

ROLE STATEMENT

Role Title:	School Camping Fieldworker
Department/ Team:	West Zone
Location:	Perth and the South West
Reports to:	School Camping Coordinator

Scripture Union Australia's Vision & Mission

Scripture Union Australia is an interdenominational Christian movement committed to providing Australian children, young people and families with opportunities to experience the transforming love of Jesus and to pursue a lifelong journey of discipleship.

SU Australia is part of the worldwide Scripture Union movement, a movement of Christians working with churches to make God's Good News known to children, young people and families and to encourage people of all ages to meet God daily through Bible reading and prayer. (scriptureunion.org.au)

SU Australia is a charitable 'limited by guarantee' not-for-profit organisation comprising more than 900 staff and thousands of volunteers, working with churches and serving in communities in all states and territories across Australia.

All SU Australia staff and volunteers are empowered and equipped to champion a child safe culture and are committed to the highest standards of safety and care in our work with children, young people and families.

Purpose of Role

This role delivers camps, in partnership with schools, with an educational and missional emphasis.

The incumbent will contribute to the nurturing of a child safe culture and working environment.

ROLE STATEMENT

Key Relationships	
Primary Internal Relationships	<ul style="list-style-type: none"> • Regional Manager • Other Fieldworkers • Equipment Officer • Interns • Administrative Assistant • Schools Ministry Coordinator • School camping volunteers
Internal	<ul style="list-style-type: none"> • Zone Director • Holiday Camps Coordinator • Geograph campsite staff • Other ministry staff
External	<ul style="list-style-type: none"> • School staff • Other campsite staff • Activity providers

Key Accountabilities	
Accountability areas	Responsibilities
Camp Administration	<ul style="list-style-type: none"> • Team Leading camps within SU processes and policies, including getting Permission to Proceed, from the point where a booking is confirmed and a deposit paid. • Recruiting a team of volunteers for each camp in liaison with the Coordinator, to complement available staff and interns. • Connecting with local churches 'around' each camp under the guidance of the Coordinator, to build links and include local volunteers. • Leading and equipping camp teams for the task, incorporating pre camp meetings, discussion of mission, education and camping purposes, explaining and training for the role and building the team. • Working with school personnel in developing the specific camp program. • Adequately resourcing the camp and ensuring camp logistics run smoothly. • Ensuring the safe running of camps.

ROLE STATEMENT

	<ul style="list-style-type: none">• Effectively presenting the Christian gospel on camps appropriate to the school, through organising and engaging in formal Christian education/input/faith-sharing, facilitating the team to develop caring relationships with students and teachers, providing pastoral care and spiritual guidance to the staff and students and through sharing of personal faith testimony• Effectively fulfilling the personal development, reflection and education goals set for the camp, through a range of formal input and relational activity as per above.• Gathering information about impact and effectiveness for SU Australia reporting and for evaluation and review.• Completing post camp evaluation and wrap up, including finances and payables.• Ensuring equipment from camps is put away appropriately and damaged equipment highlighted according to processes.• Assisting the Equipment Officer and working with camping interns in maintaining and storing SU equipment, as able.• Keeping abreast of developments in outdoor education, leadership development, camping and mission theory and practice and integrating them into School Camping programs.• Working with the School Camping Coordinator and other Fieldworkers on development strategies for the ministry, as available and able.• Run training for Camping interns and volunteers as required.
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ROLE STATEMENT

Team contribution	<ul style="list-style-type: none"> • Contribute to the immediate team and the broader teams in SU Australia • Participate in SU Australia devotion activities including prayer retreats • Contribute at team meetings • Participate in wider organisation-based activities and learning opportunities • Demonstrate behaviour in line with a child safe culture • Comply with WHS requirements • Protect own health and safety • Protect safety of others. Report hazards, risks and all incidents.
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Qualifications and experience
<ul style="list-style-type: none"> • Experience in leading teams and delivering camping programs • Experience in outdoor education settings and/or with youth • Tertiary qualifications in outdoor education or equivalent, youth work, social work, theology or equivalent

Competencies	
Competency areas	Definitions
Technical / Professional	<ul style="list-style-type: none"> • Organisation and self-management skills • Understanding of appropriate Christian education, faith-sharing and camping, including ministry and community outcomes, in a school setting • Communication skills including delivering and facilitating programs with young people • Volunteer management • Ability to innovate and implement new initiatives in a camping context
Attention to detail	Accomplishing tasks, no matter how small, showing concern for all aspects of the job. Accurately checking processes and tasks. Ensuring others can rely on the accuracy of work completed by the incumbent.
Collaboration	Working effectively with others in the organisation (including fellow team members and people in other teams) to accomplish organisational goals and to identify and resolve problems.

ROLE STATEMENT

Communication (verbal and written)	<p>Using effective interpersonal skills to present ideas and views to individuals or groups (including nonverbal communication). Targeting presentations to the characteristics and needs of the audience (should the role require giving presentations).</p> <p>Expressing ideas clearly in any written format (memo, email, and letter) with correct spelling, grammar and structure.</p>
Continuous improvement	Using initiative to identify and suggest improvements to processes and procedures. Analysing options for procedural improvements and documenting outcomes.
Customer service	Making efforts to listen to and understand stakeholders (both internal and external). Anticipating stakeholders' needs and giving high priority to stakeholder satisfaction.
Problem solving	Analysing problems effectively, evaluating alternative courses of action, exercising sound judgement and taking action in line with the level of authority of the role.
Self-management	<p>Managing one's own wellbeing and workplace behaviour in order to contribute to a positive culture within SU Australia. This includes:</p> <ul style="list-style-type: none"> • Maintaining and promoting social, ethical and organisational norms in line with a Christian ethos; • Taking actions that indicate a consideration for the feelings and needs of others; being aware of the impact of one's own behaviour; • Maintaining stable performance under pressure and managing one's own stress effectively; • Handling disappointment and/or rejection while maintaining effectiveness; • Demonstrating perseverance by staying with a plan of action until the desired objective is achieved or is no longer required; and <p>Being open to change and willing to adapt to new directions; adapting working style to blend with changes; and articulating workplace concerns in a respectful and constructive manner.</p>
Teamwork	Active participation in team effectiveness. Taking actions that demonstrate consideration for the feelings and needs of others. Being aware of the effect of one's behaviour on others.

ROLE STATEMENT

	Proactively developing relationships. Using appropriate interpersonal styles and methods to inspire, guide and persuade others toward goal achievement. Working independently to a high performance standard when required.
Time management	Organising one's own workload to prioritise tasks appropriately and meet deadlines. Adjusting personal work routines to complete tasks required by others when necessary. Considering other people's needs when determining order of work to be completed. Being proactive.

Additional Requirements

SU Australia requires that the incumbent:

1. agree with, and agree to work under, the aims, beliefs and working principles of SU
2. be able to demonstrate a living and personal relationship with Jesus Christ
3. be able to show strong Christian character evidenced by servant leadership, valuing of people in general and marginalised people in particular
4. be a respectable member of a local Christian church we recognise
5. be in receipt of a current positive Working With Children Check for the purposes of child related employment
6. be willing to work under SU Australia's Staff Code of Conduct

Developed by	Regional Manager and Zone Director
Approved By	Group Manager, People Services
Effective Date	November, 2021