



GENAZZANO
FCJ COLLEGE

POSITION DESCRIPTION

Title: Instrumental Teacher (Violin and Viola)
Reports to: Director of Music through the Head of Strings
Date: 2026

Genazzano FCJ College is a high performing Catholic day and boarding school with an Early Learning Centre (co-educational 3 and 4 year old kindergarten facility) and girls only education from the Prep to Year 12.

Reflecting the ideals and values of FCJ education, Genazzano aims to promote the spiritual, moral and academic formation of its students so that they develop into women of faith and strength with capacity to provide leadership in the broader community. Academic formation of our students occurs within a rigorous intellectual framework. We aspire to the pursuit of excellence in all areas of College life.

Music plays an important role in the overall education at the College and students are frequently asked to perform both on and off the College campus.

The Violin and Viola teacher is responsible for the teaching of violin and viola students at Genazzano FCJ College.

Responsibilities

In accordance with the College Strategic Plan and instructions from the Director of Music, the successful candidate is expected to:

- Play a key role in the teaching of violin and viola students across the College, i.e. to teach private students and to prepare and present students for recitals, competitions, Master Classes, AMEB examinations, VCE examinations and tertiary entrance auditions where applicable
- Conduct ensembles as discussed with the Head of Strings
- Develop a positive relationship with all students, from all levels throughout the College, which will engender a willingness to take part in our extensive band program
- Assist at concerts, recitals, workshops and music camps as required
- Be available to students and parents to discuss student progress and to build a positive and supportive relationship
- Possess qualifications and experience in instrumental and ensemble teaching
- Communicate regarding scheduled rehearsals with students, instrumental teachers and parents in a clear manner
- Attend relevant workshops, seminars, concerts and professional development programs when required
- Prepare and present performance opportunities for violin and viola students
- Maintain regular communication with parents re the progress of students
- Write reports for students
- Have the ability to work as a member of a team with an understanding of and interest in the total music program

- Meet regularly with the Head of Strings to review progresses and needs, and prepare reports as needed

Requirements

- Teaching of private students from beginner to Diploma level
- Teaching of violin and viola students in the Year 5 and 6 Band program
- Organising, coordinating and supervising of AMEB violin and viola examinations where applicable
- Running of Ensembles as requested
- Attend Music Department meetings as required
- Organisation of musical items as requested
- Preparation of VCE students/AMEB students

Personal Competencies

- Interpersonal skills
- Identify priorities
- Work within narrow time frames and meet deadlines
- Ability to work effectively both autonomously and in a team environment on projects within the Strings Department and with other departments
- An energetic, passionate, experienced clarinet educator and an inspiration to our students

Job Competencies

- Interact effectively with personnel at all levels
- Display an excellent understanding of classical violin and viola repertoire
- Encompass the tradition of Genazzano FCJ college with future ideas

Key Selection Criteria

- Demonstrated high level of competence as an innovative violin and viola teacher – beginner to advanced (Diploma) level
- Demonstrated high quality teaching skills which enable students to reach their full potential
- Commitment to a quality music program and the development/growth in student numbers learning the violin and viola
- Demonstrated willingness to support the ethos of Genazzano FCJ College; including an active commitment to the College Mission and Vision
- To comply with the Child Safe legislation, it is a requirement that the violin and viola teacher holds either a current:
 - VIT teacher registration or VIT Permission to Teach Instrumental Music, or
 - both a WWCC and a National Police Record Certificate (NPRC)

Reporting line

- The Violin and Viola teacher reports to the Director of Music through the Head of Strings

Genazzano FCJ College promotes the safety, wellbeing and inclusion of all children and young people.