



## POSITION DESCRIPTION

<b>ROLE:</b>	Apprentice Cabinetmaker - Timber Industry Award (MA000071)
<b>ROLE PURPOSE:</b>	Support tradespeople in manufacturing and installing cabinetry and timber products while completing <b>MSF30322 Certificate III in Cabinet Making and Timber Technology</b> . Contribute to safe, accurate and high-quality workshop and site activities.
<b>WHAT DOES THE ROLE DO:</b>	<p><b>Under supervision, the Apprentice Cabinetmaker will:</b></p> <p><b>Workshop &amp; Cabinet Manufacturing</b></p> <ul style="list-style-type: none"> <li>• Use hand tools, power tools and machinery safely.</li> <li>• Assist with cutting, machining, edging and assembly.</li> <li>• Fit hinges, runners, handles and hardware.</li> </ul> <p><b>Drawings, Measurements &amp; Quality Standards</b></p> <ul style="list-style-type: none"> <li>• Read and interpret drawings and basic CAD plans.</li> <li>• Take accurate measurements and maintain quality standards.</li> <li>• Work to establish quality, accuracy and WHS standards.</li> </ul> <p><b>Site Installation</b></p> <ul style="list-style-type: none"> <li>• Assist with installing cabinetry and joinery.</li> <li>• Safely handle and transport materials and components.</li> <li>• Maintain tools, equipment and a tidy workspace both in workshop and on-site.</li> </ul>
<b>HOW IS THE ROLE DONE:</b>	<p><b>Work Behaviours &amp; Skills</b></p> <ul style="list-style-type: none"> <li>• Good attention to detail and practical skills.</li> <li>• Safety-focused and aware of WHS requirements.</li> <li>• Comfortable using tools, machinery and basic CAD concepts.</li> <li>• Reliable, team-oriented and willing to learn.</li> <li>• Works well with tradespeople, apprentices and workshop staff.</li> <li>• Follows instructions and completes tasks accurately.</li> </ul> <p><b>Working Conditions</b></p> <ul style="list-style-type: none"> <li>• Workshop-based with some on-site installation.</li> <li>• Exposure to noise, dust and manual handling (PPE required).</li> <li>• Manual handling of materials, panels, hardware and assembled items.</li> <li>• Monday–Friday; duties vary with production.</li> </ul>
<b>RELEVANT QUALIFICATIONS</b>	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li>• Enrolment in <b>MSF30322 Certificate III in Cabinet Making and Timber Technology</b>.</li> <li>• Participation in RTO and on-the-job training.</li> <li>• Ability to meet physical demands.</li> <li>• White Card may be required depending on site installation work.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Basic experience with woodworking or machinery (school, hobby or pre-apprenticeship).</li> <li>• Driver’s licence or progress toward one.</li> </ul>