



POSITION DESCRIPTION

Title: Sessional Speech and Drama Coach

Reports to: Principal through the Curriculum Leader: Drama

Date: 2022

Genazzano FCJ College is a high performing Catholic day and boarding school beginning with the Early Learning Centre (co-educational 3 and 4-year-old kindergarten) and girls only education from Preparatory to Year 12.

Reflecting the ideals and values of FCJ education, Genazzano FCJ College aims to promote the spiritual, moral and academic formation of its students. The Vision and Mission Statement describes the Genazzano graduate as a young woman with a passion for life, a love of learning and the courage and confidence to serve others. It also identifies an excellent academic program, a quality religious education program, an intensive co-curriculum and an active engagement with issues of social justice as the means by which this vision can be achieved.

EXPECTATIONS OF STAFF IN A CHILD SAFE SCHOOL

Genazzano FCJ College is committed to creating and maintaining a child safe environment in which all students, including Aboriginal children and students with a disability, feel safe and are safe. Our College actively promotes the safety and wellbeing of all students and all staff members are committed to protecting students from abuse or harm in the College environment, in accordance with their legal obligations including child safe standards. A condition of employment is that staff are deemed to be persons suitable to work with children. Genazzano FCJ College has a *Child Safe Policy* and a *Child Safety Code of Conduct*. All staff members of the school are subject to and expected to comply with the *Child Safe Policy* and the *Child Safety Code of Conduct*.

POSITION PURPOSE

To provide the opportunity for students to develop confidence and skills in the areas of Drama and public presentations through specialist coaching in a supportive, one-on-one or small group environment

POSITION OBJECTIVE

To deliver the Speech and Drama coaching program for students Prep-Year 12 including preparing students for AMEB examinations in this area

KEY RESPONSIBILITY AREAS

The duties relative to this position include:

- To develop the individual and group coaching program within the College following the AMEB Syllabus
- To provide public performance opportunities for those students enrolled in the Speech and Drama program
- To promote the Speech and Drama Coaching Program within the College community
- To explore opportunities for students to enter festivals and competitions in the area of speech and drama

ACCOUNTABILITY & EXTENT OF AUTHORITY

- The Speech and Drama Coach is accountable to the Principal through the Curriculum Leader: Drama
- For implementation of Child Safe Standards, this position is accountable to the Deputy Principal – Child Safe Officer
- The position must ensure that it operates in accordance with the specific objectives, policies and strategies determined for the effective management of the College's resources and ensure decisions made by the position are subject to review by the Curriculum Leader: Drama.

SKILLS AND EXPERIENCE REQUIRED

- Thorough knowledge of Speech and Drama syllabus and AMEB examination requirements
- Understanding processes of direction and production of current Drama and Theatre styles
- Possess a current Level 2 First Aid Certificate
- Possess a current driver's license

CONDITIONS OF EMPLOYMENT

- Employment is under the Educational Services (Schools) General Staff Award 2020 as varied from time to time
- The incumbent will require a Working with Children Check and National Police Record Certificate