

Position Details:		PD053	
Employee Name:		Position Title:	OR Surgical Dresser
Manager's Name:		Manager's Position Title:	OR NUM
Risk Category:	Category A	Award Classification or Job Grade:	
Employment Type: (mark correct box)			
Permanent/Ongoing <input checked="" type="checkbox"/> Fixed Term/Contract <input type="checkbox"/> Casual <input type="checkbox"/> Volunteer <input type="checkbox"/>			
Checks Required: (mark correct box)			
Criminal History Check <input checked="" type="checkbox"/> Child Protection Check <input checked="" type="checkbox"/> Prohibited Employment Declaration <input type="checkbox"/>			

Mission/Vision Statement of the Employer

Mission Statement

St. Vincent's Hospital, established by the Catholic Diocese of Lismore in 1921, is a community working together in faith, hope and charity, providing quality health care marked by compassion and respect for the human person in the spirit of Jesus Christ.

Values Statement

We believe in and cherish COMPASSION as the core value within our services. We are committed to RESPECT and TEAMWORK. These values empower our actions in the spirit of St. Vincent's and enable healing.

Purpose of the Position

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Key Relationships / Interactions

Director of Clinical Services	Chief Executive Officer
Operating Rooms Nurse Unit Manager	Clinical Nurse Specialists (OR) / InCharge 2 I/C
All OR / CSSD Staff	Suppliers
Procurement Personnel	All Hospital Staff

Position / Knowledge / Qualification Requirements

Commitment to the Mission and Values of St. Vincent's Hospital.	Demonstrated knowledge of the principles governing WH&S, Infection Control, Quality Improvement, Waste Management
Proven interpersonal and communication skills with ability to work within a multidisciplinary team so as to facilitate desired outcomes.	Ability to provide suggestions and options with a level of enterprise and initiative.
Demonstrated responsibility and accountability for actions	

Major Accountabilities of Position

Encouraging high standards of PPE compliance	Keep adequate levels of stock available for anticipated and emergency use
Take Pride in giving high care & high quality service	Keep equipment storerooms / cupboards organised, tidy & stocked
Strive for best practice	Re-stocking and preparation of OR with equipment anticipated for procedures and positions
Assist nursing and clinical staff with positioning of patients for surgery	Transportation of patients throughout the peri-operative area
Cleaning of surgical areas and removal of all rubbish	

Responsibilities

GENERAL:

- Be aware of and adhere to medico-legal responsibilities.
- Assist with patient and equipment positioning within the OR.
- Assist clinical staff with the application of tourniquet and diathermy plate, draping and irrigation as necessary.
- Connect sucker tubing, diathermy leads and air hoses or stake cables and other miscellaneous equipment as directed.
- Ensure equipment preferences are up to date and accessible
- Ensure equipment organised for the daily needs of each theatre.
- Be accountable for accurate and timely work results;
- Strive to meet and exceed expectations, demonstrating sound judgement.

INFECTION CONTROL:

- Ensure all areas are cleaned to Standards and sign off that completed tasks have been attended
- Participate and contribute to Infection Control principles within the unit
- Maintain Hand Hygiene between patients and procedures
- Completes specific cleaning
- Report issues concerning potential infection for patients or other members of the team and report breaches of sterility.
- Ensure injuries to self or others are reported immediately and write variances for changes to patient pathway.
- Demonstrate knowledge and ability to assist with theatre change over including acceptable practices governing housekeeping and a surgically clean environment and aim for above standard practice.

TEAMWORK:

- Work seamlessly within all teams and specialties within the peri-operative department
- Work in accordance with the ACORN standards within the OR Department
- Ensure appropriate communication with Clinical Services Team and Managers
- Teach and demonstrate high standards or new techniques to other Surgical Dressers or Ward-persons.
- Create and promote an environment of respect for others, the dignity and rights of individuals, compassion and care for the sick, acknowledgment and praise for good work, confidentiality for all and constructive guidance and correction of mistakes.
- Cooperate and collaborate with management and other personnel to seek and apply best practice to ensure optimum outcomes;
- Demonstrated ability to perform in a manner that respects the rights of individuals and groups in accordance with NSQHS Standard 2 – Partnering with Consumers.

COMMUNICATION:

- Communicate with the OR Manager and/or the Second-in-Charge (Team Leader) about meal breaks, roster changes, work load, complaints or conflict.
- Communicate with the OR Manager and/or the Second-in-Charge (Team Leader) about equipment needs and repairs.
- Communicate with the stock controller and RN's concerning equipment usage and borrowed equipment.

REPORTING:

- Report incidents or variances with equipment immediately to the OR Manager and or the Second-in-Charge (Team Leader)

EDUCATION:

- Complete all Mandatory training as required.
- Keep up to date with advances in technology, equipment, procedures & policy / procedure changes
- Attend in-services as directed to build own knowledge and ensure current with best practice

QUALITY AND WORKPLACE HEALTH AND SAFETY:

- Ensure the health and safety of patient's and the team.
- Cooperate with the Hospital Campus to enable compliance with the relevant National Standards.
- Comply with the Hospital Campus workplace health and safety policies, procedures and instructions to ensure the health and safety of yourself and others at the Hospital Campus.
- Cooperate with the Hospital Campus to enable compliance with the relevant WHS legislation and regulations
- Take all measures to ensure that the department you working in is safe and without risk to health and that all persons in the workplace take reasonable care to ensure the workplace is safe and without risk to health.
- Report unsafe or unhealthy conditions or behaviour to the NUM.
- Comply with and contribute to continuous improvement
- Demonstrate quality improvement by attending meetings and contributing to reflective practice, monitoring activity, business plans and waste management.
- Participate in organisational processes that support consumer safety;
- Report incidents, hazards and near misses when they occur;
- Participate in all education programs as relevant to the role;
- Contributes to improvement by reviewing strengths and weaknesses of current processes;
- Ensure maintenance of skills and performance relevant to the role;
- Be responsible and accountable for ensuring compliance with all policies, procedures and guidelines appropriate to the role. Ensure adherence to infection prevention and control (IPC) principles as prescribed by the external IPC consulting body, HICMR, in accordance with NSQHS Standard 3 – Preventing and Controlling Healthcare Associated Infection.

COMPLIANCE AND LEGISLATIVE KNOWLEDGE:

All employees must comply with the requirements of:

- The Code of Conduct;
- Hospital Campus laws, rules and policies; and
- All relevant Federal and State legislation, rules and regulations.
- Have extensive knowledge of St. Vincent's Private Hospital Policy & Procedures and maintain a high standard of adherence.

Signature of Manager

Signature of Employee

Dated

Dated