

DEPUTY PRINCIPAL - STUDENTS

SELECTION CRITERIA

An appointee to the position of Deputy Principal – Students in a Catholic secondary school assumes a significant senior leadership position.

The following selection criteria must therefore be met before an applicant can be considered.

Applicants should:

- Be fully supportive of the objectives and ethos of Catholic education;
- Have significant experience and proven knowledge of educational issues and development in a Catholic College;
- Have demonstrated leadership experience in education and have a proven exemplary teaching record;
- Show evidence of significant competence in the leadership of students, wellbeing and learning in a school setting;
- Demonstrate an ability to facilitate the planning, implementation and evaluation of sound educational and wellbeing policies and practices;
- Have the ability to work in a collaborative decision making structure;
- Be committed to personal and professional learning;
- Exhibit an ability to communicate effectively with the whole school community as well as with the wider community;
- Possess appropriate postgraduate qualifications.

TENURE

The successful applicant will be appointed to Emmaus College as a teacher in an ongoing capacity. In being appointed to the position of Deputy Principal – Students the successful applicant shall be appointed for an initial period of three years and following a successful performance appraisal, will be appointed for a further three years. At the conclusion of this sixth year, the position will be advertised and the incumbent will be eligible to apply.

REMUNERATION

The appointee's salary will be at Category B according to Schedule 2 - WAGES AND ALLOWANCES: DEPUTY PRINCIPALS of the Victorian Catholic Education Multi Enterprise Agreement 2022 (CEMEA), the level is determined according to the enrolment of the school. If the successful applicant has previous experience as a Deputy Principal, then an appropriate salary will be negotiated. The role also attracts other benefits to be discussed upon appointment. The Deputy Principal – Students is entitled to enter into Salary Packaging under current guidelines from the Melbourne Archdiocese Catholic Schools and subject to current legislative requirements.

APPLICATION

Applications are made online through the Emmaus College website and must include a letter of introduction that addresses the selection criteria, (no more than three pages in length), and a full curriculum vitae including the names of three professional referees, one of whom should be the applicant's Parish Priest (as appropriate) and another one of whom should be the current employer.

PROPOSED TIMELINE

Advertisements placed on the website and teachers.on.net – from 18 September 2023

Advertisement placed in the Age on 30 September and 7 October 2023

Applications close on Friday 13 October 2023

Applicants shortlisted for an interview will be contacted in the week beginning 16 October 2023.

Interviews to be conducted mid-October

Referees may be contacted from 13 October 2023