

LIVING BLACK INVESTIGATIONS PRODUCER

NITV, Sydney

Reports to: Executive Producer.

Duty Statement

This position is responsible for supporting, creating and compiling material for Living Black Investigations and Conversations, Karla Grant Presents and one-off special programs as required by NITV.

As part of the NITV team the Investigations Producer is responsible for undertaking work in a way that reflects SBS's Charter, Vision and Values and complies with relevant NITV/SBS policies, procedures and practices.

The main tasks/responsibilities include:

- Under direction, write, produce and direct Living Black programs on complex subjects
- Work in a team environment to strict deadlines, with high degree of accuracy
- Contribute to the editorial direction of the Living Black programs, research and initiate creative program story ideas.
- Contact, line up, and pre-interview guests for Conversations, studio forums, special programs and investigations.
- Prepare comprehensive briefs, program structures and shooting scripts.
- Travel to locations across Australia, as requested and with a high degree of initiative
- Liaise with interviewees and stakeholders regarding travel and record day arrangements.
- Oversee the production of investigations from story conception, shooting, scripting, editing through to on air.
- Provide assistance and advice to the program presenter in editorial and production matters.
- Deliver content to NITV News and SBS World News.
- Working alongside the Digital team to produce engaging online content.
- As a member of the Living Black team, contribute to the effective day to day operation of NITV.
- Carry out other administrative tasks as required by the Executive Producer.
- In association with the digital team, support and collaborate with online producers to create, publish and drive online content.
- As a member of the Living Black team, contribute to the effective day to day operation of NITV.
- Establish and maintain effective relationships with SBS and NITV News and Current Affairs managers and staff and work collaboratively with the News and Current Affairs Division

- Comply with your OH&S responsibilities as outlined in SBS's Health and Safety Management Arrangements (HSMA) (refer "Employees" in Attachment B of the HSMA).
- Actively promote SBS values and apply all relevant workplace policies and guidelines
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Minimum requirements of the role

- At least five years demonstrated experience as a television journalist with experience in writing long-form stories, with sound knowledge of production techniques in long-form current affairs. High-level writing and directing skills.
- An understanding of the importance of digital audiences as part of the broader NITV strategy
- Exceptional organisational skills and ability to work under pressure working to strict deadlines
- Able to generate fresh and imaginative ideas for programs and a natural curiosity about all subject matters.
- Proven knowledge of First Nations issues with a wide range of contacts.

Financial accountability

Band 5

Key relationships with other roles and external stakeholders

- Executive Producer
- Supervising Producers
- Insight Team