



Sheldon College POSITION DESCRIPTION



Position Description

Co-Curricular Visual Art Tutor

Position:	Co-Curricular Visual Art Tutor
Department:	Faculty of The Arts
Responsible to:	Visual Art Faculty Leader
Reports to:	Director of The Arts

About Sheldon College

Sheldon College is an independent, co-educational, non-denominational College situated in Redland City, catering for students from 15 months of age through to Year 12. We provide a first-class curriculum in the academic, sporting and cultural arenas with access to state-of-the-art classrooms, laboratories, resource centres and studios, as well as cultural, performing arts and sporting facilities.

Our staff are our most valuable investment. Every member of our team plays a key role in delivering excellence in education. We deliver on our commitment to provide outstanding education in a safe, secure learning environment, underpinned by our philosophy of Love, Laughter and Learning. Our mission is ***"to provide a quality educational experience in an environment that encourages and enables our students to succeed in a constantly changing world"***.

The Arts

The Australian School of the Arts (ASTA) at Sheldon College is a state-of-the-art program that includes the ASTA Academy Programs, and the audition based 'Professionals' Arts Excellence program. These programs cater for students in Preparatory to Year 12 across all facets of Arts Education, including Dance, Drama, Voice, Fashion Design, Fine Arts, Film and Television, Music and Musical Theatre. The ASTA program has over 1000 students enrolled across all of these facets of the Arts.





Sheldon College POSITION DESCRIPTION



About the Role

The Co-curricular Visual Art (known as Art Stars) Tutor delivers high-quality weekly co-curricular classes for students in Years 5 to 8. The position will cultivate a respectful and inclusive learning environment where students discover the joy of Visual Art through collaborative and vibrant learning opportunities.

Duties and Responsibilities:

- Plan and deliver structured, age-appropriate lessons that develop skills in drawing, painting, collage, ceramics, printmaking and sculpture.
- Differentiate tasks to support varied abilities; provide clear demonstrations and formative feedback.
- Foster a respectful studio culture that promotes curiosity, collaboration and pride in craftsmanship.
- Adhere to Safe Working Practices within the learning and creating environment.
- Maintain accurate student attendance and progress records.
- Prepare materials, room and equipment before sessions; ensure thorough pack-up and storage after sessions.
- Comply with College policies, child-safeguarding requirements and WHS procedures; complete mandatory training.

Qualifications and Experience

Essential

- Visual Art experience (learning and/or teaching techniques and mediums in Visual Art).
- Eligibility to hold a Working with Children Blue Card (essential).
- Minimum 12 months experience working in a relevant field.
- Sound ability to teach various practical art making skills including (but not limited to) drawing, painting (acrylic and watercolour), collage, ceramics, printmaking, sculpture.

Desirable

- Diploma, Advanced Diploma or Bachelor in Fine Arts, or evidence of current professional practice.
- Experience working with school-aged students.
- Experience working within a school Visual Art Department.





Sheldon College POSITION DESCRIPTION



Skills / Attributes

- Strong classroom presence with the ability to motivate and engage Years 5 to 8.
- Clear, professional communication with students, parents and staff.
- Well-organised, reliable and able to run sessions independently while contributing to a small team.
- Sound time management, including setup/pack-down within allocated times.
- Positive, student-centred approach with high expectations for behaviour, care of materials and studio spaces.
- Basic digital skills for attendance, lesson resources and sharing student work.

