

POSITION DESCRIPTION

Secondary Campus



Westside
Christian College
Achievement Belonging Care



BUS DRIVER

Casual

Purpose of the role

To safely transport staff and students on before and after school hour routes, or on College events or excursions.

About the position

This role is critical to safe and reliable logistics management of our students. The College operates a fleet of medium to large size busses, coaches and transit vehicles, and self-manages transport requirements. This position works casual hours to drive a College vehicle for either morning or afternoon runs, and/or College excursions or events.

All these tasks should be undertaken within the Health and Safety policies and procedures established for the College, consistent with the Protestant, biblical basis of the College.

Requirements of the position

The following skills and attributes are desired in our bus drivers:

- MR license (minimum)
- Able to apply for an Industry Authority from Queensland Department of Transport
- Able to apply for a Working With Children check (blue card)
- Good written and verbal communication skills are essential
- Experience driving a school run is preferred, but not mandatory

The College may assist candidates who meet all other criteria in obtaining an MR license, at the discretion of the College.

Applicants must have a practising Christian faith and be actively involved in a church. For more information, please review the *Statement of Faith* and *Staff Lifestyle Requirements* available on the Application Form for this position, published on the College website.

The College reserves the right to perform additional qualification, criminal history or other relevant background checks as necessary to this position and you will be notified of any relevant checks if you are offered a position at the College.

How to Apply

Please **complete the online application** on the College website, noting that the following documents will be requested for upload:

- A current **resume** which includes your qualifications, employment history, technical abilities and three current referees (one referee should be a current supervisor and another your Minister/Pastor).
- A **cover letter** providing any further information and how your skills and experiences make you an ideal candidate for this position
- Any **other documents** you may wish to show as part of your application (optional)

Note that you will also be asked to confirm your acknowledgement, understanding and acceptance of the College Lifestyle Requirements and Statement of Faith, both of which are viewable as attachments in the online application.

Applications must be submitted via the College website – ***printed copies cannot be accepted.***

Contact details: recruitment@wcc.qld.edu.au

Closing date for applications: There is no closing date as we are always happy to consider applications to join our crew.

Privacy

In order to progress this application, we request you provide some personal contact details. We will only use these details for purposes relevant to this application, and will not disclose them to third parties without your consent. In submitting this application, you acknowledge and consent to the College using your personal information provided to progress this application. Please contact the HR and Compliance Manager at the College on 3437 9000 if you have any questions or concerns about the way we handle personal information.

About Westside

Westside Christian College is an interdenominational, Protestant co-educational Kindergarten to Year 12 College with an enrolment of over 1,100 students located in Goodna, Queensland.

Our staff work hard to care to help our students achieve the best they can in the classroom, in their relationships with their peers and in extra-curricular pursuits and activities.

With the population in Western Brisbane/Ipswich expanding exponentially, this vacancy is an exciting opportunity for someone with experience and a passion for preparing young people for the workforce. For more information about the College's mission and vision, please visit the school website at: <https://www.wcc.qld.edu.au/our-college/vision-and-mission/>.