



Application for Indigenous Careers Program

Accor Indigenous Programs Team are empowered to discover Aboriginal and/or Torres Strait Islander people who crave an exciting industry, who are driven individuals seeking a career path and wish to utilise this opportunity to share one of the longest living cultures in the world with our valued guests.

The team search for individuals who are eager to be a part of the Accor ever-growing hotel chain and have a serious passion for hospitality and tourism.

Previous work experience is desired but not essential for entry level roles – just bring your passion for people, have a willingness to learn and demonstrated ability to connect with people of all backgrounds.

If this seems like the right opportunity for you, please proceed to complete the application form below and return along with a copy of your resume to a member of the Indigenous Programs Team.

For further information, feel free to visit <https://jobsataccor.com.au/indigenous-careers>

1. Personal details

Do you identify as:

Aboriginal

Torres Strait Islander

Both

Surname: _____

First name: _____

DOB: _____

Gender (M/F/X): _____

Home number: _____

Mobile number: _____

Email address: _____

Home address: _____

Suburb: _____

Postcode: _____

How did you hear about jobs at Accor?

Job Active

University/TAFE

Community Organisation

Jobs @ Accor Website

Other (Please state): _____





2. Desired Role(s)

Food & Beverage

- Food & Beverage Attendant (Waiter/Barista)
- Bar Attendant
- Conference & Events Attendant
- In Room Dining/Mini Bar Attendant
- Chef (Qualified)
- Cook
- Apprentice Chef (Year: _____)
- Kitchen Steward
- Storeman/person

Engineering

- Maintenance/Handyperson
- Tradesman (Qualification: _____)

Front Office

- Guest Service Agent/Receptionist
- Concierge/Porter/Welcomer
- Night Auditor/Receptionist (Overnights)
- Communications Agent/Reservations Agent

Housekeeping

- Room Attendant/Houseperson/Laundry Attendant

Support Services

- Sales/Marketing
- Finance/Accounting
- Human Resources
- Executive Assistant/Personal Assistant

Please note the roles within Engineering, Support Services and Kitchen (Qualified Chef) are not entry level roles. Applicants wishing to apply for the roles below must have previous experience within the positions listed.

3. Preferences

- Full-Time Position
- Part-Time Position
- Casual Position

Roles

1st Preference:

2nd Preference:

Location

1st Preference:

2nd Preference:





4. *Desired Location(s)*

- Brisbane Airport
- Brisbane CBD
- Fortitude Valley
- South Brisbane (South Bank)
- Spring Hill
- Gold Coast
- Sunshine Coast

Are you open to relocating interstate, for example Voyages Ayers Rock Resort?
If yes, what location/s would you be interested in relocating to?

Yes / No

5. *Availability to Work*

Please indicate the hours you are available to work in the table below. Note that our hotels operate 24 hrs/day, and shifts times may vary. Therefore you need to have access to transport as early as 5am or late as after midnight.

Day	Earliest Start	Latest Finish
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

If you are successful in obtaining a role with Accor, please indicate when you will be able to start:





6. Pre-employment questionnaire

1. Are you aware of any disabilities and/or medical conditions caused by a gradual process or pre-existing injuries, which may affect your ability to perform your role or work required hours? **Yes / No**

If you answered yes, please provide details:

2. As you are applying for a position of trust, do you have a criminal conviction that may affect you from fulfilling the requirements of the role? **Yes / No**

3. Do you have a current valid Driver's License? (Please circle.)

P1 License

P2 License

Full License

N/A

Can you drive a Manual?

Yes / No

4. Do you have your own transport? **Yes / No**

5. Are you over 18 years of age? **Yes / No**

6. Have you been employed by Accor within the last ten (10) years? **Yes / No**

7. Have you previously completed the Indigenous Careers Program facilitated by Accor? **Yes / No**

8. Why do you want to work for Accor?

9. Do you have commitments outside of work that may prevent you from working at certain times? **Yes / No**

10. Do you have any tattoos and/or piercings that cannot be covered or removed whilst at work? **Yes / No**



7. Education and qualifications

Please list all qualifications you have attained or are currently studying in the table below, including Year 10 Certificate and Higher School Certificate.

	Qualifications	Institute	In Progress / Year Completed
1			
2			
3			

Do you have a current and valid RSA/RCG? **Yes / No**

Are you interested in completing a traineeship/further study? **Yes / No**

Have you completed your QCE? **Yes / No**

8. Professional referees

Please list three (3) professional referees:

Details	1st Referee	2nd Referee	3rd Referee
Name			
Job Title			
Company			
Address			
Telephone			
Email Address			



9. Submission details

On behalf of the Accor Indigenous Programs Team, we would like to thank you for taking the time to apply for employment opportunities within Accor.

Please ensure that each section of the Indigenous Careers Application pack has been fully completed. Once complete, please send a copy of the application pack alongside a copy of your resume to the Accor Indigenous Programs team members listed below:

Josh Hanley
Senior Indigenous Programs Manager
Ph: 0400 360 248
E: josh.hanley@accor.com

Kedea Atherton
Indigenous Programs Executive QLD/NT
Ph: 0427 382 965
E: kedea.atherton@accor.com

Once received, a member from the Indigenous Programs Team will be in contact to conduct a preliminary phone interview. Feel free to use this time on the phone to ask questions if you have any further enquiries.

Use of Personal Information

In order for us to comply with applicable data protection regulations, by signing this application form you hereby agree to the following:

- That you understand Accor is collecting personal information to assess your suitability for employment opportunities that are currently available within our organisation.*
- That you consent to us circulating your resume within the Accor Talent & Culture teams for the purposes of gaining employment.*
- That you understand we will be processing your information to ensure that the relevant recruiting managers are able to take into consideration your experience and contact you directly for any available opportunities.*
- That you consent to us contacting the above mentioned referees to gain insight into your previous performance and access information that is required to allow our managers to verify your experience and consider your suitability*

I, *(insert name)* _____ understand and agree to the collection and storage of personal information and data by Accor for the purposes outlined above.

Signature: _____

Date: _____

Use of Personal Information – Company Assurance

If, at any time, you no longer want your resume and personal data on file with Accor, you can contact the Indigenous Careers or Talent & Culture team directly and they will ensure your personal information is deleted from Accor systems. We refer you to our Human Resources Privacy Policy at <https://www.accorhotels.jobs/Pages/Footer/DataPrivacy.aspx> which sets out how we will use your personal data.

We are an equal opportunity employer and make every effort to select the best qualified individual for the job based on job related qualifications and experiences, regardless of race, colour, creed, sex, national origin, age, disability, sexual orientation, marital status, personal association, physical features, political or religious beliefs or activities.