

Success Profile Allied Health Assistant (Grade 2)

Team Allied Health Services

Supporting Leader Senior Manager Allied Health

You will make a difference by



- Supporting the program's Allied Health Professionals to plan service delivery within organisational's model of care and funding requirements.
- Enhancing quality service provision and outcomes, including embedding innovation through executing operational and administrative support to the clinicians and leaders.
- Contributing to the clinicians' service delivery aspect of learning and development.

To succeed, you will need



- Qualification in Certificate III (Allied Health Assistance).
- Demonstrated knowledge of the physical and psychological aspects of care.
- Strong self-management, communication, and interpersonal skills, to effectively collaborate with a diverse range of stakeholders, facilitate groups and engage with carers and families.
- Ability and interest to work within the community health sector with a diverse interest in general Allied Health services (experience an advantage).
- Current and valid Victorian Working with Children's Check and driver's licence.
- Strong technical skills including Microsoft Office suite and ability to adapt to new platforms.

You will improve and promote One Team IPC Health by



- acting with purpose, measuring our results, and celebrating achievements (**We make a difference**)
- going above and beyond, demonstrating understanding and respect for our communities and each other (**We are passionate**)
- learning, experimenting and innovating (**We are creative**)

We will contribute to your success by



- providing opportunities for you to share what is important to you, your wellbeing, and what you need
- aligning the contribution you make to IPC Health's strategy
- guiding you in what to do, when and how to do it
- developing your skills with regular feedback and exploring career opportunities
- ensuring you feel fulfilled at the end of each work day
- being committed to maintaining a barrier-free environment for all and welcoming individuals of diverse backgrounds, including but not limited to, those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and the LGBTI communities



Key Deliverables and Measures

- Successful delivery of Allied Health Assistance that further enhances the program to achieve and maintain a high quality service; and embed innovative models of care.
- Execution of operational and supportive administrative tasks that contributes to the efficiency of the Allied Health clinician's services.
- Demonstrated ability to collaborate and effectively engage Allied Health Professionals, clients and other key stakeholder.



Key Relationships

- IPC Health internal stakeholders including but not limited to Family Services, Refugee Health, Allied and Child Health teams.
- Physiotherapy and Occupational Therapy teams
- Local health services such as Western Health – IPC Health paediatricians and general practitioners.



MINDFULNESS



IMPACT



INNOVATION



DIVERSITY

Mindfulness

in leadership is represented by the focus and presence of mind to act with integrity, grit, resilience, adaptability and kindness — even in challenging circumstances.

Impact

in leadership is a mindset that compels you to seize opportunities, to act with self assurance, to inspire action, and to empower others through active listening and communication.

Innovation

in leadership is a growth and learning mindset that thrives in ambiguity, senses change, fosters deep curiosity and enables experimentation and creativity to thrive.

Diversity

in leadership is a mindset that enables the awareness, empathy, collaboration and diplomacy to communicate, engage and work with anyone.

At IPC Health, we believe that strong leadership is a state of MIND.
We are all leaders.

MIND ipc health
leadership