

POSITION DESCRIPTION



POSITION TITLE	Program Facilitator, Amplifying Voices Program (AVP) and Lived Experience and Advocacy Program (LEAP)
REPORTING TO	Team Leader, LEAP
AWARD	Social, Community, Home Care and Disability Services Industry Award 2010
CLASSIFICATION	Social and Community Level 5

THE ROLE

The First Nations Program Facilitator will build on the work of the AVP to implement a new scaled-up LEAP with a focus on ensuring the culturally safe participation of Aboriginal and Torres Strait Islander people.

Together with our partners, LEAP will ensure that the voices of individuals with lived expertise in Homeless, and Domestic, Family and Sexual Violence (DFS) are meaningfully incorporated into policy development program design and practice through the Lived Experience Advisory Group, primary prevention, advocacy and other lived experience activities.

IDENTIFIED POSITION

his role is identified for Aboriginal and Torres Strait Islander women or gender diverse people. This requirement is made in accordance with Section 35 of the Northern Territory Anti-Discrimination Act 1992, which permits roles to be designated for members of specific groups where a genuine occupational need exists, due to the essential nature of the position.

KEY RESPONSIBILITIES

- Co-facilitate the NT Lived Experience Advisory Group (LEAG) together with our partners, supporting participation, cultural safety, and meaningful input into systemic advocacy.
- Support advocacy efforts specific to First Nations participants.
- Ensure the physical, emotional, and cultural safety of participants, applying trauma-informed, strengths-based, and culturally responsive practices across all lived experience programs.
- Recruit participants for a variety of advocacy groups and roles such as the LEAG and AVP, ensuring inclusive and transparent processes.
- Deliver or co-facilitate a program focussed on empowerment and skill building for Aboriginal women.
- Support participant-led advocacy activities, ensuring alignment with program values and goals.
- Provide healing-informed practices to support the participation of individuals including needs assessment, coordinating referrals, facilitating reflection and debriefing with individuals.
- Manage and maintain participant data, including attendance, feedback, and consent records, with confidentiality and accuracy.

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- Respond to disclosures of DFSV and psychological/emotional distress as per YWCA policy and procedures.
- Promote the program in the community and through targeted stakeholder engagement.
- Other duties as delegated, consistent with the role's level of responsibility, expertise and organisational priorities.

QUALIFICATIONS, EXPERIENCE AND ATTITUDE

- Experience working with Aboriginal and Torres Strait Islander women, preferably in empowerment, advocacy, healing, or leadership programs in a culturally respectful, trauma-informed and safe way.
- Experience supporting community-led or lived experience-led initiatives.
- Experience working with sensitive information and maintaining confidentiality and respectful data management practices.
- Commitment to amplifying First Nations voices in systems change and advocacy spaces.
- Non-judgmental, respectful, and inclusive, with the ability to build trust with participants and communities.
- Knowledge of primary prevention, domestic, family and sexual violence and homelessness.
- Highly developed written and verbal communication skills, including the ability to produce complex program documentation and facilitate inclusive, accessible meetings and workshops.
- Tertiary qualifications in Social Work, Community Development, Health Promotion or related field are highly desirable.
- Demonstrated passion for Women's Rights, social change and contributing to an organization that advocates for equality through influencing and pushing boundaries.

LIVED EXPERIENCE

We value the insight that lived experience brings to our work and welcome applicants who feel their personal or community experiences inform their practice. We are committed to providing support for engaging in lived experience work.

ROLE REQUIREMENTS

Please note that this role requires the team member to hold, or be willing to obtain, the following:

- A valid National Police Check
- A state-based Working with Children Check
- Completion of a medical declaration

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