liaise with other ports to ensure a unified approach in the review of environment and heritage policy. • Remain current with relevant research and environmental initiatives. • Represent PPA on relevant committees and stakeholder groups pertaining to strategic environment and heritage issues. • Liaise with government agencies and departments to secure the long-term viability of the Port. • Review and input into government environmental and heritage policy direction to ensure Port issues are adequately addressed.
4. Port Planning and Development: Secure the long term viability of the Port through strategic	<ul style="list-style-type: none"> • Contribute to strategic and operational planning for port developments in line with environment and heritage goals. • Evaluate projects and advise on the implementation of appropriate environmental risk mitigation in parallel with project objectives.

environmental planning and assessment:	<ul style="list-style-type: none"> • Manage all necessary environmental approvals for major developments. • Liaise with government and industry bodies on approvals processes and strategies. • Liaise with port customers and users to ensure environmental outcomes that support trade. • Ensure community issues are understood and well managed by PPA via participation in community interest groups.
5. Operational Environmental Compliance: Oversee PPA operational activities to ensure there is a clear understanding of PPA's environmental and heritage compliance obligations and to be able to assess and report on such compliance.	<ul style="list-style-type: none"> • Communicate the importance of environment and heritage issues to all PPA employees, ensuring that environment and heritage form an integral part of all PPA's current and future operations and activities. • Audit Port operations to assess compliance with statutory approvals, legislation, guidelines, and standards. • Regularly review Port areas for impact on the environment from Port operations. • Provide advice on improvements in operations to minimise impacts on the environment or enhance environmental values. • Liaise with government agencies and internal stakeholders on amendments to environmental approvals. • Manage compliance reporting as required by the conditions set out in statutory environmental approvals or as required under the relevant environmental legislation and regulations.
6. Environment and Heritage Communication: Contribute to engaging and informing stakeholders.	<ul style="list-style-type: none"> • Develop and implement tools that promote education and awareness of the environmental obligations of Port users (including PPA employees, contractors, tenants and the community). • Represent the organisation in industry association committees such as the Port Hedland Industries Council's management committee. • Develop and lead negotiation and conflict resolution to influence positive change in a broad spectrum of environment and heritage issues which would have a long-term benefit for the business.
7. Leadership: Leadership & management activities promote successful outcomes.	<ul style="list-style-type: none"> • Contribute to and promote the strategic direction of the business. • Contribute to the development of business planning processes, KPI's and associated plans and reports. • Lead and manage the Port Hedland team to achieve a high performance, positive and solution focused work environment and culture. • Identify organisational deficiencies and contribute to their resolution through the conceptualisation, identification and development of leading-edge environment and heritage initiatives. • Represent the business on committees and attend meetings as required. • Identify organisational deficiencies and contribute to their resolution. • Undertake ad-hoc duties as directed by the Director Environment & Heritage and/or General Manager Corporate Affairs and Governance.

Selection Criteria

Qualifications:

Tertiary qualification in environmental science, environmental engineering or a related discipline.

Personal Attributes:

- Exhibit behaviours that align with PPA's values of Excellence, Respect, Integrity, Care and Courage.
- Demonstrated commitment to an inclusive work culture that encourages diversity.
- Solutions focused individual who likes to be challenged by complex problems.
- A collaborative communication style that engages others to work together to achieve outcomes.
- A focus on outcomes for the organisation rather than individual success.

Work Related Requirements:

- Demonstrated experience leading a high performing team, including workload management and task delivery whilst maintaining employee wellbeing.
- Demonstrated experience in environmental management in an infrastructure, marine or heavy industry environment.
- Proven ability to provide complex environmental management advice and expertise.
- Demonstrated success in development planning including strategic environmental assessment and approvals.
- Strong working knowledge of relevant State, Commonwealth and International environmental and heritage legislation, standards and codes of practice.
- Demonstrated expertise in effective communication and liaison with a wide range of stakeholders including government agencies and departments.

Sound computing skills, as well as the ability to gain a Maritime Security Identification Card, and WA Driver's License are prerequisites for positions with PPA.