

POSITION DESCRIPTION

POSITION TITLE:	Research Midwife/Nurse
DIVISION / SECTION:	Child Health Division
SUPERVISOR:	Research Officer
CLASSIFICATION LEVEL:	GSL 7
SALARY RANGE:	\$89,426 - \$97,048 per annum
STATUS (FTE):	1.0 FTE
DIRECT REPORTS:	0
INDIRECT REPORTS:	0
SPECIAL PROVISIONS:	<ul style="list-style-type: none">- Vaccinated against COVID-19 and ability to provide suitable evidence to Human Resources.- Willingness to travel to remote communities (by light aircraft or 4WD) for up to 5 days per trip, and up to 10 times per year.- Willingness to comply with the Top End Health Services Staff Immunisation Policy and provide proof of compliance (e.g. through serology) including Hepatitis A & B vaccinations.- Ability to obtain and maintain a current Working with Children Check (OCHRE card), National Police Clearance Check and NT Driver's License.

ABOUT MENZIES:

As one of Australia's leading medical research institutes dedicated to improving the health and wellbeing of Aboriginal and Torres Strait Islander Peoples, and a leader in global and tropical research into life-threatening illnesses, Menzies School of Health Research continues to translate its research into effective partnerships and programs in communities across Australia and the Asia-Pacific region.

SUMMARY OF POSITION:

The role of the Research Midwife/Nurse will be part of a 5-year longitudinal study in First Nations children that were recruited from two existing clinical trials to form a birth cohort to age 6 years. This study will build on existing data and collect data up to 6 years to determine early life risk factors and biomarkers for lung health indicators. The timing of the follow-up is critical to enable assessing lung function at appropriate ages to enable the detection of earliest onset of lung function impairment providing the basis for identifying modifiable factors and risk prediction models to identify high risk groups.

The Research Midwife/Nurse will be responsible for participant recruitment, from the two existing trials, obtaining informed consent and follow-up visits that include clinical data and specimen collection, storage and transportation. The Research Midwife/Nurse will also ensure that the clinical trial meets standards of Good Clinical Practice (GCP) Guidelines, the Australian Code for the Responsible Conduct of Research, the National Statement on Ethical Conduct in Human Research, Trial Protocol and Menzies policies, procedures and guidelines.

This position will be based in Darwin and primarily work on this research study; however, will also contribute across other respiratory studies as part of the Respiratory Health Group. This position will require remote field travel for up to 5 days per trip and up to 10 times a year.

PRIMARY RESPONSIBILITIES:

The following responsibilities are not exhaustive and may include others as directed by the Supervisor:

1. Undertake procedures relevant to the research study including: explanation of the project in lay terms to potential participants; obtaining informed consent; review of medical records; completion of questionnaires and case report forms; collection of specimens for analysis and transport to laboratories as required; ongoing participant examinations and assessments as required.
2. Ensure accurate details of clinical history and examination, observation, management plan, investigations and action taken are recorded for study participants and noted in the medical records where appropriate.
3. Ensure the research is conducted in accordance with Good Clinical Practice Guidelines, the Australian Code for the Responsible Conduct of Research, the National Statement on Ethical Conduct in Human Research, Study Protocol and Menzies policies, procedures and guidelines.
4. Collect all study data and ensure it is stored and transmitted appropriately in accordance with ethical, cultural, and confidentiality requirements.
5. Coordinate visits to participating communities in remote areas via either air or road (manual 4WD) under limited supervision where required.
6. Communicate and coordinate effectively with study participants, Chief Investigators, and other project staff.
7. Develop productive, cooperative working relationships with other members of the research team and division, as well as external collaborators.
8. Assist with the conduct of other research studies as required.
9. Develop and maintain an understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.
10. Any other tasks as reasonably required by the Research Officer, Business Manager and/or Menzies Director.

SELECTION CRITERIA:

Essential:

1. Tertiary qualification in midwifery or nursing with subsequent experience of at least four (4) years, and registration with the Australian Health Practitioner Regulation Agency (AHPRA)
2. Demonstrated experience working with, and knowledge of, health issues affecting Australian First Nations people and developing countries; experience in primary health care service delivery and medical record systems in the Northern Territory.
3. Highly developed oral and written communication skills including interpersonal skills, with demonstrated capacity to communicate with a range of audiences in multicultural and multidisciplinary settings.
4. Demonstrated initiative, problem solving and strong work ethic with capacity to work independently without direct supervision under broad direction and as part of a multidisciplinary team.
5. Demonstrated ability to assess and establish priorities, manage competing deadlines against expected timeframes, in a fluid workplace environment.
6. Demonstrated ability to maintain confidentiality of sensitive information, exercise diplomacy and discretion when dealing with sensitive and confidential issues and experience in problem solving and conflict resolution.
7. Demonstrated experience and competency with a range of computer software including the Microsoft Office Suite.

8. Demonstrated ability to build strong productive relationships within an organisation and collaborative external partnerships. Well-developed capacity to consult, collaborate and negotiate effectively with people from diverse cultures and a wide range of stakeholders.

Desirable:

1. Research experience and/or relevant work experience involving evidence-based medicine and clinical research.
2. Experience in child health, remote or paediatric nursing or in a health research environment in remote First Nations communities.
3. Knowledge of or experience in public health, early childhood health surveillance and lung disease in First Nations children.

Covid-19 Safety Requirements:

1. Menzies encourages all staff to be fully vaccinated in accordance with the latest guidance and recommendations for COVID-19 vaccination as issued by the Australian Technical Advisory Group on Immunisation (ATAGI).
2. Menzies requires all staff to implement, as directed, risk control strategies that provide them with protection from COVID-19 in the workplace such as good hygiene practices, mask wearing, physical distancing and any other reasonable direction.

As a recognised national leader in Aboriginal and Torres Strait Islander health research, education and research training, Menzies is committed to providing a culturally inclusive and supportive work environment, and ensuring our workforce is representative of all people we work with. We strongly encourage Aboriginal and/or Torres Strait Islander peoples to apply for this position.

Approved by: Menzies Human Resources

Date: 17/10/2022

<u>GSL 7</u>		
PACKAGE COMPONENT	Minimum Value GSL 7/1 (\$)	Maximum Value GSL 7/4 (\$)
Gross Salary (position advertised as General Staff Level 7)	89,426	97,048
Superannuation (14% superannuation contribution depends on employee contributing 3% of pre tax salary)	12,520	13,587
Salary Packaging Grossed Up (Based on utilising the full \$15,900 salary packaging component plus the \$2,550 Meal Entertainment Card.)	9,765	9,685
Leave Loading (Payable on the last pay before Christmas (first year will be a pro rata payment))	1,570	1,570
Total Salary Package	113,280	121,890