

Job Description

24 February 26



Evening Editor SBS World News

Reports to: Deputy Editor - World News

SBS Values, Vision and Purpose

The *Evening Editor* is responsible for undertaking their work in a way that reflects SBS's Charter, Vision and Values and complies with relevant SBS policies, procedures and practices. At SBS, we expect you to be audience obsessed, be bold and brave, embrace difference, participate fully and ensure that we look out for one another. We are all working together to fulfil SBS's purpose and create a more cohesive society.

Division Purpose – NACA

The principal purpose of SBS News and Current Affairs is to provide the most accurate, balanced and detailed coverage of international and major domestic news across all platforms.

It is our role to deliver depth and analysis to help our audiences understand often complex issues.

Also key is to showcase stories from within our many communities that reflect constructively on multiculturalism & Indigenous affairs.

Role Purpose

The Evening Editor is responsible for assigning and overseeing national and international news and feature content for all SBS World News platforms, that provides the depth and insight into significant issues for which SBS has become renowned.



Main Responsibilities

Journalism and Content Production

- Work closely with 1830 TV bulletin producers to ensure the delivery of assigned stories with a combined focus on national and international affairs of interest to SBS audiences.
- Collaborate with National Editor, to take over those responsibilities for late afternoon and evening.
- Respond to breaking and developing national and international stories to ensure coverage for the late news bulletin.
- Liaise with international broadcast partners to set up live crosses when required.
- Assist with writing and post-production requirements.
- Liaise with radio and digital to ensure cross platform coverage of stories.
- Carry out planning for next day assignments for locally based news events and stories, which meet the remit of the SBS Charter and with full knowledge of SBS's editorial responsibilities, priorities and budgets.
- Manage contact with journalists in Sydney, other capitals and Canberra.
- Assign camera crews for afternoon, evening and next morning.
- Assign domestic stories with full knowledge of SBS's editorial responsibilities, priorities and budgets, and ensure content meets the highest professional standards.
- Being the key contact with other networks in ensuring the delivery of material from our domestic broadcast partners.
- Ensuring deadlines for breaking news coverage match the competitive position in the various platform markets.
- Maintaining knowledge of technology associated with the most effective and cost-efficient production and delivery of news content across television, radio and online.
- Contributing as a member of the NACA editorial leadership team and taking on greater management responsibility as required.
- Ensuring a collaborative and collegiate managerial style along with a core understanding of the strategy to deliver on SBS's charter and purpose.

Administration and Teamwork

- Engaging in clear and open communication with team members and cooperate with interstate correspondents, part-time and casual employees, upholding SBS values, adhering to SBS Codes of Practice, Editorial Guidelines, NACA Style Guidelines.
- Being a creative and lateral thinker with a collaborative and collegiate managerial style along with a focus on delivering SBS's strategy to elevate multilingual, multicultural and indigenous content.

Minimum requirements of the role

- Journalism degree or equivalent
- Five years newsroom experience
- Experience in a leadership role



Key relationships with other roles and external stakeholders

- Cross-Platform Journalists
- Chief Producers / Senior Producers
- National Editor / International Editor

Key Capability		
Capability	Level	Behaviour
<u>Coaching</u> (People Leader Capability)	Self	<ul style="list-style-type: none">• <i>Is self-aware and understands own barriers to learning</i>• <i>Improves performance by applying new skills</i>• <i>Seeks regular feedback</i>• <i>Applies active listening with patience and openness</i>
<u>Collaboration</u>	Self	<ul style="list-style-type: none">• Displays a genuine intention to work co-operatively with others• Offers to help others achieve common goals• Makes an effort to understand the goals of others• Shares all relevant or useful information
<u>Communication</u>	Self	<ul style="list-style-type: none">• Speaks appropriately to all stakeholders• Provides accurate responses to questions
<u>Decision Making</u>	Self	<ul style="list-style-type: none">• Makes decisions in situations that are well defined• Makes decisions that impact own area of responsibility• Weighs up alternatives according to their likely impact on others• Makes decisions in a timeframe appropriate to the work goal
<u>Interpersonal Sensitivity</u>	Self	<ul style="list-style-type: none">• Is attentive towards others and seeks to understand the viewpoint of others• Recognises the needs and motivations of others• Is respectful towards others & provides a reassuring presence
<u>Relationship Building</u>	Self	<ul style="list-style-type: none">• Builds friendly, warm relationships that are mutually beneficial• Maintains ongoing relationships that are mutually beneficial• Helps others achieve common goals• Openly communicates with others



Workplace Health & Safety

- Effectively promote and manage the work health and safety arrangements for the team as prescribed by the Health & Safety Management Arrangements.
 - Work Health & Safety Act (Cth) 2011
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 - WHS Hazardous Manual Tasks Code of Practice 2018
 - Work Health and Safety (How to Manage Work Health and Safety Risks) Code of Practice 2018
- Ensure employees are:
 - made aware of their WH&S responsibilities
 - follow safe work practices