

SENIOR PROJECT MANAGER – MECHANICAL (UTAH)

Position Level: L6

Location: Port Hedland

Effective Date: July 2027

Responsibilities

The Senior Project Manager – Mechanical is responsible for providing subject matter support during the project initiating and planning stages and overseeing project delivery at the Utah Bulk Handling Facility (UBHF).

Reporting

The Senior Project Manager – Mechanical (Utah) reports to the Principal Project Manager – East.

Accountabilities

Result Area	Major Activities
1. Safety and People:	• Further a safe, inclusive, and collaborative workplace, that supports the mental health and wellbeing of self, and others. • Identify actions and changes that lead to Pilbara Ports continually improving its safe work environment; both physically and psychologically.
2. Integrated Management Systems:	• Develop and oversee the systems that ensure Pilbara Ports complies with all applicable codes, as well as its legal and statutory requirements. • Comply with and demonstrate a positive commitment to organisational processes and ISO Management Systems including Quality, Environment, Safety and Information Security.
3. Project Management:	• Ensure projects are delivered in accordance with Pilbara Ports' Project Management Framework. • Manage project stakeholders to ensure project requirements and risks are identified, defined and managed during the project execution phase. • Prepare budget schedules, forecasts and plans for projects to ensure effective monitoring and progress reporting. • Undertake regular inspection, auditing and active and anticipatory management of all relevant issues and risks. • Ensure works are completed safely, ensuring that standards for environmental and quality requirements are met. • Conduct periodic compliance audits, ensuring consultation with the Safety, Security and Environmental teams.
4. Contractor and Consultant Management:	• Manage the procurement process including definition of scope of works, risk assessment, tender evaluation and contract award recommendation. • Manage and oversee the delivery of contracted works to ensure compliance with scope, safety, budget, quality and timeframes. • Assess and manage progress and variation claims to ensure control over allocated budget and timeframes.

	• Fulfil contract Superintendent's representative duties as required including monitoring and reporting on construction works and liaising between the Contractor and Superintendent. • Attend site on a daily basis, attending contractor's daily pre-start meetings (where reasonable), and other relevant meetings • Manage contracts to ensure compliance with scope, safety, budget, quality and timeframes. Conduct periodic compliance audits to ensure effective delivery of projects and/or proposals.
5. Leadership:	• Provide direction and support to project stakeholders to drive progress and completion of projects. • Initiate and contribute to organisational improvement and innovation. • Collaborate with site-based teams, particularly maintenance and landside operations, to achieve the desired project and business objectives.
6. Other Duties:	• Other ad-hoc duties as directed by the Principal Project Manager – East. • Ability to work outside of normal business hours may be required to meet operational requirements from time to time.

Selection Criteria

Qualifications:

10+ years of experience in project management, preferably in infrastructure, construction, or maritime/port environments.

Relevant qualification, or the ability to obtain (diploma or chartered status), in project management.

Personal Attributes:

- Exhibit behaviours that align with Pilbara Ports' values of Safety, Excellence, Teamwork, Integrity, and Care.
- Demonstrated commitment to an inclusive work culture that encourages diversity.
- Solutions focused individual who likes to be challenged by complex problems.
- A collaborative leadership style that engages others and encourages groups to work together to achieve outcomes.

Work Related Requirements:

- Proven success delivering multi-disciplinary projects within a heavy industrial or marine setting, ensuring projects are delivered on time, within budget and to the satisfaction of key stakeholders.
- Strong commercial acumen including the ability to manage multiple and different forms of contracts, including design and construction contracts.
- Extensive experience in the areas of site supervision, contract management and administration.
- Strong verbal, written and interpersonal communication skills including the ability to liaise effectively with and influence a diverse range of project stakeholders and produce project reports to a high standard.
- Knowledge of infrastructure issues associated with the resources industry in the northwest of Western Australia would be advantageous.

Sound computing skills, as well as the ability to gain a Maritime Security Identification Card, and WA Driver's License are prerequisites for positions with Pilbara Ports.