

Position Description Speech Therapy Aide

Job family	Specialist and Professional Services (SPS)
Reporting to	Manager, Therapy and Hippy
Directly supervising	Nil
Date prepared	13 May 2021

Position purpose

To ensure Learning Links' therapy services are delivered in way that:

- provides high quality, evidence based therapeutic services at our service centres for families using NDIS funding, under the guidance of a Supervising Speech Pathologist;
- contributes to breaking the cycle of disadvantage for children with learning difficulties; and
- is consistent with and supportive of strategic and operational plans, policies and procedures.

More specifically:

- Deliver intervention for children with communication needs according to a documented intervention plan and direction from a Supervising Speech Pathologist in service centres and/or school programs;
- Contribute to goal setting and reviews for individual families and children accessing Speech Pathology services;
- Document client progress in line with Learning Links' Policies and Procedures and with Speech Pathology Australia's Code of Ethics;
- Work as part of a multidisciplinary team of Psychologists, Educators and Occupational Therapists ;
- Provide great customer service and build positive customer relationships through effective communication;
- Actively participate in supervision and professional development to support delivery of quality services; and
- Achieve individual and team KPIs to support Learning Links' strategy for growth.

Document Control	
Completed by: Manager, Therapy and Hippy	Date: 13/05/21
Reviewed by: GM, Client Services and Operations	Date: 19/05/21

Employee sign off and acceptance		
I have read, understand, and accept the expectations of the Speech Therapy Aide Role.		
Employee:	Signature:	Date:

The statements within this PD are intended to describe the general nature and level of the work being performed. This is not an exhaustive list of all duties and responsibilities associated with the position. Management reserves the right to amend and change responsibilities to meet business and organisational needs as necessary.

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