



<b>Position Description</b>	
<b>Position:</b>	Classroom Teacher – Primary Full time
<b>Campus:</b>	Penbank Campus
<b>Faculty/Department:</b>	General Classroom
<b>Reports to:</b>	Head of Penbank
<b>Key Relationships:</b>	Generalist and Specialist Teachers Support staff; cross campus collaboration
<b>School Overview:</b>  <p>Located on Victoria's Mornington Peninsula, Woodleigh School is an independent, coeducational school comprising two Junior Campuses (ECC-Year 6) in Frankston South and Moorooduc and a Senior Campus in Langwarrin South.</p> <p>At the heart of a Woodleigh Education is our commitment to the holistic development of every student within our school. We provide a nurturing and challenging environment that supports students to develop the knowledge, skills and dispositions that they will need to thrive, at and beyond school. We aim to develop independent, resilient, creative and compassionate individuals who can find personal success in life, while making a positive contribution to the communities in which they live.</p> <p>At Woodleigh School, we see the development of academic learning, personal wellbeing, and student engagement as being interdependent. As a result, we promote the development of student outcomes across the essential elements of learning: the understanding of concepts, the acquisition of knowledge, the mastery of skills, the development of productive attitudes, and the ability to perform meaningful tasks in real world settings. We understand that such deep learning is best cultivated in safe, supportive and respectful environments where students can take risks, question their assumptions, respond creatively, and explore new ways of thinking.</p> <p>Woodleigh School is an equal opportunity employer.</p>	
<b>The Woodleigh Teacher</b>  A teacher at Woodleigh School: <ul style="list-style-type: none"><li>– Contributes to a culture of respect, inquiry, innovation, and learning</li><li>– Sets high academic achievement expectations</li><li>– Places an emphasis in their professional practice on:<ul style="list-style-type: none"><li>○ Experiential, social-emotional, and relational learning</li><li>○ Knowing and celebrating the unique strengths, interests, and capabilities of all learners</li><li>○ Fostering a sense of awareness, empathy and identity that supports personal and collective wellbeing</li><li>○ Encouraging curiosity, initiative, and responsibility in the lifelong pursuit of learning</li><li>○ Engaging as active citizens of our local and global communities</li><li>○ Contributing to local, national, and global conversations that promote intercultural understanding</li><li>○ Acting as stewards for the sustainable use and protection of our natural environment</li></ul></li><li>– Communicates effectively with students and families about student learning, wellbeing, and progress</li><li>– Identifies and supports students' social, emotional, and behavioural learning needs</li></ul>	

- Facilitates, designs, and engages with effective collaboration
- Provides timely feedback and collaborates with others to offer specialised support

**Position Summary:**

The IB PYP Classroom Teacher is responsible for designing and implementing learning and teaching programs using knowledge of concept driven curriculum, inquiry (International Baccalaureate – PYP). The successful candidate will have a warm and welcoming disposition, excellent interpersonal and communication skills, and a willingness to innovate and encourage the development of creativity.

**Key Responsibilities:**

- Designing and implementing learning and teaching programs using knowledge of curriculum, inquiry and play-based approaches, assessment and reporting requirements (PYP experience preferred)
- Developing teaching activities that incorporate differentiated strategies to meet the specific learning needs of students across the full range of abilities.
- Using effective teaching strategies to integrate ICT into learning and teaching programs to make selected content relevant and meaningful.
- Planning and implementing well- structured learning and teaching programs or lesson sequences that engage students and promote learning.
- Selecting and using relevant teaching strategies to develop knowledge, skills, problem solving and critical and creative thinking.
- Establishing and maintaining orderly and workable routines to create an environment where student time is spent on learning tasks.
- Providing timely, effective and appropriate feedback to students about their achievement relative to their learning goals.
- Creating a positive environment where every student has the opportunity to learn
- Contributing to collaborative and collegial discussions and applying constructive feedback from colleagues to improve professional knowledge and practice.
- Undertaking teaching from Foundation – Year 6 (pending qualifications)
- Undertaking other duties as required and which are relevant to the position, as directed by the Head of Campus

**Selection Criteria:**

**Experience and Skills:**

Must be able to demonstrate:

- An understanding of appropriate behaviours when engaging with children
- Relevant classroom teaching experience or experience working with children
- Professional practice that is strongly aligned with the expectations of The Woodleigh Teacher

**Education and Qualifications:**

- Appropriate tertiary qualification in Education.

**Personal Qualities:**

- A commitment to Woodleigh's Values of Respect for Self, Respect for Others and Respect for the Environment
- A commitment to the School's co-curricular, experiential and outdoor education programmes
- Ability to work effectively within a team
- The determination to strive for personal best
- A willingness to innovate and encourage the development of creativity

**Desirable:**

- Experience in designing, implementing and assessing effective curriculum
- Experience in the International Baccalaureate Primary Years Programme

**Conditions of Employment:**

- A VIT Registration is required for this position.
- Qualification and First Aid Training confirmation is required for this position.
- Woodleigh is an Equal Opportunity Employer and is committed to appointing staff on the basis of merit.
- At Woodleigh School we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm. All staff are to abide by the Child Safety Code of Conduct.
- It is a condition of employment that all staff take responsibility for a safe and healthy work environment and have a commitment to equal employment opportunity and a workplace free from discrimination and harassment.
- All staff are required to observe and uphold all of Woodleigh's Privacy policies and procedures as implemented or varied from time to time.
- Woodleigh operates a smoke-free work environment.

<b>Prepared by:</b>	Human Resources
<b>Date prepared:</b>	October 2024
<b>Employee Signature:</b>	
<b>Date:</b>	