

MAINTENANCE TECHNICIAN

Position Level: L3

Location: Port Hedland

Effective Date: August 2026

Responsibilities

The Maintenance Technician assists the maintenance team to undertake preventative and corrective maintenance of Pilbara Ports infrastructure, ensuring assets remain safe, compliant, and operationally effective.

Reporting

The Maintenance Technician reports to the Maintenance Supervisor (Eastern Harbour).

Accountabilities

Result Area	Major Activities
1. Safety and People:	• Further a safe, inclusive, and collaborative workplace, that supports the mental health and wellbeing of self, and others. • Identify actions and changes that lead to Pilbara Ports continually improving its safe work environment; both physically and psychologically.
2. Integrated Management Systems:	• Develop and oversee the systems that ensure Pilbara Ports complies with all applicable codes, as well as its legal and statutory requirements. • Comply with and demonstrate a positive commitment to organisational processes and ISO Management Systems including Quality, Environment, Safety and Information Security.
3. Maintenance:	• Assist with the completion of scheduled maintenance for Pilbara Ports plant as per the weekly work plan. • Complete office maintenance tasks as required. • Complete corrective works orders as requested. • Assist trades persons to complete shore and marine based maintenance tasks. • Assist with the receipt and storage of maintenance stores as required. • Maintain cleanliness and organisation of the workshop area. • Assist other departments where required • Complete project tasks as required. • Operate mobile plant and equipment • Provide input into the Computerised Maintenance Management as required.
4. Other Duties:	• Undertake training and development as requested. • Other duties as instructed by Supervisor or Maintenance Principal.

Selection Criteria

Personal Attributes:

- Exhibit behaviours that align with Pilbara Ports' values of Safety, Excellence, Teamwork, Integrity, and Care.
- Demonstrated commitment to an inclusive work culture that encourages diversity.
- Able to take direction from other people and learn new skills.
- Self-motivated with the ability to work unsupervised.
- Enjoys working in a dynamic environment where priorities and deadlines may change.
- Team player who is happy to help others.

Work Related Requirements:

- Demonstrated experience in maintenance support within an industrial setting.
- Proven experience following safety practices and contributing to a strong safety culture.
- Current Forklift & Elevated Work Platform (EWP) Licence, and Working at Heights certificate.
- Ability to work in a team or alone and achieve successful results.
- Qualification and/or experience operating a Skid Steer and/or Excavator and a Heavy Rigid (HR) and/or Medium Rigid (MR) licence, or the ability to obtain if required.

Sound computing skills, as well as the ability to gain a Maritime Security Identification Card, and WA Driver's License are prerequisites for positions with Pilbara Ports.