

ARBORICULTURAL MAINTENANCE WORKER

Our City Vision:

Port Adelaide Enfield is a welcoming, liveable City: made by people.

Our Goals

Thriving Community	Prosperous Economy	Clean And Green City	Places For People
<i>A City where people have the opportunity to connect and flourish</i>	<i>A City with a thriving economy that enriches its local community</i>	<i>A City that values its natural environment</i>	<i>An accessible City where people love to be</i>

Organisational Capability:

Our diverse workforce is resourced to deliver meaningful outcomes.
Our systems, processes and tools are contemporary and reflect leading practice.
Our assets and finances are managed with good stewardship.

We value our constructive workplace culture:

That is supportive, takes on challenges, seizes opportunity, builds great relationships and is proud of what we deliver for our diverse community. We inspire people to be creative, grow and learn. We place no limits on what we can achieve.

Our Organisational Values

Make a Difference We serve our community well • Deliver public good • Improve the quality of people's lives • Community focussed • Deliver Council's City Plan	Grow & Improve We improve our work everyday • Innovate • Continuously improve • Problem solve • Adapt & change • Engage the community • Shape the future	Better Together We collaborate & create to deliver meaningful outcomes • Trust, honesty, integrity • Care & support each other • Work as a team • We celebrate success • We are accountable • Open communication
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The position is:

Position Title	Arboricultural Maintenance Worker		
Department & Section	City Assets – Parks & Gardens		
Team	Passive Reserves		
Reporting to	Tree Maintenance Team Leader		
Positions Reporting to it	Nil		
Classification and Stream	Grade 3-4		
Position Number	7123	Prescribed Position:	YES ☐ NO ☒

How does this position contribute to our community?

- Assists to achieve service standards which are part of our tree maintenance programs
- Help keep the community safe during extreme weather events
- Helps to make our City a cleaner, safer place to live and work
- Contributes to our community's sense of place

What does the position do?

- Contributes to the maintenance of our city's:
 - Trees within our parks, gardens and sporting grounds
 - Street trees and vegetation
 - Levels of public cleanliness
- General arboriculture maintenance
- Undertakes tree pruning/removal duties
- Operates and maintains plant, equipment and tools associated with the duties of the position
- Truck driving (up to MR level)
- Maintains a clean and safe worksite
- Traffic management
- Responsible for the completion of daily documentation
- Ensures compliance with the Code of Conduct, Council policies, procedures and guidelines
- Maintains Councils tree management systems
- Assists with rapid response request during scheduled hours
- Guide non-qualified team members when working in small groups
- Other reasonable duties as required are undertaken
- Work at other locations within Council if required

What outcomes does the position deliver?

- Interactions with members of the public, contractors and other service providers are respectful, friendly and polite
- Safe work method statements, safe operating procedures and daily job safety analysis and any other safety related requirements are complied with
- Sound horticulture/arboriculture maintenance practices are provided to the community.
- All relevant tree standards are complied with

The behaviours we expect the position to contribute to our workplace are:

- Demonstrates a customer focused approach and strong commitment to delivering positive outcomes for the community.

- Models PAE Values and acts in accordance with the Code of Conduct.
- Applies arboriculture knowledge and skills effectively to achieve safe, efficient and professional work practices.
- Builds positive and respectful working relationships through effective communication and teamwork.
- Remains calm, resilient and solutions-focused when working under pressure or responding to challenging situations.
- Adapts positively to changing priorities, work environments and operational challenges.
- Demonstrates reliability, accountability and professionalism in carrying out responsibilities and meeting commitments.
- Takes pride in delivering high-quality service outcomes that meet community and organisational expectations.

Qualifications for the position

- AQF Certificate III in Horticulture or Arboriculture is essential
- C Class Driver's license is essential
- MR licence is essential
- High Risk ticket above 11 metres is essential

Experience

- 2-3 years minimum experience in a similar position is desirable

Knowledge

- Knowledge of Arboriculture practices is essential

Information Management/Cyber Security

- Appropriate information management practices are implemented
- Maintain knowledge and application of Council's IT systems relevant to role
- Maintain a working understanding of and follow Council's cyber security controls

Child and Vulnerable People Safe Environment

- A child and vulnerable people safe environment is maintained and promoted
- Promote protection, safety and wellbeing of children and other vulnerable people

Our Safety and Return to Work Commitments

All Employees

- Take reasonable care for their own health and safety
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons
- Comply, so far as reasonably able, with any reasonable instruction that is given to ensure their safety
- Co-operate with any reasonable WHS policy or procedure relevant to their work
- Participate in the RTW process if injured at work as set out in the Return-to-Work Act 2014