

Position description

Education Instructor (Open Water)

Version: HR-2023



Position summary

Position title (ID)	Education Instructor (Open Water)		
Career level	N/A	Position category	Casual
Business unit	Governance, Club Support and Education	Location	Varied
Reporting to	Coordinator – Education Programs	Direct reports	Nil
General description	Supervise and instruct participants in a range of Life Saving Victoria's (LSV) Lifesaving Education Programs at Open Water Venues, ensuring an understanding of key messages are delivered in an enthusiastic, professional, and safe manner.		
Governing councils	Aquatic Education and Industry Engagement Council		

Who we are

Overview of LSV:	<p>Save lives and empower communities to safely enjoy water</p> <p>This purpose statement reflects our commitment to making a difference in people's lives while fostering the safe and enjoyable use of water resources. It is linked to and consistent with the proud traditions and programs of our founding organisations, the Royal Life Saving Society – Australia and Surf Life Saving Australia.</p> <p>We want every person associated with our organisation to connect with this purpose statement and inspire our volunteers, members, colleagues, and staff to continue our vital work, fuelling our passion and dedication towards our collective goals. Together, we will make a meaningful difference in the lives of individuals and communities.</p>
Our values	<p>At LSV, our core values help us make decisions and guide how we treat volunteers, our community, and each other. They are the standard by which we and others will judge LSV's actions.</p> <p>People – we put PEOPLE at the centre of everything we do</p> <p>Courage – we have the COURAGE to act</p> <p>Community – we are a united COMMUNITY</p> <p>Respect – We RESPECT our organisation, environments and communities.</p> <p>Trust – We are TRUSTED in our water safety programs and practices</p>
Safeguarding children	<p>It's everyone's responsibility at LSV to understand and comply with LSV's and SLSA's Safeguarding Children and Young People guidelines.</p>

Position description

Education Instructor (Open Water)

Version: HR-2023



Risk and safety

We always take a risk-based approach, ensuring we are informed in our decision making. The safety of our staff, volunteers, and the community is at the forefront of our decisions and activities.

Key responsibilities

- Deliver Lifesaving Education Programs at Open Water Venues
- Support the delivery of programs at other events, i.e., Community events / University open days.
- Understand and comply with the guidelines of the LSV's and SLSA's Safeguarding Children and Young People.
- Address and escalate any concerns with participants and/or instructors wellbeing in line with LSV protocols.
- Assist with completing reports as directed.
- Participate in all staff training workshops as required.
- Maintaining relevant qualifications specified as pre-requisites by LSV during course of employment
- Ensure that staff and student ratios are followed on programs as directed by the Program Team Leader and/or Education Staff.
- Ensure the compliance of OHS guidelines and procedures, using protective clothing or equipment provided at all required times.
- Ensure behaviour on programs is conducted inline within the risk assessment methodologies inclusive of occupational health and safety and emergency procedures.
- Demonstrate duty of care, always consider own safety and the safety of others.
- Communicate courteously, professionally, and regularly with peers, participants and teachers/coordinators.
- Provide feedback on equipment, opportunities to improve and any concerns on programs.

Position description

Education Instructor (Open Water)

Version: HR-2023



Liaison and key relationships

Internal	<ul style="list-style-type: none">• LSV executive group• LSV staff• LSV board of directors• LSV volunteers	External	<ul style="list-style-type: none">• Victorian primary and secondary schools• Students• Other agencies as required
-----------------	---	-----------------	---

Experience and qualifications

Essential experience and qualifications	<p>To be successful in this role you must have:</p> <ul style="list-style-type: none">• Ability to work within a team and with a diverse range of people.• Excellent interpersonal and communication skills with a range of stakeholders.• Flexibility with working hours and locations. <p>Required qualifications for Education Instructor</p> <ul style="list-style-type: none">• Provide First Aid and Current CPR.• Employee' Working with Children Check.• LSV Community Surf Life Saving Certificate; or SLSA Bronze Medallion.
Desirable experience and qualifications	<p>Whilst not essential, the following will also help you be successful in this role:</p> <ul style="list-style-type: none">• Instructional / teaching experience and/or ability to deliver education programs to people of all ages.• Excellent knowledge of LSV's Education, Royal Life Saving Society Australia (RLSSA) and Surf Life Saving Australia (SLSA) resources and services.• Experience as volunteer, lifesaving and/or sport development.• Ability to travel to regional areas to deliver programs.