

Position Description - Senior Cost Control Manager

POSITION DETAILS

Department / Team: Program Controls	Reports to (title): Head of Program Controls
# Direct Reports: 3	# Indirect Reports: 0
Location: Brisbane	

THE CROSS RIVER RAIL PROJECT

The Cross River Rail Delivery Authority is building a new 10.2km rail line that includes 5.9km of twin tunnels running under the Brisbane River and CBD; with four new underground stations at Boggo Road, Woolloongabba, Albert Street and Roma Street.

Once complete, it will provide trains with a much-needed alternative rail path through the core of the current SEQ Rail network, unlocking a bottleneck and allowing more trains to run more often across the whole of South East Queensland.

The Cross River Rail Delivery Authority is also delivering multiple supporting projects and activities in conjunction with Department of Transport and Main Road. These include accessibility rebuilds for eight surface stations, construction of three new stations on the Gold Coast; upgrades for stabling yards; track works and surface rail enhancements; and the introduction of a new ETCS digital signalling system.

Further Information: www.crossriversrail.qld.gov.au

OUR VALUES AND BEHAVIOURS



WE COLLABORATE

- We treat each other with respect and speak up when this doesn't happen.
- We share information to help everyone be successful.
- We have honest conversations, no agendas or surprise.
- We are curious, asking questions to understand.
- We work through issues together and help each other.



WE INNOVATE

- We are inclusive, listening to and encouraging differing views.
- We challenge and push the boundaries.
- We apply and share our knowledge to do better.
- We seize our opportunity to set new standards and benchmarks.



WE DELIVER

- We act safely at all times.
- We do what we say we will do and when we will do it.
- We understand our individual role and how it fits into the project's success.
- We take responsibility for our work and speak up when we need help.
- We are committed to continuous development and take every opportunity to review, learn and improve the way in which we are delivering the project, learn improve.

ROLE OVERVIEW

The Senior Cost Control Manager will play a pivotal role in managing and controlling the program and project cost aspects of the Cross River Rail project. This position is integral to the success of the project, helping to ensure that project cost activities are effectively planned, estimated, monitored and controlled to ensure the project is completed on time, within budget, and in compliance with contractual obligations.

As a key member of the Program Controls team, The Program Cost Control Manager will be responsible for providing leadership in cost management across multiple major projects within the Cross River Rail program. This includes the development and implementation of cost management and control procedures, conducting cost risk assessments, and preparing detailed cost forecasting and reporting.

The role requires close collaboration with project teams, project executives, contractors, and key stakeholders to ensure program costs are managed, effectively reported and key actions are identified and taken when required. The Program Cost Control Manager will lead and manage a team of Cost Controllers providing guidance, mentorship, and support to ensure effective cost control practices. This leadership involves fostering a collaborative and high-performance team environment, where team members are empowered to contribute to the project's success.

KEY RESPONSIBILITIES

- Provide comprehensive cost management services for the Cross River Rail project including:
 - Development and management of cost reports, cash flow analysis, variance analysis and forecasts;
 - Identify, analyse and report cost trends, risks, and potential overruns to project teams and senior management; and
 - Ensure project completion within budget, and in compliance with contractual obligations.
- Manage the master program control budget ensuring alignment with project scope and objectives.
- Monitor project risks and ensure forecast costs consider the assessed cost of respective risks.
- Review the cost management and reporting procedures and standards, make recommendation for improvement and manage subsequent improvement programs.
- Manage the analysis of individual contractor performance including progress vs plan, variance analysis, causation and forecast final cost impacts.
- Build, lead and develop the team of cost engineers in the delivery of their responsibilities including manage performance, setting and supporting completion of KPIs and development plans fostering a culture of excellence and continuous improvement.
- Work with individual project teams including their Project Directors to provide input to final forecast cost assessments.
- Manage and prepare regular progress reports for senior management, highlighting project cost status, key risks, delays, and corrective actions.
- Collaborate effectively with project teams, contractors, and key stakeholders.
- To work in accordance with the Delivery Authority policies, procedures and safety requirements and demonstrate alignment with our values and behaviours.



KEY COMPETENCIES

- Extensive experience in cost management and cost control as a senior team member with proven experience managing large project budgets, cost forecasting, and variance analysis supporting large scale construction programs.
- Demonstrated leadership skills with experience in managing and mentoring a cost control team to improve performance and quality.
- Strong stakeholder and consultative interpersonal skills, including ability to collaborate effectively with diverse teams.
- Excellent written and verbal communication skills, including business writing for Executive and Board level, such as development of high-quality briefing notes, reports and presentations.
- Critical thinking and effective influencing skills, including being able to gather and critically analyse information, develop recommendations or alternative options, and provide constructive and value-driving challenge to stakeholders.
- Demonstrated experience representing cost control functions at a senior level including engaging with executives.
- Qualifications in Project Cost Management, Quantity Surveying, Cost Engineering or relevant field or equivalent experience.