

HEAD OF STUDENT ENGAGEMENT

Title:	Head of Student Engagement	
Position of Leadership:	4	
Time Allowance:	24 periods	
Base Campus:	SPC	1x Head of Student Engagement
	NDC	3x Head of Student Engagement Yr. 7-8; Yr. 9-10; Yr. 11-12
Commencement:	2026	
Tenure:	3 Years	

Emmanuel College operates within a Catholic ethos based on Gospel values - respect for personal dignity, peace and justice, integrity and reconciliation – as expressed in its Marianist tradition. All leaders bear witness to these values in their interactions with staff, students and parents. Emmanuel College's mission is to support all dimensions of the growth and learning of the students whom the College serves.

All College staff must remain familiar with Emmanuel's [Child Safe Code of Conduct](#) which recognises the critical role that school staff play in protecting the students in our care and establishes clear expectations of College employees, volunteers, contractors and clergy for appropriate behaviour with children in order to safeguard them against abuse and or neglect [Victorian Catholic School Statement of Commitment to Child Safety](#)

All Positions of Leadership at Emmanuel College are underpinned by the Characteristics of Marianist Education: Formation in Faith; Family Spirit; Service Justice, Peace and Integrity of Creation; Integral, Quality Education; Adaptation and Change, the strategic direction of MACS 2030, and our College's Vision for Learning and Vision for Engagement. Leaders are called to foster a faith-filled, inclusive, and dynamic learning environment where every student is known, valued, and supported.

Central to this shared vision is the development and implementation of *Learn Well at Emmanuel*, a College-wide framework that integrates academic excellence with wellbeing and places the needs of each learner at the heart of all we do. Leaders work collaboratively to build a culture of high expectations, strong relationships, and purposeful engagement, ensuring every member of the Emmanuel community is empowered to grow, lead, and contribute to the world with integrity and hope. All Leaders at Emmanuel College are committed to obtaining and then maintaining their Accreditation to teach Religious Education or Lead in Catholic Schools.

In line with the College's commitment to the integration of Learning and Wellbeing the Head of Student Engagements report to Deputy Principal Learning and Teaching and the Deputy Principal Student Wellbeing.

Responsibilities

Leadership of Learning and Engagement

- Foster a culture of high expectations by promoting the College's evidence-based instructional and engagement practices aligned with the MACS Vision for Instruction and Vision for Engagement with the Director of Learning.
- Drive the use of a multi-tiered system of supports (MTSS) to meet the diverse learning needs of students, including proactive Tier 1 strategies and targeted interventions.
- Lead professional dialogue and data-informed practices to ensure all students are achieving in line with MACS goals of Excellence and Equity.
- Support the Director of Learning to ensure a consistent approach to the academic progression of students including subject selection, reselection and
- Lead individual student case management regarding progression for all year levels, including liaison with the Student Support Team, College Psychologists, Social Worker and College Counsellors.
- Produce agenda for the Student Support meeting (SSM) based on the knowledge of the wellbeing and learning needs of the student.

Promotion of Student Wellbeing and Inclusion

- With the Deputy Principal Student Wellbeing embed a whole-school approach to wellbeing, including the implementation of social-emotional learning programs and strategies that build student agency, self-regulation, and resilience.
- Actively lead initiatives that promote mental health, reduce anxiety, and foster belonging and connection within the college community.
- Encourage healthy engagement practices that support personal development and learning.
- Drive a proactive approach to Student Wellbeing and Inclusion in line with the MACS Vision for Engagement.

Cultivation of Respectful Relationships and Behaviour

- Lead the implementation of clear behavioural expectations and consistent routines, ensuring safe and inclusive learning environments in all classrooms.
- Support staff in delivering positive behaviour for learning practices, promoting respectful interactions and restorative responses when addressing student needs.
- Work collaboratively with House Leaders, Inclusion Leaders and Learning Leaders to uphold consistent and compassionate approaches to student conduct.

Attendance and Belonging Initiatives

- Monitor and respond to attendance patterns using proactive, supportive strategies with families.
- Foster a school-wide culture of attendance by focusing on creating environments where students want to be present, feel safe, and are motivated to learn.
- Work with the Mission Integration Team for students to engage in co-curricular and community programs to deepen their connection to school and parish life.

HEAD OF STUDENT ENGAGEMENT

Family and Community Engagement

- Act as a key liaison between families and the College in matters related to student learning and wellbeing.
- Build authentic, culturally sensitive partnerships with students and their families to support student engagement, celebrate diversity, and promote holistic success.
- Lead and contribute to parent knowledge of student learning and supports, reflecting the College's Catholic mission and commitment to equity and inclusion.

Other duties as directed by the Principal.

Through mutual agreement, some variation in the specified responsibilities may take place during the term of appointment as a part of a normal process of ongoing evaluation of the College's operations.

All employees at Emmanuel College are to follow College policies and procedures, including the Occupational Health and Safety Act 2004 and the Equal Opportunity Act.