



## CONCRETE FINISHER

### The City of Port Adelaide Enfield is:

A City that values its diverse community and embraces change through innovation, resilience and community leadership

### We have a plan to achieve our vision:

#### ECONOMY

*We are a thriving economy and a business-friendly City*

#### COMMUNITY

*We are a safe, vibrant, inclusive and welcoming City for our residents, businesses and visitors alike*

#### ENVIRONMENT & HERITAGE

*We are a low carbon, water sensitive and climate resilient City and our built heritage is protected, embraced and celebrated*

#### PLACEMAKING

*We are a unique and distinctive collection of active places, created and cared for through strong partnerships*

#### LEADERSHIP

*We are an innovative, collaborative and high performing leader within local government*

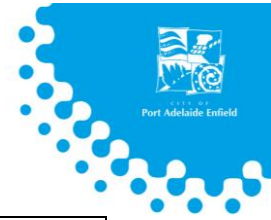
### We value our constructive workplace culture:

That is supportive, takes on challenges, seizes opportunity, builds great relationships and is proud of what we deliver for our community. We inspire people to be creative, grow and learn. We place no limits on what we can achieve.

### Our Organisational Values:

Make a Difference	Grow & Improve	Better Together
We serve our community well	We improve our work everyday	We collaborate & create to deliver meaningful outcomes
<ul style="list-style-type: none"><li>• The 'why'</li><li>• Deliver public good</li><li>• Improve the quality of people's lives</li><li>• Community focussed</li><li>• Deliver Council's City Plan</li></ul>	<ul style="list-style-type: none"><li>• The 'what'</li><li>• Innovate</li><li>• Continuously improve</li><li>• Problem solve</li><li>• Adapt &amp; change</li><li>• Engage the community</li><li>• Shape the future</li></ul>	<ul style="list-style-type: none"><li>• The 'how'</li><li>• Trust, honesty, integrity</li><li>• Care and support each other</li><li>• Work as a team</li><li>• We celebrate success</li><li>• We are accountable</li><li>• Open communication</li></ul>

# POSITION DESCRIPTION



The position is:

<b>Department</b>	City Assets	<b>Classification:</b>	3-4 Operational
<b>Section</b>	Infrastructure, Assets and Maintenance	<b>Prescribed Position:</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
<b>Team</b>	Kerbs & Footpath	<b>Reporting to</b>	Field Team Leader
<b>Direct Reports</b>	Nil		

## How does this position contribute to our community?

- Assists to achieve service standards which are part of our construction and maintenance program.
- Helps keep the community safe during extreme weather events.
- Maintains the infrastructure that supports the safe movement of people and traffic through our City.
- Helps to make our City a cleaner, safer place to live and work.
- Completes a range of tasks with sensitivity to our heritage and natural environments.
- Contributes to our community's sense of place.

## What does the position do?

- Contribute to the maintenance of
  - Kerbs and footpath network
- Construct our city's
  - Kerbs and footpath network

## What outcomes does the position deliver?

- Boxing up formwork for the construction of concrete footpaths, kerbs, inverts, crossovers, ramps, junction boxes and other structures
- Concrete work – general placement, screeding of concrete using a variety of finishing tools
- Backfilling and reinstatement of verges after works
- General civil construction, maintenance, horticultural and labouring duties
- Operate and maintain plant, equipment and tools associated with the duties of the position
- Maintain a clean and safe worksite
- Provide duties for council in support of council program
- Load and unload trucks
- Truck driving (up to MR level)
- Undertake other relevant duties as required from time to time which would generally fall within the scope of this position
- Traffic management
- Responsible for the completion of daily documentation
- Appropriate information management practices are implemented
- Other reasonable duties as required are undertaken
- Leads safe work practices to support all WHS requirements
- A child safe environment is maintained and promoted
- Appropriate information management practices are implemented
- Maintain knowledge and application of Council's IT systems relevant to role
- Maintain a working understanding of and follow Council's cyber security controls
- Other reasonable duties as required are undertaken

# POSITION DESCRIPTION



## The behaviours we expect the position to contribute to our workplace are:

- Effective communication and information sharing
- Good problem solving and decision making
- Enthusiasm and optimism to complete tasks
- A passion for personal development and improvement
- Innovative thinking and a courage to try new ideas
- Adaptability to new ideas and concepts
- Interpersonal skills that build good work relationships
- Work as part of a team and help others.
- Be customer driven
- A commitment to improvement

## Qualifications for the position

- C' class (class car- sedan, station wagon, panel van, utility, van, bus & truck up to 4.5t) Driver's Licence.
- 'MR' (vehicle with 2 axles and a GVM greater than 8t) Driver's Licence.

## Experience

- 5+ years in Civil Concrete Construction or in a similar type organisation
- Experience in Kerbing, Pram rams, cross overs and spoon drains

## Knowledge

- Interpreting Levels

## Work Mobility

Undertake duties at the same classification level with other teams and locations as required or requested. Training will be provided where required to assist with the development of staff skills ensuring they have the opportunity to cross over and undertake the tasks and learn the knowledge of more than one team.

## Our Safety and Return to Work Commitments

### All Staff

- Take reasonable care for their own health and safety.
- Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons.
- Comply, so far as reasonably able, with any reasonable instruction that is given to ensure his or her safety.
- Co-operate with any reasonable WHS policy or procedure relevant to their work.
- Participate in the RTW process if injured at work as set out in the Return to Work Act 2014.

Employee Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_