

POSITION DESCRIPTION

Subject Teacher

John Paul College, Frankston is a Catholic co-educational secondary school with a rich heritage in the traditions of the FCJ sisters and the Marianists.

MISSION

John Paul College provides an exemplary and holistic education within the Catholic tradition. We believe every student's success is grounded in quality learning and teaching, and a school culture that fosters wellbeing, promotes resilience, and inspires faith in action.

“With Him is the
fullness of life”
JOHN 10:10

Our motto is our vision – the commitment to ensure every member of our community is empowered to achieve success, act with integrity, and contribute to the common good – Christian discipleship for a just world.

The work of the Subject Teacher will be informed by a vision of Catholic education that is Gospel-based, people-centred, inclusive, and holistic. The Subject Teacher will work to develop an understanding of the Catholic, Marianist and Sisters of the Faithful Companions of Jesus ethos and the values of the College and ensure that they work within those foundational traditions and mission of the school.

PURPOSE OF POSITION

All teachers at John Paul College are responsible for providing the best possible education for each student, in line with the School's Mission and priorities.

John Paul College Teachers will provide students with a child-safe environment, which will proactively monitor and support student wellbeing and exercise pastoral care in a manner which reflects school values.

Teachers will contribute to the achievement of the School's mission and strategic priorities through the development and delivery of high quality, best practice teaching and learning support programs for students with diverse learning needs.

Every teacher contributes to the motivation, engagement and success, academic and otherwise, of students they teach in scheduled classes, as well as those they supervise and work with during cocurricular activities.

RESPONSIBILITIES AND SPECIFIC DUTIES

Teaching Practice

- Deliver lessons which are thoroughly prepared, incorporate appropriate resources and designed to engage all students in learning
- Teaching strategies are developed, implemented, and reviewed according to their impact on student learning
- Be enthusiastic about the teaching whilst bringing a range of academic expertise and life experiences to the classrooms
- Deliver holistic, student-centred learning with choice, opportunity and celebration of achievement
- Maintain a positive environment in the classroom which is respectful of all present and fosters student learning
- Provide prompt and regular feedback to students on their progress within the subject(s) taught
- Monitor and report on student progress and report any matters of concern in accordance with school policies and procedures
- Maintain a positive attitude towards new and different ideas and approaches

Curriculum

- Contribute to the development of curriculum, documentation, teaching and assessment materials, including electronic materials within the subject(s) taught
- Curriculum content and assessment practices engage students in learning
- Curriculum compliance requirements as set both internally and externally are met to a high standard of compliance reflecting best practice
- Attend and contribute to subject team, Learning Area, pastoral and staff meetings

Pastoral Care

- Undertake pastoral care sessions as required and student welfare duties, being sensitive to students experiencing personal, social, or organisational problems and liaise with relevant colleagues
- Monitor and report on students' wellbeing in accordance with school policy and procedures
- Liaise with parents in relation to student issues as required

Professional Learning

- Annually prepare a professional learning plan (ARM) in accordance with school priorities and individual learning needs
- Undertake professional development and further education relevant to the role
- Engage in Teacher Annual review processes in accordance with school procedures and timelines

Other Duties

- Participate in co-curricular activities, including School sport days, attendance at Camps and other events as required
- Be familiar with all relevant School Policies, relating to workplace as well as education
- Maintain a safe and healthy environment and report any hazards in accordance with school procedures
- Complete academic reports for all students taught in accordance with School Reporting guidelines and timeframes and attend all Parent /Teacher/Student nights
- As directed by the Deputy Principal of Wellbeing and the Principal of the College

CHILD SAFETY

Every person employed or volunteering at John Paul College has a responsibility to understand the important and specific role he/she plays individually and collectively to ensure that the wellbeing and safety of all students is at the forefront of all they do and every decision they make. (CECV (Catholic Education Commission of Victoria) Commitment Statement to Child Safety). Such responsibility requires employees to:

- provide students with a child-safe environment
- be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety
- proactively monitor and support student wellbeing
- exercise pastoral care in a manner which reflects school values
- implement strategies which promote a healthy and positive learning environment

KEY SELECTION CRITERIA

- A demonstrated understanding and commitment to the ethos of a Catholic school and its mission
- A well-articulated understanding of what it means to be a teacher in a Catholic school
- A demonstrated commitment to personal professional learning
- A demonstrated knowledge of their teaching areas, including sound knowledge of Victorian Certificate of Education (VCE) and/or the Victorian Curriculum studies which are within the auspices of their learning area.
- Demonstrated commitment to achieving best practice in teaching and learning
- A well-articulated vision of their pedagogical approach in the classroom
- An understanding of the challenges of teaching in a 21st century classroom
- A demonstrated understanding and commitment to child safety
- Demonstrated ability to work with others towards a common goal

REPORTING RELATIONSHIPS

REPORTS TO: Learning Area Leader

ASSOCIATED RELATIONSHIPS: Principal, Deputy Principals, Heads of Middle and Senior School Wellbeing, Director of College Organisation and other positions as appropriate

POSITION CLASSIFICATION

Ongoing Position	START DATE	TBC	FULL TIME	8.00am – 4.06pm
This role is classified as a 'Teacher' with employment conditions as per the Catholic Education Multi-Enterprise Agreement 2022 (CEMEA) as amended.				
Must hold valid <i>Victorian Institute of Teaching</i> Registration				

Additional Information

John Paul College is committed to developing a culture to maintain the safety of each student in our care. The College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture. All staff employed at John Paul College are required to abide by our Child Safe Policies and commit to our Child Safe Code of Conduct. All subject teachers must hold a Victorian Institute of Teaching Registration.