

Position Description

POSITION DETAILS			
Position Title	Registered Nurse- Home Care		
Reports to	Clinical Manager- Home Care		
Business Function	Home Care	Salary Grade	Enterprise Agreement
Direct Reports	Nil	Band / Level	RN2
Indirect Reports	Nil	Location	NT

REPORTING RELATIONSHIPS	
Internal Key Relationships	Client Admission Coordinators, Support Coordinators, Quality Team
External Key Relationships	Hospital Liaisons, ACAT Team, Discharge Coordinators, Other Providers, GP's

OUR ORGANISATION
ARRCS work began in 2014 with aspirations to improve the quality of life for people living in regional and remote areas of Australia. Today, our commitment remains stronger than ever. We provide support to people across the Northern Territory through Residential Aged Care and Disability Services, Mental Health support, Childcare and Regional Home Care services and School Nutrition programs. We take a holistic approach, and a deep respect for all Elders and Aboriginal Cultures is at the heart of our work.

OUR COMPANY VALUES				
Compassion	Respect	Justice	Working Together	Leading Through Learning
Through our understanding and empathy for others, we bring holistic care, hope and inspiration	We accept and honor diversity, uniqueness and the contribution of others	We commit to focus on the needs of the people we serve and to work for a fair, just and sustainable society	We value and appreciate the richness of individual contributors, partnerships, and teamwork.	Our culture encourages innovation and supports learning.

PURPOSE
The role of the Registered Nurse- Home Care is to oversee and provide case management, clinical care, and assessments to ARRCS Home Care clients with complex needs. They are the subject matter experts to staff and clients and act as a resource for assessments and care planning. The Registered Nurses assist with Clinical oversight over ARRCS Home Care and make recommendations as required.

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KEY RESPONSIBILITIES

Clinical Care and Education

- Ensure individual care plans for each client are reviewed where a change in their health or functional status is identified
- Provide clinical and nursing support and advice to clients and staff
- Oversee the care needs of clients
- Provide clinical oversight
- Maintain and review clinical records (e.g. assessments, wound charts, care plans, notes).
- Liaise with other health professionals in the local clinical network for the provision of services to meet clients' needs, as appropriate.
- Ensure clinical practice is in line with ARRCs policies and procedures
- Key member on Clinical Governance Committee and Medication Advisory Committee as the representative for Community Care
- Manage and provide training and education, as appropriate
- Practise within your scope of practice and in line with all relevant legislation.

Leadership & Culture:

- Escalate issues and areas of concern to the Clinical Manager, as appropriate
- Maintain privacy and confidentiality
- Lead by example and inspire a positive and collaborative team environment
- Identify and participate in professional development

Risk & Compliance

- Investigate clinical incidents and report actions taken to reduce risk of incident recurring
- Assist in completion of monthly KPI analysis of clinical incidents identifying trends in data
- Identifying clinical risks for individual clients and strategies to mitigate
- Ensure staff are aware of, and employ, safe work practices in both office and community settings

Financial Management

- Monthly budgets are achieved- Consumables and operating expenses
- Services provided are within clients individualised budgets
- Offer of fee for service, as appropriate

Personal Accountability

- Maintain annual registration requirements including professional development with AHPRA
- Maintain mandatory requirements
- Attend mandatory training
- Act in accordance with ARRCs code of conduct and adhere to ARRCs policies and procedures

SELECTION CRITERIA

Qualifications – Essential

- Bachelor of Nursing or Science with current AHPRA registration

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Experience

- Previous experience in Aged Care or Home/Community Care
- Experience leading and managing a team of skilled professionals

Other

- Willingness to travel across the NT
- Ability to work independently as well as part of a team
- Strong administrative and computer skills
- Ability to demonstrate empathy and patience

Mandatory Requirements

- NDIS Worker Screening
- Influenza Vaccination
- COVID 19 Vaccination + Boosters
- National Police Check
- Driver's License

Duties Statement

It is not the intent of this position description to limit the scope of this position in any way but to give an overview of this role at Australian Regional and Remote Community Services. You will at times be required to work on other tasks and areas as directed by the Managers or Team Leaders- Home Care or ARRCS Leadership Team. By signing your contract of employment, you accept and agree to the role and responsibilities as outlined in this position description.