

POSITION DESCRIPTION

Volunteer Food Rescue Driver

About Community Gateway

Community Gateway has been supporting people across Northern NSW since 1976. Guided by our vision: “Many tracks, one road, sustaining community”, we work to ensure everyone feels safe, included and connected. Our values of integrity, respect, inclusion and compassion shape everything we do.

Community Gateway exists to reduce socioeconomic disadvantage by delivering welfare and capacity building services, practical help, advocacy and opportunities for people to have a voice in decisions that affect their lives.

We are a registered charity, a child safe organisation and QIP accredited, against the Quality Improvement Council Health and Community Services Standards 7th Edition.

As an equal employment opportunity employer, we are committed to achieving a diverse workforce and strongly encourage applications from Aboriginal and Torres Strait Islander people.

Our practice framework

Our purpose and practice framework demonstrates our commitment to our clients and the communities we serve. The framework ensures that our practice is evidence-based and is responsive to the needs of our communities, enabling positive social impact.

Our services

We deliver a broad range of services funded through state and commonwealth government, fee for service and philanthropic donations. Our services include:

- Financial counselling.
- Financial capability including no interest loans and budget counselling.
- State-wide financial inclusion coordination, including facilitation of the NSW Financial Inclusion Network.
- Aboriginal homelessness case management.
- Child and adolescent trauma counselling.
- Child and young adult sexual assault counselling.
- Counselling for children and young adults displaying harmful sexual behaviours.
- Counselling for adult survivors of sexual assault.
- Parents Under Pressure program.
- Family case management.
- Community hub (intake, assessment, assisted referral)
- Services that build individual capacity.
- Emergency relief (including EAPA energy assistance) supporting people in crisis.
- Volunteer management.
- Seniors' support, linking volunteers with older people experiencing social isolation.
- Accredited before school care, after school care and vacation care for school-aged children across Northern NSW.
- Inclusive playgroup.
- Sexual and reproductive health.

More details about our organisation and services can be found on our website

nrcg.org.au.



Position Overview

Details

Position title

Volunteer Food Rescue Truck Driver

Position type

Volunteer

Program / Branch

Food Rescue Project / Wellbeing & Inclusion

Reports to

Food Rescue Project Officer

Location

A combination of office-based work at 76 Carrington Street, Lismore and driving throughout a network of locations in and around the Northern Rivers NSW.

Summary

Community Gateway is looking for friendly, reliable Volunteer Drivers to support our food rescue program. If you enjoy being out on the road, meeting people and helping your local community, this role is a great fit.

Our volunteer food rescue truck drivers pick up surplus food from local supermarkets and food donors, delivering it to our community partners and neighbourhood centres.

You'll be part of a supportive team that ensures good food is saved from landfill and redirected to local people and communities doing it tough.

Shifts are flexible to suit your availability. Whether you can help daily, weekly or fortnightly, we'd love to hear from you.

Responsibilities

- Driving and delivery: Operate a food rescue truck safely while transporting food to designated locations.
- Loading and unloading: Lifting crates of produce, up to and around 15kg in weight, into and out of the truck.
- Schedule management: Follow assigned routes to ensure timely collections and deliveries between our community partners.
- Record keeping: Accurately complete and maintain all records, reports and outcomes.
- Report incidents, risks and hazards.
- Adhere to all relevant Community Gateway policies, procedures, safety practices and code of conduct.
- Be a positive advocate for Community Gateway and committed to our work.

Skills and Qualities

Essential

1. Valid driver's license and safe driving record.
2. Physical fitness to lift and carry crates of food and engage in manual handling tasks.
3. Valid National Police Check (or willingness to obtain).
4. Ability to follow safety practices.
5. Strong communication skills for coordination between food rescue partners, food relief partners and Community Gateway.

Desirable

1. Previous experience working with Cold Chain Management.
2. Previous experience driving a small truck under 5-tonne.





COMMUNITY
GATEWAY

Benefits of Volunteering

- Make a difference to your communities.
- Help feed people in need and reduce food waste.
- Connect with like-minded volunteers, local charities and support organisations.
- Grow your skills and experience in logistics, time management and community service.
- Feel valued and heard, through our volunteer recognition and reward practices.
- Access ongoing training opportunities to grow your skills and experience.
- Choose shifts that fit your lifestyle.

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Community Gateway recognises the First Nations and Peoples of Australia, we acknowledge their continuing connection with land, waters and culture, and we offer respect to their Elders past and present. We support an Indigenous Voice to Parliament.