

Position Description

POSITION DETAILS			
Position Title	Nurse Specialist – Palliative Care/Infection Prevention/Diabetes Care & Education/Dementia Care		
Reports to	Regional Manager, Clinical Governance & Risk		
Business Function	Clinical Governance & Risk	Salary Band	Common Law Contract 0.2 FTE for each specialist.
Direct Reports	0	Classification	Salary Band D
Indirect Reports	0	Location	Northern Territory

REPORTING RELATIONSHIPS	
Internal Key Relationships	
External Key Relationships	

OUR ORGANISATION
ARRCS work began in 2014 with aspirations to improve the quality of life for people living in regional and remote areas of Australia. Today, our commitment remains stronger than ever. We provide support to people across the Northern Territory through Residential Aged Care and Disability Services, Mental Health support, Childcare and Regional Home Care services and School Nutrition programs. We take a holistic approach, and a deep respect for all Elders and Aboriginal Cultures is at the heart of our work.

OUR COMPANY VALUES				
Compassion	Respect	Justice	Working Together	Leading Through Learning
Through our understanding and empathy for others, we bring holistic care, hope and inspiration	We accept and honor diversity, uniqueness and the contribution of others	We commit to focus on the needs of the people we serve and to work for a fair, just and sustainable society	We value and appreciate the richness of individual contributors, partnerships, and teamwork.	Our culture encourages innovation and supports learning.

PURPOSE
The Nurse Specialist, using best practice evidence provides person-centred specialist nursing care at an advanced practice level for the designated speciality in collaboration with individual/s and the multidisciplinary health care team. Provides clinical leadership, support, and supervision for less experienced clinicians to achieve people focused quality care.

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KEY RESPONSIBILITIES

Service Delivery

- Undertake nursing interventions at an advanced level for the speciality practice within scope of practice, including extended autonomy in clinical decisions making, identification and management of complex clinical risk, assessment, planning and implementation in collaboration with individual/s and multidisciplinary health care teams to achieve expected health and wellbeing goals. • Collect and report on individual's clinical information in a timely manner, maintain confidentiality and accurate health care documentation to ensure necessary information is available to meet legal and ongoing care requirements. • Provide specialist clinical leadership and educational support for less experienced staff. Adopt the principles of the nursing and midwifery delegation and supervision framework when supporting staff within the workplace to deliver safe competent care. • Work in collaboration with the individual, their carers other healthcare team members/colleagues to provide a person-centred environment and communicate effectively about nursing outcomes in a timely manner to support the provision of people focused quality care.

Reporting, Administration and Documentation

- High level of computer administration skills including the management of Health care related databases (Procura / ComCare or similar)
- Carries out own administrative tasks, including entering accurate case notes in a timely manner and maintaining files and statistics.
- Generates and share comprehensive and detailed reports about team performance, company related objectives and other reports requested by Management team.

Quality, Safety and Risk Management

- Commitment to ensuring quality services are delivered to both internal & external clients through the quality, safety, and risk management system. Act in accordance with all relevant external legislation and internal ARRCS policies and procedures that relate to this position and the organisation.
- Understand the importance of the quality and safety system at ARRCS and assume responsibility for the delivery of the system through.
- Active participation in quality improvement activities.
- Actively participate in staff meetings
- Demonstrated knowledge of the Fire Safety and Evacuation Procedure
- Working knowledge of the ARRCS Infection Control, WHS and Manual Handling policies and procedures with an emphasis on promoting compliance amongst team.
- Be aware and comply with all Standards and Guidelines for Aged Care Services.
- Exercise due care and economy in the use of ARRCS equipment and supplies.

Personal Accountability

- Compliance with ARRCS's values, code of conduct, policies and procedures and relevant government legislation and standards where relevant.
- Cooperate with strategies to actively ensure the safety, protection and well-being of elderly and children who come into association with us.
- Ensure appropriate use of resources.
- Work collaboratively with ARRCS employees and external stakeholders in accordance with ARRCS's values and professional standards of behaviour.
- Actively participate in initiatives to maintain, build upon and promote a positive and collaborative workplace.

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- Actively participate in initiatives to meet Reconciliation Action Plan and empowering of First Nations people within our employment and for those we serve in our positions.
- Identify opportunities to integrate and work collaboratively across teams.
- Take reasonable care for your own health and safety, and health and safety of others (to the extent required).
- Promote a positive safety culture by contributing to health and safety consultation and communication.
- Promptly respond to and report health and safety hazards, incidents and near misses to line management
- Attend mandatory training sessions (i.e., equal employment opportunity, health, and safety) and mandatory training specific to position.

SELECTION CRITERIA

Key skills and experience that the applicant requires to qualify for the role:

Qualifications – Essential

- Current Registration with the Australian Health Practitioners Regulation Agency (AHPRA) as a Registered Nurse.
- Relevant post-registration qualifications in palliative care/diabetes education/infection prevention and control with a minimum of three years' experience working in the clinical speciality.
- Current First Aid Certificate.

Experience

- Demonstrated competencies in and knowledge of the complexities and challenges involved in providing speciality nursing care in the context of a multidisciplinary team.
- Demonstrate ability to exercise extended autonomy in clinical decision-making capabilities and leadership in the development of nursing specialty practice advancement.
- Demonstrated effective clinical communication using information technology, written and verbal means and sound interpersonal skills with the capacity to interact with others in a personable and professional manner.
- Demonstrated knowledge and application of evidence-based practice and critical thinking to advocate for and implement individualised person-centred care at an extended role level with a commitment to quality improvement.
- Demonstrated ability to supervise, delegate, and negotiate with others to deliver quality nursing care with a willingness to show leadership and embrace change in the coordination and delivery of care.
- Willingness and ability to deliver accredited or evidenced based training in specialist to ARRCS workforce and support the development/review of ARRCS policy documents and resources to assist the workforce in sustaining practice.
- Evidence of participation in own professional development, a commitment to maintaining competence and enhancement of skills with a willingness to apply and share professional expertise as a resource person and mentor others within the speciality.

Mandatory Requirements

- NDIS Worker Screening or current Working with Children Card
- Current Influenza Vaccination
- COVID 19 Vaccination + mandatory Boosters
- National Police Check – Dated within 3 months.

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Duties Statement

It is not the intent of this position description to limit the scope of this position in any way but to give an overview of this role at Australian Regional and Remote Community Services. You will at times be required to work on other tasks and areas as directed by your manager or the ARRCS Leadership Team. By signing your contract of employment, you accept and agree to the role and responsibilities as outlined in this position description.