

Position Description - Principal Rail Possessions & Planning Advisor

POSITION DETAILS

Department / Team: Program Delivery / Customer & Network	Reports to (title): Senior Possessions and Delivery Sequencing Manager
# Direct Reports: Nil	# Indirect Reports: Nil
Location: Brisbane	Salary Banding: AO8

THE CROSS RIVER RAIL PROJECT

The Cross River Rail Delivery Authority is building a new 10.2km rail line that includes 5.9km of twin tunnels running under the Brisbane River and CBD; with four new underground stations at Boggo Road, Woolloongabba, Albert Street and Roma Street.

Once complete, it will provide trains with a much-needed alternative rail path through the core of the current SEQ Rail network, unlocking a bottleneck and allowing more trains to run more often across the whole of South East Queensland.

The Cross River Rail Delivery Authority is also delivering multiple supporting projects and activities in conjunction with Department of Transport and Main Road. These include accessibility rebuilds for eight surface stations, construction of three new stations on the Gold Coast; upgrades for stabling yards; track works and surface rail enhancements; and the introduction of a new ETCS digital signalling system.

Further Information: www.crossrивerrail.qld.gov.au

OUR VALUES AND BEHAVIOURS



WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curious, asking questions to understand.
- We work through issues together and help each other.



WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks.



WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits into the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review, learn and improve the way in which we are delivering the project, learn improve.

ROLE OVERVIEW

The Principal Rail Possessions & Planning Advisor will work within the Customer and Network team and be responsible for working closely with Cross River Rail project teams, Queensland Rail and construction contractors to manage and coordinate the planning and sequencing of Cross River Rail project works through extended track closures. A key focus will be on extended track closures (i.e., extended track possessions) program management.

The role operates within a multi-disciplinary team and applies established program management and governance frameworks to plan, justify and coordinate extended track closures. This includes progressing extended closure requests through governance processes, and managing risks, issues and changes to ensure works align with Cross River Rail project milestones.

The position reports to the Senior Possessions & Delivery Sequencing Manager.

KEY RESPONSIBILITIES

- Facilitate and coordinate multi-agency planning of extended track closures (extended track possessions) in accordance with established program and governance frameworks.
- Contribute to and facilitate Working Group discussions to assess, challenge and justify extended track closure proposals, including conducting readiness checks and engaging key stakeholders across Cross River Rail, Queensland Rail, TMR and construction contractors.
- Apply governance frameworks and processes to support robust and transparent decision-making, ensuring timely progression of extended track closure requests and alignment across stakeholders.
- Develop and manage key planning and governance documentation, including possession applications, options analysis, risk assessments, readiness materials and governance reporting, to support decision-making and approvals.
- Analyse technical and planning documentation to ensure proposed works are coordinated, feasible and aligned to sequencing requirements, while minimising impacts on network operations and customers.
- Identify, manage and escalate risks, issues and changes associated with extended track closures, providing clear mitigation strategies and recommendations.
- Work in accordance with Delivery Authority policies, procedures and safety requirements, demonstrating alignment with organisational values and behaviours.

KEY COMPETENCIES

The successful candidate will be able to demonstrate the following key competencies:

- Demonstrated ability to manage competing priorities and deliverables within a complex program environment, ensuring outcomes are delivered within agreed timeframes.
- Highly developed analytical skills, with the ability to interpret complex or technical information and translate this into clear, effective outputs for a range of audiences.
- Strong understanding of program governance frameworks and processes, with the ability to apply governance requirements, coordinate stakeholder inputs, and support robust and transparent decision-making.
- Highly developed written and verbal communication skills, with the ability to engage, influence and collaborate with a broad range of internal and external stakeholders, including leading stakeholder meetings and forums.
- Demonstrated ability to work with a high degree of organisation, initiative and autonomy, while identifying and implementing process improvements in a time-sensitive environment.
- Understanding of, or experience within, the rail or infrastructure delivery environment is desirable but not essential.