

SAS Aged Care Assessor (Non Clinical)

Success Profile

As at 21/10/2026

You will make a difference by	- Managing an assessment caseload and conducting Home Support Aged Care assessments - Undertaking home support aged care assessments in client's homes, or a setting of their choosing, applying the Integrated Assessment Tool via My Aged Care. - Developing collaborative Support Plans to assist clients in achieving their goals and living independently in their own homes and community. - Empower clients by encouraging their active participation ensuring services are tailored to meet individual needs. - Maintain compliance with statutory and organisational standards by ensuring accurate client data collection, upholding quality care standards and meeting regulatory requirements. - Actively contributing to program development and quality improvement that enhances service delivery and the experience of clients.
To succeed, you will need	- Current or recent experience as an Aged Care Assessor, highly desirable - Ability to conduct comprehensive, holistic client assessments and develop individualised support plans that optimise independence and wellbeing, ensuring the highest standards of care and client-centred outcomes. - Excellent and demonstrated time management skills - Maintain client data and records with accuracy and integrity, including the My Aged Care portal - Strong communication skills, to effectively engage and collaborate with clients and work within a multidisciplinary environment. - Ability to identify, assess and manage risks proactively, ensuring compliance with applicable standards, regulations, and guidelines. - To meet individual and team KPIs to meet program and funding requirements - Current and valid Victorian driver's licence.
You will improve and promote One Team IPC Health by	- Acting with purpose, measuring our results, and celebrating achievements (<i>We make a difference</i>) - Going above and beyond, demonstrating understanding and respect for our communities and each other (<i>We are passionate</i>) - Learning, experimenting and innovating (<i>We are creative</i>)

We will contribute to your success by	• Providing opportunities for you to share what is important to you, your wellbeing, and what you need. • Aligning the contribution you make to IPC Health's strategy. • Guiding you in what to do, when and how to do it. • Developing your skills with regular feedback and exploring career opportunities. • Ensuring you feel fulfilled at the end of each workday. • Being committed to maintaining a barrier-free environment for all and welcoming individuals of diverse backgrounds, including but not limited to, those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and the LGBTQI communities.
Key Deliverables and Measures	• All client assessments are person-centred and align with best practice standards, My Aged Care guidelines, and funding body requirements • Accurate and up-to-date documentation is maintained using the Integrated Assessment Tool. • Individual and team KPIs are met while ensuring high levels of client satisfaction and ensuring consistent quality of care • Maintain full compliance with relevant regulations, policies, and accreditation standards, including timely reporting of risks identified. • Effectively collaborate with multidisciplinary teams to deliver integrated, client-centred care and improve client outcomes

Team	• Single Assessment Service
Reports to	• Chantelle Balberona, Team Leader
Key relationships	• Team Leader, Single Assessment Service program • Manager, Community Connections • IPC Health Community Connections team and relevant health and allied health teams • My Aged Care • NWM Aged Care Assessment Alliance • DPV Health clinical support staff • Aged Care services and supports within program catchment areas

Our Purpose
Improve quality of life for the people and communities we serve by maximising access to health and wellbeing services.

Our Values

We are passionate

We go above and beyond, demonstrating understanding and respect for our communities and each other.



We make a difference

We act with purpose, measure our results and celebrate achievements.



We are creative

We learn, experiment and innovate.

