

Employee Position Description – Senior Clinician Dietetics

Position Details		
Position Title: Senior Clinician Dietetics	Department: Allied Health & Chronic Disease Care	Agreement: Psychologists, Dietitians, Audiologists and Pharmacists (Victorian Stand-Alone Community Health Services) Enterprise Agreement 2023-2026
Reports To: Manager Chronic Disease Care	Location: Lilydale (Primary) (Ability to work from all sites).	
Direct Reports: Nil	Employment Status: Permanent Full time	Classification: Grade 3 (year 1-4)
Position Primary Purpose		
<p>The Senior Clinician Dietetics will provide client centred medical nutrition therapy and nutrition education for adult clients and client groups as part of a multi-disciplinary allied health team.</p> <p>Clients referred to dietetics services are seen under a variety of funding streams including but not limited to: Community Health, Commonwealth Home Support Program (CHSP), Home and Community Care (HACC), Support at Home, National Disability Insurance Scheme (NDIS), Medicare Benefit Scheme (MBS), Private Fee For Service, and future grants and funding opportunities.</p> <p>The Senior Clinician will complete consultations face to face in clinic, via telehealth and on occasion complete home visits. The Senior Clinician will engage with clients, carers, family, support workers and other health professionals to support the health and nutritional needs of clients, including but not limited to nutritional management for: cardiovascular disease, diabetes, weight management, gastrointestinal disease, irritable bowel, nutrition deficiency, osteoporosis, texture modified diets, malnutrition and oral nutrition support.</p> <p>The Senior Clinician may also promote and facilitate referral triage, case conferencing, group education sessions, share nutrition information and knowledge, and contribute to health promotion activities, tertiary student supervision and relevant health related programs.</p> <p>In addition to the above, the Senior Clinician will provide clinical supervision and practice support to the Grade 1 and Grade 2 dietitians, actively participate in annual work plans and KPI review, ensure that evidence-based clinical practice standards are met, and that all clients receive a high-quality service. Under a multidisciplinary team model, the Senior Clinician will work closely with all allied health disciplines and managers across the Allied Health and Chronic Disease Care Team, GPs, practice nurses, Mental Health and AOD, Dental, Customer Service and Service Connection at Access Health and Community. This will extend to partnership and liaison with external stakeholders that may include hospitals, community partners and dietetic community of practice.</p> <p>The Senior Clinician role will encompass approximately 0.8 FTE undertaking a clinical case load and approximately 0.2 FTE as dedicated time to support Senior Clinician responsibilities.</p>		

This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. AccessHC employees will therefore be expected to comply with manager's directions when and as required, which may include completion of duties not listed in this document.

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Decision Making Authority	Key Relationships
<p>Decisions made independent of Manager In accordance with the organisation's Delegation of Authority</p> <ul style="list-style-type: none"> Care delivery including client and carer education and correspondence with relevant health professionals or services Prioritisation and triage of caseload, and escalation to manager as required Clinical guidance provided to supervisee, and escalation to manager as required 	<p>Internal</p> <ul style="list-style-type: none"> Dietitian team and fellow Senior Clinicians Manager Chronic Disease Care Allied Health Managers Senior Manager Allied Health & Chronic Disease Care Allied Health and Nursing, Mental Health, General Practice, Dental and Community Service colleagues Customer Service and Service Connection teams Health Promotion and Communication teams <p>External</p> <ul style="list-style-type: none"> Referring medical practitioners and hospital services Integrated Diabetes Education and Assessment Service endocrinologists Client case managers and care co-ordinators Tertiary institutions to support student placement

Key Accountabilities	
Focus Areas	Responsibilities
<p>Provision of Clinical Service</p>	<ul style="list-style-type: none"> Work within professional scope of practice and service capability to provide timely, evidenced-based and acceptable clinical care to clients for the prevention and management of health conditions and disability Optimise client's physical and mental health and social wellbeing through promotion of multi-disciplinary care and linkage to relevant community services and programs Engage with clients and carers to support self-management and goal directed care planning Liaise and correspond with relevant care providers such as referrers, general practitioners, specialists and allied health professionals; and escalate and advocate for services or intervention as relevant Maintain privacy and confidentiality and compliance with electronic health record documentation and administrative requirements of funding streams, and relevant Access Health & Community policies and procedures Meet key performance indicators as mutually agreed with manager and in line with Access Health & Community strategic plan Delegate appropriate clinical and administrative tasks to allied health assistants

