



Sheldon College POSITION DESCRIPTION



Teacher – English (Secondary)

Department:	English and Languages
Responsible to:	Principal
Reports to:	Director of Teaching and Learning

About Sheldon College

Sheldon College is an independent, co-educational, non-denominational College situated in Redland City, catering for students from 15 months of age through to Year 12. We provide a first-class curriculum in the academic, sporting and cultural arenas with access to state-of-the-art classrooms, laboratories, resource centres and studios, as well as cultural, performing arts and sporting facilities.

Our staff are our most valuable investment. Every member of our team plays a key role in delivering excellence in education. We deliver on our commitment to provide outstanding education in a safe, secure learning environment, underpinned by our philosophy of Love, Laughter and Learning. Our Mission is "to provide a quality educational experience in an environment that encourages and enables our students to succeed in a constantly changing world". This role is a key stakeholder in the College realising that mission.

Child Safety and Wellbeing

Sheldon College has a zero-tolerance approach to any behaviours that compromise student safety and wellbeing, including child abuse. The College prescribes to the Universal Principle that all children have the right to feel safe, respected, and heard, protected from all forms of abuse, harm, and neglect in a culturally safe environment.

All staff are required to uphold the College's Child Safety and Wellbeing framework, including the Child Safety and Wellbeing Policy, Staff Code of Conduct, and Raising and Responding to Concerns Policy. It is an inherent requirement of all staff members' employment to meet mandatory reporting obligations. Staff must apply a culturally sensitive and trauma informed approach in all Child Wellbeing related activities and Child Safety investigations across all areas of the College.

Successful applicants must demonstrate a commitment to child safety and will be required to complete all mandatory training and compliance requirements prior to undertaking duties.





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Position Overview

An exciting opportunity exists for a full-time teacher, who specialises in senior English and Literature (Years 11 and 12). You will be responsible for delivering a cutting-edge curriculum at Sheldon College. Working with a passionate team of dedicated educators, your goal will be to enhance the capabilities of students within your English classroom by using expert knowledge and experience of evidence-based teaching strategies.

Key Duties and Responsibilities

Teaching and Learning

- Plan, prepare and deliver exceptional teaching and learning programs for students which:
 - are consistent with relevant syllabus documents, curriculum policies, work programs and educational trends,
 - address the needs of the learner and differentiate learning experiences, and
 - ensure students meet the highest levels of academic performance.
- Deliver project-based learning opportunities for student collaboration across multiple curriculum areas.
- Maintain teaching competency and currency of knowledge of teaching practices to improve student achievement.
- Engage with students in ongoing feedback loops.
- Use a wide range of formative and summative assessments to moderate and make consistent and informed-student judgements.
- Emphasise reflection and self-directed learning with a commitment to continuously improve teaching practices.

Wellbeing and Student Management

- Support students through the active development of a safe, secure learning environment, in alignment with the College's Student Safety and Wellbeing framework.
- Provide for the physical, social, cultural and emotional wellbeing and safety of students, identifying and escalating concerns in accordance with College policies.
- Create a safe, secure learning environment in which trust is fostered, individual differences are respected and valued, and students are encouraged to be risk takers and self-directed learners.
- Establish and maintain effective relationships between the College and community.





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General Teacher Duties

- Participate in faculty meetings, school decision making processes and professional development activities as required;
- Maintain high standards of dress and appearance, actively promote the College's Values and adhere to the College's Staff Code of Conduct, Duty of Care and WHS requirements, as well as all other policies, procedures and guidelines.
- Any other duties, as required.

Skills, Qualifications and Experience

- Relevant tertiary teaching qualifications in English.
- Registration with the Queensland College of Teachers (QCT).
- Ability to plan and deliver exceptional teaching and learning programs that meet the needs of students in Secondary English and Literature according to ACARA and QCAA.
- Passion for quality teaching and learning and the ability to translate this into a challenging learning environment with strong student engagement and academic outcomes.
- Ability to create a safe, secure learning environment in which trust is fostered and students are encouraged to be self-directed learners.
- Capacity for reflection and self-directed learning with a commitment to continuously improve teaching practices.
- Strong team orientation with a willingness to contribute and collaborate.
- Ability to establish effective relationships with students, parents and colleagues within the wider community.
- High standards of personal integrity and professionalism.

Child Safety and Wellbeing

- Registration with the Queensland College of Teachers (QCT).
- Demonstrated understanding of child safety, wellbeing and duty of care responsibilities.
- Ability to adhere to and uphold the College's Child Safety and Wellbeing policies and procedures.
- Completion of mandatory Child Protection and Child Safety and Wellbeing training prior to undertaking duties.

