



KILLESTER COLLEGE

TEACHER

OVERVIEW

Killester College is a Kildare Education Ministries College in the Brigidine tradition. All teams at Killester College work within the College to support our aim that our community is a positive, creative, hope-filled learning community where Catholic values are shared and the sacred dignity of each person is nurtured.

Based on our principles of living justice, Killester College staff members will be members of a community of witness; all will learn for justice and will enact courageous leadership. At Killester College our College Motto; Strength and Kindliness, and the values of Kildare Ministries; Wonder, Courage, Hospitality, Hope, Justice and Compassion will be lived in all we do.

POSITION:	TEACHER
REMUNERATION SCALE:	AS PER SALARY ASSESSMENT Catholic Education Multi- Enterprise Agreement 2022
MAJOR AREAS OF RESPONSIBILITY A teacher at Killester College has responsibilities in the following key areas: I. Commitment to Catholic Education II. Contemporary Learning and Teaching III. Pastoral Wellbeing and Child Safety IV. Professional Development V. Co-Curricular Involvement VI. General and Administrative Duties	
STATEMENT OF DUTIES The following duties are aligned to the 6 major areas of responsibility of the teacher	
I Commitment to Catholic Education	- Demonstrate an understanding of the ethos of a Catholic school and its mission - Model and support behaviours that reflect the values of a Catholic education and Kildare Ministries - Demonstrate a commitment to instill in students a respect for each other in accordance with the teachings of Jesus - Demonstrate a commitment to personal witness as a member of a faith community - Commitment to accreditation to teach in a Catholic school and/or accreditation to teach Religious Education in a Catholic school

II Contemporary Learning and Teaching

- Ensure teaching and learning is Just, Purposeful, Informed and Engaging as articulated in the Killester College Learning and Teaching Framework
- Develop a stimulating learning environment by using a variety of styles and approaches to cater for individual learning needs
- Understand and adhere to state and national course requirements and the standards of professional practice (AITSL) including Victorian Curriculum and/or VCE/VM Senior Secondary course requirements
- Employ a broad range of pedagogical approaches and effective classroom management skills to effectively implement the curriculum
- Give appropriate time to lesson planning and organisation
- Keep accurate records of student attendance via SEQTA
- Follow up non-attendance of students, as per College policy
- Recognise the role that parents and guardians play in their child's education and engage in learning progress discussions with parents/carers
- Attend scheduled Learning Conversations
- Identify and locate where each student is on the learning continuum and ensure adjustments and modifications to move learning forward are implemented and documented
- Monitor the progress of each student, including timely summative and formative assessments and provide meaningful and regular feedback to each student on their progress
- Write formal academic reports that conform to report writing guidelines and provide feedback on progress
- Liaise with appropriate support staff in the implementation of the curriculum
- Work collegially with staff to develop, plan, review and evaluate curriculum in subject areas and at year levels which you teach ensuring a guaranteed curriculum
- Develop assessment instruments in a collegial manner where common assessment tasks are required
- Evaluate digital learning materials and make recommendations to subject coordinators about their implementation
- Create and evaluate resources, including digital resources, for the purposes of enriching the curriculum
- Attend subject meetings as scheduled
- Ensure appropriate curriculum, assessment and reporting documentation using the College's Learning Management System and nominated IT solutions

III Pastoral Wellbeing and Child Safety	- Provide students with a child-safe environment - Be familiar with, and comply with, the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety - Promote positive, respectful and encouraging relationships between all members of the learning community - Proactively nurture, monitor and support student wellbeing - Exercise pastoral care in a manner which reflects the values of Kildare Ministries - Implement strategies which actively promote a culture where high expectations are set for students to achieve their personal best - Implement strategies which actively promote a healthy and positive learning environment - Attend year level meetings as scheduled - Attend all year level/house/school assemblies - Attend all school liturgical celebrations - Attend school organised activities relevant to house or year level, as required
IV Professional Development	- Engage in ongoing professional development to enhance teaching practices and support improved student outcomes
V Co-Curricular Involvement	As required: - Support and be involved in the co-curricular program - Proactively encourage students to participate in co-curricular activities - Act as a role model for participating students - Keep accurate records of student attendance and participation within the co-curricular activity - Create and maintain a safe environment in which students may enjoy their participation - Oversee the provision and care of relevant equipment materials and first aid requirements
VI General and Administrative Duties	- All teachers are expected to be available to be Homeroom teachers - Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures - Maintain currency of first aid, mandatory reporting and anaphylaxis training - Demonstrate duty of care to students in relation to the physical and mental wellbeing - Attend school meetings, briefings and school events/assemblies, sporting events, mass, community and faith days as well as professional learning opportunities - Participate in duty supervision as rostered and other supervision duties when required - Demonstrate professional and collegiate relationships with colleagues - Uphold the professional standards expected of a teacher

Other	The teacher, at times, may be required to undertake other duties related to the role as directed by the Principal
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QUALITIES AND CAPABILITIES The effective performance of the teacher will be due to their demonstration of a comprehensive range of the following:	
Knowledge and Understanding	- Accreditation to teach in a Catholic school (or commitment to obtain) - Demonstrated understanding and experience of the learning and teaching pedagogy associated with the Victorian Curriculum - Demonstrated experience in using ICT to teach subject area - Preference for experience in contemporary pedagogy and use of student data to maximise learning outcomes
Skills and Capabilities	- Ability to work as part of a team - Excellent oral and written communication skills, including ability to communicate with students, parents and the school community - Ability to demonstrate an understanding of appropriate behaviours when engaging with children - Demonstrated capacity to participate in a range of school activities, e.g. school sports, sacramental programs, liturgies, school camps/excursions - Leadership qualities - Self-motivation - Ability and willingness to accept policy directives
Commitment to Child Safety	The teacher will: - have a demonstrated understanding of child safety - have a demonstrated understanding of appropriate behaviours when engaging with children - be familiar with legal obligations relating to child safety (e.g. mandatory reporting) - be a suitable person to engage in child-connected work
Risk and Occupational Health and Safety	The teacher will: - comply with legislated occupational health and safety practices and participate in consultative processes - observe safe work practices in accordance with training and instruction given - identify, report and where appropriate, action risks/hazards in order to eliminate or mitigate against the risk recurring (Risks arising in the workplace may be financial, site, task or person specific or related to safety.) - promote and implement occupational health and safety and risk mitigation processes within the College

Background and Qualifications	Essential - Appropriate teaching qualifications - Current Victorian Institute of Teaching (VIT) registration - Accreditation to teach in a Catholic school (or be willing to work towards such accreditation) - Proof of identity
Other Requirements	Comply with the Killester College Child Safety Commitment
Conditions	Entitlements under the <i>Catholic Education Multi- Enterprise Agreement 2022</i>