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Key Accountabilities	
Focus Areas	Responsibilities
	<ul style="list-style-type: none"> Comply with infection prevention and control standards in accordance with Access Health & Community's Infection Control policy and procedures
Professional Development	<ul style="list-style-type: none"> Demonstrate commitment to continuous professional development (CPD) relevant to work at Access Health & Community, and maintain registration with Dietitians Australia Proactively identify personal education needs and reference best practice guidelines and current literature to inform relevant and evidence-based service delivery
Clinical Supervision & Work plan Review	<ul style="list-style-type: none"> Provide clinical supervision and practice support to Grade 1 and Grade 2 Dietitians per agreed supervision schedule, including professional advocacy Actively participate in annual work plan and KPI review
Contribution to, Allied Health and Chronic Disease Care and Dietetic teams	<ul style="list-style-type: none"> Contribute to case conference and secondary consult with colleagues as part of multi-disciplinary care Initiate and accept internal referrals to/from Allied Health and Chronic Disease Care team and co-ordination of client services Initiate referrals from external stakeholders Share APD expertise in relation to nutrition and dietetics with relevant services, programs or projects Contribute to continuous quality improvement and/or research activities relevant to Allied Health and Chronic Disease Care Service and specifically adult dietetic service delivery improvements Acting on expert advisory committees Project planning, management & evaluation
Student Supervision	<ul style="list-style-type: none"> Plan and supervise tertiary student placements for dietetics students on community placement, as required, including liaison with university clinical educators Offer observation or information sessions to other students on placement at Access HC
Governance and Compliance	<ul style="list-style-type: none"> Act in accordance with AccessHC's policies, procedures and code of conduct <ul style="list-style-type: none"> Maintain valid credentials in accordance with relevant legislation and industry requirements where applicable to the position Participate in mandatory training requirements to support the delivery of a safe and effective service
Workplace Health and Safety	<ul style="list-style-type: none"> Act in accordance with health and safety policies and procedures at all times All staff are required to take reasonable care for their own health and safety and that of other personnel that could be affected by their conduct
AccessHC Values	<ul style="list-style-type: none"> Through actions and behaviour, demonstrate AccessHC Values of; Equity, Collaboration, Respect, Innovation and Quality

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Selection Criteria	
<p>Mandatory selection criteria items</p> <ul style="list-style-type: none"> • Police Check • International Police Check (<i>mandatory if lived/work o/s in past 10 yrs</i>) • Working With Children Check • NDIS Worker Screening Check • First Aid and CPR • Professional Registration with Dietitians Australia • Medicare Registration Provider Number • Driver's Licence <p>Key selection criteria items</p> <ul style="list-style-type: none"> • Bachelor Nutrition & Dietetics or Master of Dietetics • Current or eligible for Accredited Practising Dietitian (APD) status with Dietitians Australia • Minimum of 7 years' experience working as an APD in a community health, hospital outpatient and/or private practice setting • Applied clinical knowledge and experience in delivering client centered and evidence-based practice in nutrition and dietetics • Demonstrated ability to work independently as a dietitian and collaboratively within a multi-disciplinary service, including clinical supervision and practice support to Grade 1 and Grade 2 Dietitians, and Allied Health Assistants 	<p>Attributes we value</p> <ul style="list-style-type: none"> • Strong communication and interpersonal skills • Demonstrated ability to relate to people from a diverse range of social, cultural and ethnics backgrounds • Commitment to continuous quality improvement and health promotion principles • Demonstrated ability to inspire an engaged and positive team culture • Understanding of the contemporary health landscape and funding models relevant to community health and fee-for-service activity, with demonstrated interest in this area • Proficiency with electronic health record systems (such as TrakCare) and Microsoft Office programs (Word, Excel, Outlook and PowerPoint) • Effective time management and prioritisation skills • Well-developed presentation and report writing skills • High level of accuracy and attention to detail • Demonstrated ability to work in a team environment • Demonstrated behaviours consistent with Access Health and Community values • Demonstrated capability and dedication to sharing knowledge and strengthening the skills of individuals and teams to effectively address health challenges and opportunities
<p><i>Access Health and Community is an equal opportunity employer committed to providing an inclusive working environment that embraces and values all people, regardless of cultural background, age, gender identity, sexuality or lived and living experience. We value the diversity and strength of Aboriginal and Torres Strait Islander cultures and are committed to delivering on our vision for reconciliation through our recruitment and employment practices. Access is required to undertake compliance checks; however, a record of criminal history does not preclude applicants from applying for suitable positions. All applications will be assessed on a case-by-case basis and managed in a confidential and practical manner.</i></p>	
Authorisations	
<p>Employee Name: Signature: _____ Date: / /</p>	<p>Manager Name: Signature: _____ Date: / /</p>

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